



Stephenson Memorial Library

761 Forest Road
Greenfield, NH 03047
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Email: director@stephensonlibrary.org

SML-POL-05: Code of Conduct Policy

The library strives to provide a welcoming environment for all visitors. So that no one may interfere with any other person's ability to use the Library, or the staff's ability to provide services, the following rules and regulations must be observed.

1. All patrons, regardless of age, must wear clothing, including shoes, while in the library.
2. Use of alcohol and tobacco is not permitted anywhere on library property.
3. Disruptive behavior that negatively impacts others' enjoyment of the library or the staff's ability to perform their duties is not allowed. Prohibited behavior may include but is not limited to the following: cell phone usage, excessively loud conversations, yelling, running, jumping, obstructing doorways, rearranging furniture, obscene or vulgar language, poor personal hygiene, public displays of affection, and the use of bicycles, roller skates, skateboards, scooters or other such equipment on library property.
4. Threatening the safety or rights of another person, including but not limited to, violent or disorderly behavior, threats of violence, use of abusive language, and possession of weapons may result in removal from library premises by the Greenfield Police Department.
5. Visitors are expected to treat library materials and equipment with respect. Misuse, defacing or damaging library property is prohibited.
6. Personal property may not be left unattended. Visitors are responsible for their personal property. The Library is not responsible for lost or stolen items.
7. Children under twelve (12) years of age must be accompanied and supervised by appropriate parent or caregiver 16 years of age or older.
8. With the exception of service animals, other animals are not permitted in the library building without the approval of the Library Director.

Failure to comply with these rules may lead to immediate loss of library privileges without notice and eviction from the building. Reinstatement of privileges requires a written request for an appointment with the Library's Board of Trustees.

Adopted June 12, 2013 by SML Board of Trustees
Amended February 11, 2015 by SML Board of Trustees
Reviewed June 13, 2023 by SML Board of Trustees