

Town of Greenfield, NH

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Selectboard Minutes 05/14/2015

Minutes

Town of Greenfield

Greenfield Town Offices, 7 Sawmill Road Greenfield, NH

Selectboard's Work Session Minutes

Thursday, May 14, 2015 – 5:00 PM

Selectboard: Chairwoman Selectwoman Karen Day, Selectwoman Margaret Charig Bliss, Selectman Stephen Atherton Jr.

Staff: Administrator Patt,

Public:

The meeting was called to order at 5:00 PM by Chairwoman Karen Day.

Documents for Approval/Review/Signature

The Selectboard reviewed and/or signed the following items:

- A/P Invoices
- A/P Checks
- Oak Park Rental Agreement
- Meeting House Rental
- Russell Station Road – Culvert Replacement cost schedule
- Selectboard Minutes

5:00 PM: Selectboard Work Session

At 5:00 pm the Selectboard voted on a roll call vote, 3-0, to enter non-public session under RSA 91-A:III b, hiring of any person as a public employee. The board voted to end non-public session at 5:58 pm. The minutes were sealed.

6:00PM: Robert Caron, Resident

At 6:00PM the Board met with Robert and Maureen Caron. Mr. Caron advised the Board that he had recently met with New England Forest Products (New England FP). He said that New England had written a letter offering services to the Board and the same letter had been provided to the Conservation Commission. Mr. Caron discovered from New England FP that they had not received a reply. The Board assured him that they would reach out to them in response to their letter. They also explained to Mr. Caron that the Conservation Commission currently has a Forester that provides the services that the company had written to the Conservation Commission about, and that the Forester position was a long standing position with the Town.

Mr. and Mrs. Caron discussed their interest in being appointed to the 225th Anniversary Committee. The Board had appointment copies made up and the signed them. Mr. and Mrs. Caron thanked the Board and visited the Town Clerk to be sworn in.

6:30PM: Library Trustees & Library Director

At 6:30 PM the Selectboard met with Neal Brown Chair of the Library Trustees, Julie Steenson Library Director, Mary Ann Grant Library Trustee Treasurer, Jami Bascom Library Trustee Secretary, and Robert Marshall Library Trustee Alternate. Mr. Brown outlined to the Selectboard that the Trustees have been completing their due diligence with respect to the energy audit of the building after issues with icicles at the Library, and, comments from Town Meeting about the heat loss through the ceiling that leads to the icicles. Mr. Brown gave background on a previous energy audit and then explained some of the findings of the most recent energy audit. The recent audit had been received, which included thermal images of the heating system duct work, ceilings, windows, and walls above and below the drop ceiling. Mr. Brown explained that the audit was very thorough and felt that the Trustees benefited immensely from the information. As part of the thermal

evaluation of the building it was noted that as summer approaches, the building does not have central air conditioning. As a result the building gets unseasonably warm, which may impact resident's interest in visiting the library during the warmest months of the year. Library Director Steenson said that attendance at the library has tripled over the last three months and that programmatic events were helping to drive attendance and interest at the Library. However, she said, without some way of mitigating the heat the interest level may drop. Mr. Brown said that one of the issues facing the Library is that the south side windows that run from floor to ceiling act as a solar collector. As such the sun contributes greatly to the heat in the building. The Trustees recently met with a company that provides solar awnings, window covers and curtains. Mr. Brown said that he was in favor of an awning attached to the outside of the building. The awning that he had in mind was motorized and would be wind sensitive and retract on windy days. The awning solution was discussed at length and members of the Library Trustees and Selectboard settled on installing curtains inside the library that would be operated by Library staff. The Trustees and Selectboard reached a consensus that the Library Director and the Town Administrator would put together a policy outlining the responsibilities of the Governing Body regarding the building, and the Library Trustees regarding the use of the building for library purposes.

7:30 PM: Selectboard Work Session

At 7:30 pm the Board reviewed the summer schedule and determined that they would meet on May 28th, June 11th and 25th, July 9th and 23rd, August 6th and 20th and resume weekly meetings on Sept. 3rd. On a motion by the Chair and a second by Selectwoman Charig Bliss the Board voted 3-0 to provide the Selectboard members the authority to meet non-contemporaneously to sign off on A/P checks, A/P invoices, Payroll, and other required documents necessary for the smooth running of the town during the summer season.

At 7:38 pm the Selectboard voted on a roll call vote, 3-0, to enter non-public session under RSA 91-A:III b, hiring of any person as a public employee. The board voted to end non-public session at 7:58 pm. It was noted that the Board voted 2-1 to extend a 2nd co-manager offer to one of the DPW Manager applicant finalists. The minutes were sealed.

Adjournment

On a motion by the Chair, and a second by Selectwoman Charig Bliss, the Board voted to adjourn. The motion carried 3-0. The meeting adjourned at 9:37 PM.

The minutes are final when approved and signed by the Selectboard. A signed copy is on file in the Selectboard's office.

Chair, Karen Day

Margaret Charig Bliss, Selectwoman

Stephen Atherton Jr., Selectman