
Selectboard Minutes 01/21/2015

Minutes

Town of Greenfield

Greenfield Town Offices, 7 Sawmill Road Greenfield, NH

Selectboard's Work Session Minutes

Wednesday, January 21, 2015 – 4:30 PM

Selectboard: Chairwoman Debra Davidson, Selectwoman Karen Day,
Selectwoman Margaret Charig Bliss

Staff: Matt Miller, Waste Water Engineer; Tim Murray, DPW
Supervisor

Public:

The meeting was called to order at 4:30 PM by Chairwoman Davidson.
Administrator Patt is out sick; Selectwoman Charig Bliss taking
minutes.

Documents for Approval/Review/Signature

The Selectboard reviewed and/or signed the following items:

- A/P Invoices
- A/P Checks
- Letter to Ledger Transcript – Tax Rate clarification

4:30 PM: Meeting with Engineer Matt Miller

The board formally offered the Wastewater Treatment engineer position to Mr. Miller, who accepted the position on a volunteer basis for the first year. Mr. Miller noted that former Engineer Jim Cruthers will continue to serve as back-up to Mr. Miller. He noted that a heater and a relay switch are being replaced by KA Electric. Mr. Miller agreed to familiarize DPW Director Tim Murray with the rudiments of the Wastewater Treatment system so there always are two people who could help in an emergency.

4:50 PM: The Board voted to go into a non-public session

Motion was made by Chairwoman Deb Davidson to enter non-public session to discuss an employee issue. The motion was seconded by Selectwoman Karen Day. On a roll call vote the Selectboard voted to enter into Non-Public Session under RSA 91-A:IIa Personnel.

The Board voted unanimously to return the meeting to open session at 5:07 p.m. The Board voted to rescind an employee disciplinary letter. No other votes taken in the meeting. The minutes were sealed.

5:10 p.m. Meeting with DPW Director Tim Murray

The board received a report from Mr. Murray on contingency snow plowing plans, noting that the DPW staff has been complemented by the addition of temporary seasonal employee Jim Morris to replace a full-time employee who is away from his job. Mr. Morris does not have a commercial license at this time and will be restricted to operating a pick-up truck and a 1-ton truck.

Following discussion of plowing plans, Mr. Murray was reminded by the board that DPW employees must be given rest and meal breaks. The Board voted unanimously to ask Town Administrator Aaron Patt to reaffirm with all staff the personnel bylaws regarding breaks and rest periods.

Mr. Murray said he believes the current stockpiles of salt, sand and gravel will be adequate for the snow season. He agreed to provide an analysis of the work done last year at the town gravel operation on Route 31, including the amounts of sand and gravel byproducts removed, approximate time and costs of removal and the relative values of materials stockpiled for use this winter.

Mr. Murray agreed to spend some time with Wasterwater Engineer Matt Miller to gain an overview of the Wastewater Treatment Plant.

Letter from town resident

The Board read and considered a letter from Linnea N. Stevenson, 20 Lakeview Circle, who identified herself as a 40-year town resident and a 28-year former employee of Crotched Mountain Rehab facility. She wrote concerning the town's agreement with Peterborough ambulance for emergency medical response, the number of calls from Crotched Mountain Rehab facility requiring medical assistance, and the town's relationship with the rehab hospital. The Board agreed to have Town Administrator Aaron Patt reply to Ms. Stevenson that we are exploring the relationship between the town and the non-profit hospital.

Fire Department Volunteer Study Committee

The Board learned from Fire Dept. liaison Karen Day that the study committee has completed its work and is preparing a report for the March annual Town Meeting, a review of which will appear in the next edition of the Spirit.

Set meeting schedule

The Board agreed to meet on January 26 for its routine business meeting next week, and to discuss the budget with the town Budget Advisory group. The Board will not meet on January 28 and will resume with its following meeting on February 4, the date set for the annual public Budget Hearing.

Adjournment

On a motion by the Chair, and a second by Selectwoman Charig Bliss, the Board voted to adjourn. The motion carried 3-0. The meeting adjourned at 6:25 PM.

The minutes are final when approved and signed by the Selectboard. A signed copy is on file in the Selectboard's office.

**Chair, Debra Davidson
Charig Bliss, Selectwoman**

Karen Day, Selectwoman Margaret