

## Selectboard Minutes 06/25/2015

**Minutes**  
**Town of Greenfield**  
**Greenfield Town Offices, 7 Sawmill Road Greenfield, NH**  
**Selectboard's Work Session Minutes**  
Thursday, June 25, 2015 – 5:00 PM

**Selectboard:** Chairwoman Selectwoman Karen Day, Selectwoman Margaret Charig Bliss, Selectman Stephen Atherton Jr.

**Staff:** Administrator Patt,

The meeting was called to order at 5:04 PM by Chairwoman Karen Day.

### Documents for Approval/Review/Signature

The Selectboard reviewed and/or signed the following items:

- A/P Invoices
- A/P Checks
- Wastewater Checks
- Meeting Minutes
- Employee Vacation Request
- Oak Park Rental Agreement (2)
- Crack Sealing schedule
- DRA 2014 Assessment Review – DRA Completion Letter
- Tax Collector's Deed – V3-10
- Executed Employment Offer – DPW Heavy Equipment Operator

### 5:00 PM: DPW Managers Neal Beauregard & Patrick Greene

At 5:05 the Selectboard Chair welcomed Neal Beauregard and Patrick Greene to the meeting. Buildings and Grounds Manager Patrick Greene provided a presentation of the previous weeks work. Mr. Greene provided documentation in the form of pictures and reports for the Meeting House, Library, Oak Park, and the Fire Station. A list of the work performed at each location was provided. A report on the stained glass windows at the Meeting House was discussed at length with the Selectboard. Mr. Greene provided pictures of the lower portions of the windows that were starting to buckle from the weight of the stained glass panels. The wire tie stays have given way in many areas and the bottom panels are starting to sag on several windows, due to the weight of the glass.

At 5:35 DPW Roads Manager Beauregard provided a status update on the previous week. He provided pictures of the Gould Hill culverts that had been fixed and/or replaced. The Recycling Center septic system had been dug and installed. Pictures were made available showing the before and after progress on this project. Mr. Beauregard next provided an update on Russell Station Road. After speaking with the engineer he was told that the engineer had found a berm in the midst of the wetlands that reduced the project from a tier three project to a tier two project. As a result Mr. Beauregard is hopeful that the State will allow the Town to move forward with a replacement culvert instead of the bridge that their computer models currently suggest. Crack sealing quotes were provided. It was noted that DPW would like to have portions of Slip Road, Zephyr Lake Road, and Mountain Road crack sealed. A discussion on the best time of year was briefly held. The contractor that DPW favors has a wand system that lances the cracks prior to the crack seal being laid down. Lastly, Mr. Beauregard provided a report on Driscoll Road.

The Board reviewed a request by DPW to purchase a chainsaw. The purchase was approved.

### 6:15 PM: Chief of Police, Brian Giammarino & Fire Chief David Hall

At 6:15 pm the Board welcomed Brian Giammarino and David Hall to the meeting. Selectwoman Charig Bliss made some opening remarks about the number of service calls to the community that the two departments were making. She expressed some concerns about the increased number of calls made by the fire department overall. She was also concerned about the number of calls that the Police Dept. has been making year over year. Chief Giammarino said that from January to June there have been over 1100 total calls for service logged through the police dispatch service. There was a brief discussion about the number of motor vehicle stops vs. the total number of calls. There was also a brief discussion about the calls to Crotched Mountain Rehab. Center where the officer may run into a situation where the scene presenting itself requires discrimination between what is behavioral and what is criminal. There followed a discussion about policies at CMRC that resulted in changes from primarily therapeutic placements to cases that are much more difficult to manage. This includes difficult behavioral issues. As a result the police department has instances where the responding officer has to be aware of potential liability and be sure not to transfer liability to the police department.

Chief Hall reported that as of today, June 25<sup>th</sup>, the Fire Department has logged 175 calls, or exactly 1 call per day on average, although some of the calls happen on the same day. There followed a discussion of the call volumes in total compared to the number of calls made to Greenfield from Peterborough Fire and Rescue. Mr. Hall reported that previous year's records (prior to his appointment in 2014) were incomplete. Mr. Hall reported that as a result he couldn't provide details with any certainty on the number of calls not responded too in the previous year. A discussion on the number of calls to CMRC was taken up. Next Chief Hall discussed a "bunk-in" program with the Board. Chief Hall felt that offering a bunk-in program would put young people, such as students taking EMS training, on-duty in the fire station at night when coverage was critical. The Board discussed the bunk-in program, including its history, CMRC's call volume, and the potential for the fire department to make use of the calls to CMRC to promote a bunk-in program.

At the end of the discussion Selectwoman Charig Bliss commented that the relationship with CMRC, and other community members, is the governing bodies, especially when looking at discussions about PILOTS. She went on to say that she encouraged the department heads to work with CMRC directly on individual issues, but then outlined where the Selectboard would be involved.

### 7:00 PM: Non-Public Session

At 7:00pm the Chair made a motion to enter into non-public session under RSA 91-A:3II A the hiring of any person as a public employee. On a roll call vote the Board voted to enter into non-public session. At 7:35pm the Board voted to exit non-public session. It was noted that the Board had received an executed employment letter for a new DPW Grader Operator. The Chair noted that Hazen Fisk had been hired and would be starting on July 13<sup>th</sup>. The minutes were sealed

**7:40 PM: Documents for Review/Approval**

The Board reviewed and signed A/P Invoices, A/P Checks and Wastewater Checks. The Board signed corrected Meeting Minutes of 6/11/2015. The Board discussed swim lessons and asked the administrator to call neighboring towns to see if there were any WSI instructors that would like additional hours at Sunset Lake Beach.

**Adjournment**

On a motion by the Chair, and a second by Selectwoman Charig Bliss, the Board voted to adjourn. The motion carried 3-0. The meeting adjourned at 8:17 PM.  
The minutes are final when approved and signed by the Selectboard. A signed copy is on file in the Selectboard's office.

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Chair, Karen Day      Margaret Charig Bliss, Selectwoman      Stephen Atherton Jr., Selectman