

Planning Board
Town of Greenfield
Preliminary Meeting Minutes
Recorded by Kathleen Carpenter
December 17, 2018

Members Attending: Angelique Moon, Robert Marshall, Rob Wachenfeld, Kat Carpenter, Ken Paulsen, Andre Wood.

Meeting Opened: AMoon called the meeting to order at 6:33 PM. KPaulsen will be a voting member.

Review of Previous Meeting Minutes: Kcarpenter read the minutes from December 10, 2019 meeting

Line 10: Change Ken Paulsen to "KPaulsen."

Line 18: Change to "read minutes from the previous meeting."

Line 36: Add "the application fee of \$10 was received" after the word 'incomplete;'

Line 40: Change to read "present to the board."

KPaulsen moved to accept minutes as amended. RWachenfeld seconded. There was no discussion. The motion passed 6-0.

AMoon discussed the agenda for this meeting.

Mail

12/17/18 Town of Antrim Notice of Public Hearing Personal Wireless Service Facility
Loveren Mills Rd Antrim

12/17/18 Town of Merrimack Notice of Public Hearing Zoning Variance for
Telecommunications Tower

7:30pm 8 Slip Rd Site Review Application Discussion

The secretary of the planning board reviewed the application for completeness which was received Dec 10, 2018. The application is missing 3 copies of Site Plan that depicts items that are required for site plan review (see section VIII. Submission Requirements under Site Plan Review Regulations). It was also noted that waiver requests should include the reason the waiver is being requested. AMoon discussed the upcoming scheduling and the board discussed the best way to assist the applicant with moving forward in a timely manner. AMoon moves that the board has sufficient information to invoke jurisdiction. RWachenfeld seconded. There was no discussion. 4-2-0 the motion passed.

AMoon will schedule the public hearing for 8 Slip Rd Site Plan Review for January 14th, 2019 at 7:30pm. RWachenfeld will work with Catherine Shaw or Aaron Patt to properly notice the public hearing.

8:00pm – 8:10pm Session Break

8:10pm Greenfield Congregational Covenant Church (GCCC) Request

RWachenfeld read an email regarding the GCCC and an email from Mike Borden Greenfield's Code Enforcement Officer. The GCCC is requesting a change of use for its building at 12 Depot Dr so that its congregation can worship at that location. RWachenfeld posed the question to MBorden who suggested the planning board review the meeting minutes when the GCCC had previously come before the board. He further stated that the GCCC would have to meet fire, life, and safety requirements for

49 the area that the meetings will be held as well as for the rented apartment above the meeting space.
50 The board discussed the options, reviewed previous minutes from 2014 and determined that a site plan
51 review would be appropriate for the change of use for the property at 12 Depot Dr to allow for GCCC
52 members to worship and/or meet there. The applicant may either submit it combined with the
53 previously proposed site plan review for the addition or submit it as separate application.
54

55 **8:45pm** KCarpenter moved that the meeting adjourn. AWood seconded. There was no discussion.
56 6-0-0 the motion passed.
57
58

APPROVED