

Town of Greenfield
Cemetery Trustees Meeting
November 8 , 2023
Final Meeting Minutes
Recorded By Catrina Mamczak

Members In Attendance: Roger Lessard, Ray Cilley, Bill Nichols

Public in Attendance: Karen Day

7pm RLessard Called meeting to order

Meeting Minutes
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7pm RLessard Called meeting to order

The Trustees reviewed the minutes from the previous meeting, amendments are as follows:

Remove last line, "8:30pm RLessard Adjourned Meeting."

RCilley motioned to approve the minutes as corrected, seconded by RLessard

VOTE PASSED 3-0

Karen Day has continued to gather information and cross check records in an effort to have all necessary information required to get a finalized price quote for the Chronicle Cemetery Software.

The Trustees reviewed various shed sizes and styles, they have decided that a 8'x12' shed, with a small porch area included should have plenty of room for storage. \$8,500.00 is the approximate cost for the shed, with delivery included.

RCilley motioned to approve up to \$8,500.00 for the purchase of a new shed, seconded by RLessard.

VOTE PASSED 3-0

RLessard will reach out to Jim Morris to have him schedule On Target to mark the underground electric line running through the cemetery from Forest Road.

There was a brief discussion of the Wensberg Gift proposal, installing row markers may be a nice improvement to the Greenvale cemetery.

The Trustees decided to table the Wensberg Gift proposal until a later meeting.

The Trustees reviewed the current YTD 2023 budget readout. They found all current lines to be suitable for the upcoming year, and will submit the same budget for the 2024 year.

RCilley motioned to approve the proposed 2024 budget, Seconded by BNichols.

VOTE PASSED 3-0

The Trustees would like to see if there are local companies that can help to get the cemetery records digitized. The Trustees will contact Brian Burford, director for the NH State Archives and Records Management to see if they can help with this process.

RLessard created a draft for updated Cemetery Rules and Regulations. The Trustees reviewed the draft and discussed corner stone markers, monuments and markers, visiting hours, and plantings and decorations. There are a few edits that need to be added before finalizing the regulations.

Meeting Adjourned 8:40pm