

2014
TOWN WARRANT

Town of Greenfield
State of New Hampshire

To the inhabitants of the Town of Greenfield, in the County of Hillsborough and State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the Meeting House in said Greenfield on **Tuesday, the 11th day of March 2014**, to act on the following subjects. The polls will be open at the Town Meeting House from 10:00 am – 7:00 pm. The meeting will reconvene on **Saturday, the 15th day of March 2014 at 9:00 am.**

Article 1: To choose all necessary town officers for the year ensuing.

Article 1(a): To hear the reports of agents, standing committees, or other officers heretofore, and chosen and to pass any vote relative thereto.

Article 1(b): To vote by ballot on the following proposed amendments to the Greenfield Zoning Ordinance.

Amendment Number 1: Are you in favor of adopting the following Amendment to the Greenfield Zoning Ordinance? Amend Section III, I Special Purpose Districts, (1) Industrial Districts, (b) Sawmill Road area of the Greenfield Zoning Ordinance by adding, as the last sentence:

“On the East side of Route 31, the Industrial Zone encompasses the properties identified as lots #15-3 and #15-4 on Tax Map sheet R2 to a line 300’ West of Crotched Mountain Road. All access to these lots shall be from NH Route 31, Sawmill Road.”

Amendment Number 2: Are you in favor of adopting the following Amendment to the Greenfield Zoning Ordinance? Amend Section III, I. Special Purpose Districts, to include a new district, (4) Neighborhood Heritage District, as described in the full text of the amendment following:

Section III. Districts

I. Special Purpose Districts

4. Neighborhood Heritage District

a. Purpose: The purpose of the Neighborhood Heritage District (hereinafter referred to as NHD) is to protect the unique characteristics of the village area, maintain the rural beauty of the town, and guide new investment to stabilize and strengthen our tax base. The preservation of the cultural and historical attributes will help maintain the features of Greenfield that have contributed to the quality of life for present and future enjoyment.

b. Authority: Authority to establish the NHD is granted by the enactment of the Innovative Land Use Statute, RSA 674:21. The statute provides a method for Planning Boards to apply flexibility in the zoning process.

c. District Boundaries:

The Neighborhood Heritage District shall be comprised of property within the Business District and property within a section of land 300 feet back from the public Right of Way as applied to the following roads;

- Francestown Road from its junction with Forest Road to lots V3-36 and V2-11-1 inclusive.
- Sawmill Road from its junction with the Business District to the north side of lot V1-17 across the road to the North side of lot R4-17.
- Forest Road from its junction with Francestown Road, southerly to lots V4-19 and V4-24 inclusive.
- The entirety of Brooks and Depot Roads.

Said District shall be illustrated on a map entitled Neighborhood Heritage District, available at the Town Office and on-line at the Town website.

d. Neighborhood Advisory Committee: A Neighborhood Advisory Committee shall be established to provide a review for proposed changes to properties within the NHD boundaries. The Neighborhood Advisory Committee shall provide a written report to the Planning Board on each proposal reviewed. The report shall include a summary of the features that are considered to be character defining, as well as a recommendation for action based on the Standards for Review. The report should also include any other information that the Neighborhood Advisory Committee deems relevant to the decision making process of the Planning Board.

The Neighborhood Advisory Committee shall be a committee appointed by the Board of Selectmen, of 3 to 7 volunteer members of the community and should include: one or more residents or business owners of the district, a Planning Board member and those with an interest in preserving community character and/or expertise in related fields such as history, architecture, land use, etc.

e. Actions to Review: Actions or changes within the NHD boundary that meet any of the following criteria shall require review by the Neighborhood Advisory Committee and the Planning Board:

1) *New Construction that is visible from a public way*

- Introduction of new buildings, structures or objects that are greater than 200 s.f. of floor area.
- Additions to existing buildings and structures that are more than 200 s.f. of floor area.
- Relocation into the district of an existing building or structure that is more than 200 s.f. of floor area.
- Any exterior alteration that requires a variance or special exception under the zoning ordinance.

2) Demolition that is visible from a public way

- Dismantling, tearing down, or relocating all or part of any building or structure that is visible from a public way.

3) Parking Areas and Access ways

- Any new paved parking area or expansion of an existing parking area, that renders the cumulative square feet of paved parking area to be 1000 sq. ft. or greater.

4) Fences and Walls

- Stone walls that define a boundary may not be removed per RSA 472:6.
- Removal of any portion of a fence supported by granite posts.
- Installation of any new fence that is constructed of material other than wood or stone, or is 4 feet or greater in height.

5) Mature Trees Visible from a Public Way

- Removal or significant alteration of a mature tree that is more than 15" in diameter at a height of 4' above grade unless removal of such tree(s) is necessary for safety reasons as determined by a professional arborist, Code Enforcement Officer, or other qualified professional.

f. Standards for Review: The following criteria (see report by LHengen: *Greenfield Village Neighborhood Heritage District*, August 26, 2013) are the guiding standards for the Neighborhood Advisory Committee to consider in their recommendations of all applications requiring review.

1) New Construction or Major Additions

- New construction should be compatible with the distinct characteristics that define the NHD.
- Setback, height, scale, and mass of new construction should be compatible with adjacent buildings and the context of the district. Buildings should be sited and spaced in a manner that is consistent with the character-defining features of the streetscape.
- Architectural features in new construction or additions should be used to enhance visual interest. Details that reference, but do not necessarily mimic, traditional buildings are encouraged. Creative, contemporary design that acknowledges or references the district's character-defining features is also encouraged.
- Building materials for new construction should contribute to the visual continuity of the district. Building materials for major additions should be consistent with, or similar to, those already on the building or structure.
- New construction should preserve the character-defining landscape features of the district.

2) Demolition or Removal of Structures that are visible from a public way

- Demolition, partial demolition, or removal of buildings and structures that are visible from a public way would be encouraged only under the following circumstances:
- Replacement structures or other use of the site meet the intent of the design guidelines and do not have a negative impact on the character or cohesiveness of the district; or
- The applicant of the demolition permit has demonstrated that reasonable, feasible alternatives to demolition have been considered, and that alternatives included renovation of the resource or adaptive reuse of the building or structure proposed for demolition; or
- The applicant has demonstrated that retaining the resource would constitute economic hardship due to unavoidable, quantifiable, and verifiable expenditures; or a fiscal loss that would ensue should the resource not be demolished; or
- The building or structure has been determined structurally unsound, based upon a written technical report prepared by a professional engineer registered in the State of New Hampshire (or other certified building inspector) that clearly demonstrates that the building or structure presents a risk to public health, safety and welfare; and the structurally unsound condition has not been caused by willful or negligent acts by the owner.

3) *Parking Areas and Accessways*

- Parking in the business district should be to the rear of the front wall line of the building whenever possible. If parking is to the side of the building, there should be a strip of lawn between the parking area and road or sidewalk. Whenever possible, trees and shrubs should be introduced to parking areas to provide shade and greenery. Shared access and parking within the business district is encouraged.
- Parking in the village district should be set back from the primary front wall of the building whenever possible. Garages should maintain a setback that is at least halfway back from the primary front wall and farther whenever possible. Driveways that are double wide are discouraged.
- A raised landscape buffer should be utilized between the road and parking areas that exceed 1000 square feet.

4) *Fences*

- New or replacement fencing consistent with the appearance of other fencing in the village is encouraged. Chain link and stockade fencing are discouraged.
- Fences, gates or enclosures that are 4 feet or greater in height are discouraged unless the applicant can demonstrate that the design will not detract from the character of the NHD.

5) *Removal or Significant Alteration of Mature Trees visible from a public way*

- The removal or significant alteration of mature street or front yard trees visible from a public way that are more than 15" in diameter at a height of 4' above grade will be considered if it

has been determined by a professional arborist, the Code Enforcement Officer, or other qualified professional that removal is necessary for safety reasons.

g. Procedure:

- 1) Any activity that is located within the NHD boundaries and that meets the requirements established under Section e: *Actions to Review* shall require an application to the Planning Board. As part of the Planning Board review for application completeness, the Planning Board shall make a determination as to whether an application meets the requirements established under Section e: *Actions to Review*. If an application has been determined to require a review, the Planning Board shall make a referral to the Neighborhood Advisory Committee.
- 2) Upon receipt of the referral, the Neighborhood Advisory Committee must hold at least one meeting open to the public and must report back recommendations to the Planning Board within 30 days of receipt.
- 3) The Neighborhood Advisory Committee shall provide written comments to the Planning Board after the meeting; comments should explicitly reference those standards that apply to the application.
- 4) The Planning Board shall hold a public hearing, notification costs of which shall be borne by the Planning Board, and consider the recommendations of the Neighborhood Advisory Committee in making their decision, which shall be made within 65 days of acceptance of the application. If the decision by the Planning Board is contrary to the recommendations of the Neighborhood Advisory Committee, the Board shall state the reasons for their decision. A written letter of decision shall be sent to the applicant and copied to the Neighborhood Advisory Committee.
The Planning Board reserves the right to waive any or all costs associated with the application.
- 5) Appeals may be made to the Zoning Board of Adjustment as provided for in RSA 676:5.

Article 2: To see if the town will vote to raise and appropriate the sum of **Eleven Thousand, Five Hundred Dollars (\$11,500)** to be used for the Town's 2014 Five Year Revaluation as required by RSA 75:8-a. (Majority vote required). This article has a tax impact (2013 values) of \$.07 cents.

Article 3: To see if the town will vote to raise and appropriate the sum of up to **Two Thousand, Five Hundred Dollars (\$2,500)** for the purpose of expending funds that will be offset by the Used Oil Collection Grant Assistance Program, to purchase materials and/or obtain services to establish, improve, or operate a used oil collection center in accordance with the terms and conditions of Used Oil Collection Grants at the Recycling Center. (Majority Vote required). This article has no tax impact.

Article 4: To see if the town will vote to raise and appropriate the sum of **Four Thousand, Eight Hundred Sixty Dollars (\$4,860)** for the purpose of Glass Removal at the Recycling Center. (Majority vote required). This article has a tax impact (2013 values) of \$.03 cents.

Article 5: To see if the town will vote to raise and appropriate the sum of **One Hundred Seven Thousand, Seventy Eight Dollars (\$107,078)** to support the Recycling Center. Allocation as follows: (Majority vote required). This article has a tax impact (2013 values) of \$0.67 cents.

RECYCLING CENTER

Advertising	250
Building Repairs/Maintenance	1,250
Contract Services	
Electronics Recycling	1,200
Monadnock Disposal	28,000
Northeast Resource Rec. Assoc.	750
Total Contract Services	29,950
Dues and Certifications	460
Education/Conventions	525
Electricity	1,000
Equipment Repairs/Maintenance	1,500
Fuel	700
General Supplies	1,000
Hazardous Waste	2,020
Heating Fuel	1,300
Insurance - Dental	465
Insurance - Disability	500
Insurance - General Liability	25

Insurance - Health	8,690
Insurance - Life	28
Insurance - Vehicle	360
Mileage	500
Part-Time Wages	14,900
Refrigerant Removal	500
Retirement	3,800
Safety Equ/Sppl/Protection	340
Supervisor Wages	35,115
Telephone	900
Tire Removal	1,000
Total RECYCLING CENTER	<u>107,078</u>

Article 6: To see if the town will vote to raise and appropriate the sum of **Twenty Thousand Dollars (\$20,000)** and place said amount in the existing Fire/Rescue Apparatus Capital Reserve Fund. (Majority vote required). *The Selectmen support this article.* This article has a tax impact (2013 values) of \$.13 cents.

Article 7: To see if the town will vote to raise and appropriate the sum of **Seventy Eight Thousand, Eight Hundred Fifty Dollars (\$78,850)** to support the Fire Department. Allocation as follows: (Majority vote required). This article has a tax impact (2013 values) of \$.50 cents.

FIRE

Building Repairs/Maint.	2,000
Chief's Wages	2,000
Computer Support/Maint.	0.00
Dues & Subscriptions	500
Electricity	4,750
Emergency Management	4,975
Equipment	1,500
Equipment Replacement	3,000
Expense Reimbursements	7,500
Fire Alarm System	625
Fire Prevention	250
Forest Fire Equipment	500
Forest Fire Reimbursements	500
Gasoline & Diesel Fuel	1,000
General Supplies	500
Heating Fuel	7,500
Insurance - General Liability	700
Insurance - Supplemental	350
Insurance - Vehicle	6,000
Medical Supplies	3,250
Mutual Aid Dispatching	17,000

Postage	100
Radio Repairs/Maint.	1,250
Telephone	2,100
Training Services	7,500
Uniform Allowance	1,000
Vehicle Repair/Maintenance	2,500
Total FIRE	<u>78,850</u>

Article 8: To see if the town will vote to raise and appropriate the sum of **Forty Thousand, Eight Hundred Thirteen Dollars (\$40,813)** to support the Police Department's request for a Third Full-Time Officer. This amount will provide \$31,000 in wages in 2014 equal to \$40,000 annually. The additional \$9813 is comprised of Life Insurance, Disability Insurance, Retirement, and Overtime. (Majority vote required). This article has a tax impact (2013 values) of \$.27 cents.

Article 9: To see if the town will vote to raise and appropriate the sum of **Two Hundred Twenty Eight Thousand, Six Hundred Ninety Eight Dollars (\$228,698)** to support the Police Department. If article 8 fails then an additional \$12,500 will be added to the Part-Time Wages line item. Allocation as follows: (Majority vote required). This article has a tax impact (2013 values) of \$1.44 cents.

POLICE

Chief's Salary	67,320
Computer Equipment	250
Computer Support/Maint.	2,600
Full-Time Wages	46,865
Gasoline	12,000
General Supplies	1,500
Insurance - Dental	700
Insurance - Disability	1,262
Insurance - General Liability	4,200
Insurance - Health	17,400
Insurance - Life	85
Insurance - Vehicle	875
Mutual Aid	18,041
Over-Time Wages	2,000
Part-Time Wages	10,000
Personal Equipment	3,500
Postage	300
Radio Repair/Maint.	500
Retirement	31,800
Telephone	3,000
Training Services	2,000

Vehicle Repair/Maintenance	<u>2,500</u>
Total POLICE	228,698

Article 10: To see if the Town will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000)** to be placed in the existing Town Buildings Maintenance Capital Reserve Fund. (Majority vote required). *The Selectmen support this article.* (Majority vote required). This article has a tax impact (2013 values) of \$0.06 cents.

Article 11: To see if the town will vote to raise and appropriate the sum of **Five Hundred Ninety Four Thousand, Fifty Three Dollars (\$594,053)** to support the Operation and Maintenance of the Town. Allocation as follows: (Majority vote required). This article has a tax impact (2013 values) of \$3.71 cents.

Ambulance	20,555
Building Insp/Code Enforc.	10,475
Cemeteries	17,040
Conservation	3,950
Executive	144,385
Financial Administration	49,400
General Government Buildings	49,091
Health Agencies	3,675
Insurance	18,326
Interest on Bonds	25,000
Interest TAN	750
Legal Expense	15,000
Other Debt Service	7,035
Other General Government	38,415
Parks and Recreation	14,261
Patriotic Purposes	1,400
Payroll Expense	47,000
Planning Board	17,850
Principal on Bonds	65,000
Regional Association Dues	3,370
Street Lighting	7,150
Welfare Administration	29,775
Zoning Board of Adjustment	<u>5,150</u>
	594,053

Article 12: To see if the Town will vote to raise and appropriate **Eighteen Thousand Dollars (\$18,000)** to support the Replacement of the Old Meeting House Cemetery Fence under the direction of the Cemetery Trustees as voted

on at Town Meeting in 2013. (Majority vote required). This article has a tax impact (2013 values) of \$.11 cents.

Article 13: To see if the town will vote to raise and appropriate the sum of **Five Thousand Dollars (\$5,000)** for a Plan NH Charrette for the purpose of infrastructure planning for the further development of the town. This amount may be offset by donations received from local businesses. (Majority vote required). This article has a tax impact (2013 values) of \$.03 cents.

Article 14: To see if the town will vote to raise and appropriate the sum of **Twenty Nine Thousand, One Hundred Sixty Three Dollars (\$29,163)** to support the Planning Board Community Planning Grant (CPG #2). Of this amount, \$23,330 is reimbursable and will be provided by the NH Community Planning Grant, \$4,374 will come from volunteers donating their time to complete the project and the remaining amount of \$1,459 will come from taxes (Majority vote required). This article has a tax impact (2013 values) of \$.01 cents.

Article 15: To see if the town will vote to raise and appropriate the sum of **Seven Thousand, Six Hundred Dollars (\$7,600)**, offset by a grant in the amount of \$7600 awarded to the Planning Board as a Supplement to the Community Planning Grant #2 (above). This is an additional award that has no impact on taxes.

Article 16: Are you in favor of the following? To form a 7 person committee to include members from the BoS, Cemetery Trustees and at least two abutters of Lot R7-28 to establish a set of guidelines to be followed when removing or processing sand and gravel on Lot R7-28. Rules to include at a minimum the following topics: buffer zones from Greenvale Cemetery, limitations on sand and gravel operations during burial ceremonies, amount of material that can be removed in any one year, the procedure to be used for replanting and land reclamation after sand and gravel is removed, procedures to ensure Zephyr Lake remains free from contamination related to excavation of sand and gravel. Further, if this article is passed at Town Meeting, the BoS will be compelled to accept these rules and ensure that any agent of the BOS engaged in sand and gravel removal from Lot R7-28 will follow the established rules and no further removal of sand and gravel from Lot R7-28 be done until said committee has completed its work. (By Petition)

Article 17: To see if the town will vote to establish and maintain a 100-foot buffer zone at the Greenvale Cemetery, between the row of granite pillars on the northwest side of the cemetery running from Forest Road to Zephyr Lake and any

work to be performed on the adjacent town-owned land. Work activity not allowed in the buffer zone would include soil or gravel excavation, tree-cutting or construction. (Requested by the Cemetery Trustees)

Article 18: Are you in favor of the adoption of the following? To suspend the excavation and processing of sand and gravel on Lot R7-28 on Forest Road until the actual financial benefit to the town from the 2013 excavation can be formally presented to town residents in a public forum such as a specially noticed Select Board meeting. (By Petition)

Article 19: To see if the town will vote to accept the Driscoll Road as a class 5 road from its beginning at Mountain Road to the end at large turn around 50yds past driveway at Greg and Karen Martus' residence, (lot 10-2 on map R-10). (By Petition)

Article 20: To see if the town will vote to raise and appropriate the sum of **One Hundred Fifty Seven Thousand, Five Hundred Dollars (\$157,500)** for the purpose of providing Road Reconstruction. (Majority vote required). This article has a tax impact (2013 values) of \$0.99 cents.

Article 21: To see if the town will vote to raise and appropriate the sum of **Five Hundred Sixty Six Thousand, Two Hundred Eighty Eight Dollars (\$566,288)** to support the Highway Department. Allocation as follows: (Majority vote required). This article has a tax impact (2013 values) of \$3.56 cents.

HIGHWAY/DPW

Advertising	500
Building Repairs/Maintenance	3,000
Calcium Chloride - Summer	2,000
Computer Equipment	100
Computer Software	100
Contract Services	7,500
Drainage Material	4,500
Drug/Alcohol Testing	1,300
Dues and Subscriptions	100
Education/Conventions	600
Electricity	2,500
Equipment Rental	6,000
Fire Alarm system	600
Full-Time Wages	116,000
Gasoline & Diesel Fuel	35,000
General Supplies	2,000

Gravel/Processing	10,000
Heat	3,500
Insurance - Dental	4,850
Insurance - Disability	2,035
Insurance - General Liability	1,550
Insurance - Health	81,700
Insurance - Life	111
Insurance - Vehicle	3,950
Over-Time Wages	15,000
Part-Time Wages	500
Protective Clothing	1,500
Retirement	19,800
Road Maintenance	75,000
Safety Equipment	500
Salt	19,000
Sealing & Tarring	9,500
Small Tools & Equipment	1,500
Street Signs	1,000
Supervisor Salary	52,795
Telephone	2,000
Tree Trimming	1,000
Vehicle Repair/Maintenance	25,000
Welding Supplies	1,000
W.A. '08 - #16 Backhoe	21,089
W.A. '13 - #3 2014 Dump Truck	30,608
Highway/DPW	<u>566,288</u>

Article 22: To see if the town will vote to raise and appropriate the sum of **Eighty One Thousand, Seven Hundred Eighty Dollars (\$81,780)** to support the Stephenson Memorial Library. Allocation as follows: (Majority vote required). This article has a tax impact (2013 values) of \$.51 cents.

LIBRARY

Books/Periodicals/Videos	7,000
Building Repairs/Maintenance	1,200
Clerical Wages	648
Computer Equipment	200
Computer Software	300
Computer Support/Maint.	2,200
Dues & Professional Expenses	250
Education/Conventions	500
Electricity	4,000
Fire/Security System	800
General Supplies & Postage	1,500
Heating Fuel	7,700
Insurance - General Liability	1,375

Mileage	300
Office Equipment	600
Part-Time Wages	49,939
Programs/Entertainment	850
Sewer Fees	618
Telephone	1,800
Total LIBRARY	<hr/> 81,780

Article 23: To see if the town will vote to raise and appropriate the sum of **Thirty Thousand, Four Hundred Fifty Dollars (\$30,450)** to fund the operation of the Town Clerk's office. (Majority vote required). This article has a tax impact (2013 values) of \$.19 cents.

ELECT./REG./VITAL STAT.

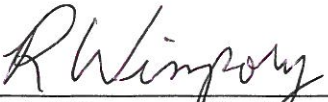
Computer Equipment	800
Computer Software	300
Computer Support/Maint. INTW	1,500
Computer Support/Maint. TBS	1,320
Dues and Subscriptions	50
Education/Conventions	80
Elections	4,400
General Supplies	175
Mileage	100
Postage	150
Publications	75
Town Clerk - Other Compensation	9,300
Town Clerk Deputy Wages	2,000
Town Clerk Salary	9,600
Vital Statistics	600
Total ELECT./REG./VITAL STAT.	<hr/> 30,450

Article 24: To see if the town will vote to adopt the provisions of RSA 79-E, to provide for a community revitalization tax relief incentive program, and to authorize the Board of Selectmen to provide tax relief incentives to qualifying structures in (1) the center village district, (2) the business district, and (3) the industrial overlay district.


Article 25: To transact any other business that may legally come before this meeting.

Given under our hand and sealed this 13th day of **February** in the year of our Lord **Two Thousand Fourteen**.


GREENFIELD, N.H. BOARD OF SELECTMEN



Rob Wimpory, Chairman



Karen A. Day, Selectwoman



Debra Davidson, Selectman