Stephenson Memorial Library

Trustee Meeting

Minutes 9-12-2017

Attending Bruce Dodge, Neal Brown, Kathy Seigars, Beverly Pietlicki

6:45 pm

Paul Renaud’s letter was read addressing the electronic sign that was discussed at a previous meeting. Paul’s letter covered the zoning regulation and process for getting a sign approved. Discussing continued, ranging from sign location and the sometimes garish looks these signs can have. Apparently there is some support with the Selectboard for such a sign. Having the signed installed not at the Library but as an upgrade to the town’s events sign in front of the Meeting House would have some benefit for all Greenfield events. The Library would split its use of the sign and would operate the sign.

Minutes from August were accepted with corrections to lines about audio books and DVDs the Library purchases, it should read 2 audio books a month for $60.00 and 5 DVDs. Minutes were accepted as amended.

Treasure’s report, in MaryAnn’s absence the Library Director presented the report.

The report was accepted with discussion about Computer Tech line and it balance, and just what does it cover.

Director’s Report, presented the month stats and Library news and issues, Projector wall has been painted, and the Library’s Master Brochure of Services, has been completed and is available at the front desk for Patrons new and old.

Discussed potential new hires to fill staff vacancies, Beverly felt those who applied would be a good fit and offers would be made.

Beverly discussed an error in the master spreadsheet for tracking total library visits, the column was adding one of the numbers twice, inflating the total number for past couple of years. This error has been fixed in the spreadsheet.

Beverly covered her discussion with Treadwell about the cost for next years contact, but still needed more detail about what is covered.

The Library systems would remain Office 2007 Windows 10 operating system.

Fairpoint is offering higher speed DSL, the cost is $600.00 to upgrade ($25.00 per month) Beverly will get more information on offer and what is needed.

Other Business:

Budget 2018 the next work session will be 10-20

Meeting Adjourned at 7:50

Submitted:

Bruce Dodge