

44 Bruce spoke to Sheldon Pennoyer, and he thought that doing everything on the Landscaping Plan would run
45 between \$60,000 and \$100,000. Fundraising was discussed further, including newer ways to raise money like
46 Go Fund Me. **ACTION ITEM: Kathy will contact Paul about the bricks.**

47 Ray asked if we would consider sponsoring another SPiRiT and getting the word out. The Trustees agreed that
48 might be a good idea. **ACTION ITEM: Ray will find out when the next issue will be out and what the deadline**
49 **for content is.**

50 Bruce said that he was glad that during the meeting with the Friends, the Friends and the Trustees had gotten to
51 know each other a little better.

52 Program Coverage: Beverly will be at the Conference so Kathy and Bruce agreed to host the program. The
53 Friends will supply goodies for this.

54 Diane had gone to the Orientation. One thing they suggested was having a running To Do List in every minutes.
55 She said the meeting minutes need to be posted to the public within 5 days. Janice clarified that the RSA states
56 that the minutes have to be AVAILABLE within 5 days. Bruce prefers to wait until they have been Approved
57 before they are posted. Janice stressed that the minutes ARE available within 5 days, as she does email the draft
58 minutes to everyone within 5 days of each meeting. Diane said that she is willing to digitize the By-laws when
59 they are ready. Bruce said they are not in a digital file that anyone could access yet. There is a hard copy in a
60 binder. Diane noted that someone had told her that PDFs can be edited, and Bruce commented on this.

61 Diane said that they also stressed that Trustees never work for the Library, not even in a volunteer capacity.

62 She said when she was leaving Ken's event, she noticed that the car lights go right to the Inn. She wondered, as
63 a good neighbor, where the property line is and if a hedge could be planted there as some type of buffer. Ray
64 said our hope is that we will be able to acquire some of the Inn's property to expand our parking area.

65 New Business: Bruce said the Yoga Class Instructor told him that the first class had 2 participants, the second
66 class had 1. She cannot invest tons of time in this if no one is coming. The Trustees discussed the marketing of
67 this class.

68 Bruce wants to get a back up for Mary Ann. Mary Ann read previous minutes where Kathy had volunteered to
69 sign the checks. She said that the bank wants a letter from Bruce, and gave him the specific information
70 necessary to add Kathy as a signor. Mary Ann gave Kathy a form that she needed to get back to the bank.

71 Bruce would like to get the Treasurer's Reports digitized. He will set up a spreadsheet and teach Mary Ann and
72 Kathy how to use it; this will enable the Trustees to keep better records.

73 Bruce said that Ken Paulsen wants them to begin considering the CIP this year, what capital projects they'd like
74 to put on their wish list. Bruce said it really hasn't changed – heating and air conditioning, and insulation, was
75 top on the list. Diane said she'd been collecting fuel cost data for the town previously. She noted that if the fuel
76 costs had gone up, it could mean that the efficiency had been compromised. Bruce said the more data we have,
77 the better our argument will be.

78 Other Business: Ray said we'd spoken about the outdoor tables and chairs. He will speak to Rick about getting
79 them moved. He noted that the Fire Exit had a lot of items blocking the door; they need to be moved. He
80 thought we had talked about getting a push bar on that door; he'll talk to Rick about that as well.

81 **ACTION ITEM: Mary Ann will send the Sportsman's Club a 'thank you'.**

82 **Kathy moved to adjourn the meeting at 8:11 PM. Diane seconded; all were in favor, motion passed.**