

**Stephenson Memorial Library Trustees**

Town of Greenfield

Approved Meeting Minutes

Recorded by Janice Pack

June 6, 2018

**Present:** Bruce Dodge, Ray Cilley, Mary Ann Grant, Kathy Seigars, Neal Brown, Bev Pietlicki

**Meeting Opened:** 6:48 PM

**Minutes:** The minutes of the meeting held on May 9, 2018 were reviewed. **Neal motioned to accept the minutes as written, and Kathy seconded. All were in favor; motion passed.**

**The Treasurer's Report:** Mary Ann said that there wasn't much activity. The checking account balance is \$2,050.23. Apparently, the jar which served as The Conscience Fund has disappeared. The Merrill Fund as of 6/6/18 is \$18,599.08. The Friends have a little over \$2,000 in their fund. The oil tank is full; the last delivery was 5/30/18.

**Neal moved to accept the Treasurer's Report and Kathy seconded. All were in favor; motion passed.**

**The Director's Report:** Bev noted that Rick installed a new air conditioner today; it is an upgrade from the previous one (10,000 BTUs from 8,000 BTUs). Rick has proposed a bike rack that will hold 5 bikes; an overgrown evergreen will need to be removed for it to fit. Bruce asked if anyone had any concerns about removing the bush. It was decided that if we went with Sheldon's preliminary designs, the bush would be removed anyway. No one was opposed. Mary Ann asked what the timeline would be if we went with a new design; Bruce said that money would need to be raised so it could be awhile. The bike rack will be paid for by Marilyn Fletcher's Girl Scouts troop.

Ray asked Bev about the meeting she had attended with Aaron Patt and the other department heads regarding the landscaping budget. Bev said that Aaron has asked everyone to be very careful with their budgets. Jeremy's bid was \$20,000 higher had been budgeted for.

Bev said circulation was up this month. There is a conflict with the next Trustees meeting being held at the same time as a program on July 11<sup>th</sup>, so the Trustees will be meeting at the Historical Society just for that night.

She is going to the school on June 14<sup>th</sup> to pitch the summer reading program, and the classes will be coming over to the library the last week of school.

Bev noted that she thinks we need a social media policy. She will review some of the policies from other libraries and compile a policy for the Trustees to review.

There was a discussion of the NHLTA Conference that Beverly attended with some of the Trustees; all enjoyed the programs and came away with some good ideas. Bruce did learn that our per capita income is too high for Greenfield to qualify for any rural grants. Bev attended a Right to Know seminar and learned quite a bit. She picked up some new ideas to move the Library forward and envisions starting a Repair Café which will be held outdoors on a monthly basis and hosted by volunteers. Some ideas

include bike repairs and knife sharpening. She mentioned that she did buy 2 vises for the Fly Tying Workshop coming up. She encouraged the Trustees to share their ideas on programs that would meet the community's needs.

Mary Ann said that she attended a program put on by the Historical Society and 70% of the attendees were 70 or older, but the program was very well attended. She mentioned that the program recently held on loons had the room packed and wondered if it was because of how it was marketed. Neal said it was put out on Townsfolk and an article was in the Ledger. Mary Ann said that some of the programs are very well attended, and some have embarrassingly low attendance, and she wonders why. Bev mentioned there were 28 people who attended the Oil, Ice and Bone program, and most were older. Bev is hopeful that the summer programs will bring in some of the younger population. The Trustees discussed other programming ideas.

**Nick Batty Graduation Follow Up:** Beverly said she still has \$60 but is hoping to at least reach \$100.

**Volunteer Policy Review & Vote:** Neal moved to accept the Volunteer policy as written; Kathy accepted it. All were in favor; motion passed.

**Jami Bascom Thank You:** Bruce asked what ideas everyone had. Neal said how about something similar to the plaque they got for Bob Marshall? The others liked that idea. Neal will work up a design and send it out to the others for review. Mary Ann thought something more useful might be nice. The Trustees will try and think of a gift to go along with the plaque.

**Landscaping:**

Sheldon Pennoyer had been planning to attend but had a customer that he needed to attend to.

**Other Business:**

Neal said that when the trees outside were taken down, they were given to the Givers. They split the wood and will have about 6 cords of wood. Neal wants to do a wood raffle in the fall. Ray has offered to deliver the cord up to 30 miles to the winner.

Bruce brought up the compensation for the Recording Clerk, asking if the Trustees were on board with changing her compensation to match that of the other boards she serves (\$19/hour). The Trustees were all in agreement.

**Trustee Trivia:** Bruce asked the Trustees some questions to see what they had learned at the NHLTA Conference. While Bev seemed to know most of the answers, she and the Trustees were able to share and learn while answering the questions. All agreed it was a lot of fun to try and guess at the answers!

**Adjournment:**

The next meeting will be held on July 11, 2018 at 6:45 PM at the Historical Society.

**Bruce moved to adjourn at 8:12 PM. Neal seconded, and all were in favor.**