

Library Minutes Supplemental Meeting
9/28/2021

Diane, Andra, Bruce, David, Valli, Maryann, Jean

Called to order at 6:32

Sept 14 minutes accepted
Treasure's report accepted.

On line banking update no-action

Updating Trustee By-laws

Discussion of wording and bringing sections from sample library that applied.

Change

Article 1 add section "objectives"

Article 2 add "Goals & Objectives"

Article 3 add section 3 from sample library and add NHLA dues are paid through budget line item

Went over each article in the By-Laws for final changes. Andra will complete new draft for approval.

Mission Statement, we seem to have more than one, review and select mission statement. All versions will be emailed to Trustees for final selection.

Donation Book, ok for Bruce to reformat for better clarity of donations records.

Future Evolution of the Library

Bruce will send out a survey to all staff and friends, as the first step in the strategic planning process. There was further discussion of the planning process. Bruce reported on his research. It's important that we get this process underway sooner than later.

Carpets in Library: funds will be used from the Cilley Trust to replace the carpets, Diane noted the funds had to be used in the year received or the reverted back to the Cilley family trust. Bruce did not recall that clause on the trust and asked Diane to research it. 2 quotes have been received for the project, approx. \$8000.00.

Discussed Emma Gibson Forrest clearing, half of standing timber may be removed.

Discussed Parking expansion, using budget balance to have a hardpack parking added this fall, Diane will discuss with Selectboard.

Discussed Girl Scout tree planting, type of tree and they would like it done by 10/17

Trustee files will be moved to basement and a copy will be stored in Greenfield Historical Society Vault, and 2 drawer lockable cabinet will be moved to GHS vault.

The Commons has asked for computer instruction. David will ask for volunteers.

Next meeting 10/12 and 10/26

Adjourned at 8:46

Submitted by

Bruce Dodge

Secretary

SML Board of Trustees