
Selectboard Minutes 04/05/2016

Minutes

Town of Greenfield

Greenfield Town Offices, 7 Sawmill Road Greenfield, NH

Selectboard's Minutes

Tuesday, April 05, 2016 – 5:30 PM

Selectboard: Chairwoman Margaret A. Charig Bliss, Selectman Stephen Atherton Jr., Selectman Robert Marshall

Staff: DPW Manager Neal Beauregard, Recycling Center Manager Carol Burgess

Public: Karen Day, Diane Boilard, Heath Mitchell, Ken Paulsen, Michael Goen

5:30 p.m. The meeting was opened by Chairwoman Charig Bliss.

Documents for Review/Approval

- A/P Invoices
- A/P Checks
- Payroll
- Wastewater A/P Checks
- Selectboard Minutes
- Treasurer's Conference Request
- Complaint Form – Resident complaint
- State of NH – Land Use Change Tax
- Meeting House Rental – Variety Show (complete)
- Town Administrator Conference Request

5:30 PM: Public Forum

Diane Boilard requested to speak to the Selectboard. She expressed that she “greatly appreciated” Patrick Greene as Building & Grounds Maintenance manager, and she was there to suggest and support the Board if they were looking at continuing to have Mr. Greene provide part-time help from time to time as his schedule allows.

5:40 PM: Selectboard Review of Documents

A brief discussion was held regarding quarterly payment of the Police Dispatch invoice. This was initiated by Office Manager Catherine Shaw to accommodate the municipal cashflow prior to the July tax revenues being received.

The Chair welcomed Michael Borden, Code Enforcement/Building Inspector at 5:45pm. Mr. Borden outlined the dilapidated buildings RSA and the town's dealings with several properties that are open to the elements and considered unsafe and potentially a health and safety hazard to the community. Mr. Borden described his dealings with the owner of R9-63 over time and the need for the town to take steps to have the buildings made safe or have the buildings removed under RSA 155. The Board reviewed and discussed a letter from Town Counsel

regarding R9-63 and indicated that the Board would support taking a strong stance on the issues outlined in an Order for Repair/Removal that Mr. Borden provided. The Board suggested several changes to the order and agreed that they would review the changes and approve the orders at their next meeting.

On a motion by the Chair and a second by Selectman Robert Marshall the Board voted to send the Order for Repair/Removal to Donald P. Currier, owner of R9-63 instructing him to make the building safe and to seal the building for safety reasons, and to adhere to the time frames outline in RSA 155 for response to such an order. The Motion passed 3-0.

On a motion by the Chair and a second by Selectman Marshall the Board voted to send an Order for Repair/Removal to Gary Russell, and Wyatt Fox, owners of R1-29 on Forest Road to demand the repair and/or sealing of the building on the property, and to have Russell and Fox adhere to the time frames outlined in RSA 155 for responses to such an order. The Motion passed 3-0.

The Board received a complaint from a resident regarding a contractor driving heavy equipment over posted roads without permission from the Road Agent in town. There followed a short discussion that included resident Michael Goen, Building Inspector Borden, and DPW Roads Manager Beauregard. An investigation of the complaint was requested by the Board.

6:25 PM: Neal Beauregard, DPW Roads Manager

Neal Beauregard, DPW Roads Manager met with the Board. Mr. Beauregard outlined that with Patrick Greene leaving, the DPW overall will be short a man potentially during some of the busiest parts of the spring and summer season. Mr. Beauregard expressed that he hoped the Board would have a new hire by May 1st.

Mr. Beauregard outlined that several of his projects require four men for him to work efficiently. In the past Patrick Greene, Buildings and Grounds Manager had worked with the roads crew to help on certain projects. These include removal and screening of winter sand from the Forest Road Sand and Gravel site, and, the work that is slated for Russell Station Road. Mr. Beauregard outlined what he thought were the most important skill sets and capabilities for the building and grounds manager, especially when working with the Roads division.

At the end of the meeting, Recycling Center Manager Carol Burgess outlined her needs at the recycling center now that Mr. Greene is leaving.

The Board discussed the internal posting of the position. On a motion by the Chair and a second by Selectman Marshall the Board voted 3-0 to put the employment posting for the Buildings and Grounds Manager in the Ledger Transcript newspaper starting on Thursday April 14th.

7:00 PM: Leah Conway, Welfare Director

At 7:00pm the Board welcomed Leah Conway, Welfare Director to the meeting. Ms. Conway asked the Board to enter into a non-public session for the purpose of discussing a welfare related issue with a resident in town. On a motion by the Chair and a second by Selectman Atherton, the Board voted on a roll call vote to enter non-public session under RSA 91-A:3 IIc, Reputation. The motion passed 3-0. At 7:29pm the Board voted 3-0 to exit non-public session and noted that the minutes were sealed for reasons of welfare reputation.

7:30 PM Brian Giammarino, Police Chief

At 7:30pm Police Chief Giammarino joined the meeting. Chief Giammarino outlined issues with vacation hours that have accrued to date and that have been carried over from the previous year. The Board discussed the impact of the vacation accrual and noted that Chief Giammarino has been accruing vacation because he has been covering shifts. This has resulted in an understatement of the Part-Time hours required by the Police Department for normal shift coverage, and for coverage of vacation hours. The Board determined that the amount of budget under represented was approximately \$4000. The Board determined that they would need to create a plan that would address the Chief's accumulated vacation time, and deal with increasing the Police budget in 2017 to more accurately reflect the part-time hours needed for shift coverage.

8:12 PM: Selectboard Non-Public Session

At 8:12 pm the Chair motioned to enter into non-public session. Selectman Marshall seconded the motion. On a roll-call vote the Board entered into non-public session at the request of the Town Administrator under RSA 91-A:3 Ila Compensation. At 8:15PM the Board exited non-public session and noted that they had voted to make a wage adjustment for Police Officer John Quigley as agreed with the Chief prior to Town Meeting, but after the 2016 public hearing.

8:20 PM: Selectboard Minutes

At 8:20 pm the Chair outlined that the Board should vote on its minutes and not just sign them during the meeting. As such she wanted to begin the process by catching up on the vote for the last few meetings. On a motion by the Chair and a second by Selectman Marshall the Board voted 3-0 to formally accept the public minutes of March 22nd, March 29th, and the afternoon session of April 5th.

Adjournment

Chair Charig Bliss moved to adjourn. Selectman Marshall seconded. All in favor, the motion carried 3-0.

The meeting adjourned at 9:02 PM.

The minutes are final when approved and signed by the Selectboard. A signed copy is on file in the Selectboard's office.

**Chair, Margaret Charig Bliss, Stephen Atherton Jr., Selectman
Robert Marshall, Selectman**