

Selectboard Minutes 05/17/2016

Minutes

Town of Greenfield

Greenfield Town Offices, 7 Sawmill Road Greenfield, NH

Selectboard's Minutes

Tuesday, May 17, 2016 – 5:30 PM

Selectboard: Chairwoman Margaret A. Charig Bliss, Selectman Stephen Atherton Jr.,
Selectman Robert Marshall

Staff: Aaron Patt, Town Administrator;

Public:

5:30 p.m. The meeting was opened by Chairwoman Charig Bliss.

Documents for Review/Approval

- Payroll
- Selectboard Minutes 05/10/2016
- Sewer Tax Warrant
- Employment Acceptance Letter
- Oak Park Rental – Hampshire 100
- Civil Suit – Letter of Intent

5:30 PM: Public Forum

There were no members of the public present for the public forum.

The Board began signing documents at 5:45pm. The Board then reviewed Payroll, the 2nd Quarter Sewer Warrant, and an acceptance letter from Richard McQuade for the position of DPW Buildings & Grounds Manager.

5:45 PM:

Chairwoman Charig Bliss opened the Selectboard session of the meeting at 5:45 pm. The Board discussed the vacation policy with the Town Administrator. Suggestions were made as to how the town could change its policy from straight accrual to a policy that encourages better use of vacation time. The current policy of tracking from the employees' original hire date creates problems with employees taking sufficient amount of their vacation time. Vacation also has to be tracked separately for each employee. Currently there are some full time employees that have been allowed to accrue a significant amount of vacation, carried over from year to year.

The Board discussed the May and June meeting schedules while Selectboard members are away. The Board voted 3-0 in favor to cancel the May 31st meeting because of the Memorial Day holiday. The June 7th meeting has already been posted/changed to June 9th.

The Board requested that Dorene Adams come to the next meeting to go over the 225th Anniversary Committee program.

7:00 PM: Rick McQuade, DPW Buildings & Grounds Manager

The Board met with Rick McQuade, the new Greenfield Buildings & Grounds Manager for the Department of Public Works. Mr. McQuade and the Selectboard discussed the buildings and grounds manager position, and some of the projects that the Board would like to see handled going forward. The Chair outlined the issues with the Meeting House foundation, the Library foundation, and the Town Office sill along the back of the building. Mr. McQuade requested the ability to start a week earlier than he had anticipated, on May 23rd. The Board agreed that Mr. McQuade would start on May 23rd.

8:00 PM: Selectboard Work Session

The Board continued to review the documents on the clipboard. The Board signed the Oak Park Rental Agreement for the Hampshire 100 program. The Chair noted that the Town had received a letter indicating that there may be a civil suit against the town in the future.

At 8:16 the Board voted on a roll-call vote, on a motion by the Chair and a second by Selectman Atherton, 3-0, to enter into non-public session for the purpose outlined in RSA 91-A:3II e potential pending litigation. At 8:26 pm the Board voted 3-0 to exit non-public session. It was noted that no decisions were made and no votes taken during the meeting.

The Board reviewed the calendar of dates for the summer session. After discussion it was agreed that the Board would meet on the following dates: June 9th, 14th, 21st, and July 7th & 19th, and August 2nd, 16th, 23rd, and 30th.

Adjournment

The time being 9:15pm the Chair Charig Bliss moved to adjourn. Selectman Marshall seconded. All were in favor, and the motion carried 3-0.

The meeting adjourned at 9:15 PM.

The minutes are final when approved and signed by the Selectboard. A signed copy is on file in the Selectboard's office.

Chair, Margaret Charig Bliss, Stephen Atherton Jr., Selectman Robert Marshall, Selectman