
Selectboard Minutes 01/14/2016

Minutes

Town of Greenfield

Greenfield Town Offices, 7 Sawmill Road Greenfield, NH

Selectboard's Work Session Minutes

Thursday, Jan. 14, 2016 – 5:00 PM

Selectboard: Chairwoman Karen Day, Selectwoman Margaret Charig Bliss, Selectman Stephen Atherton Jr.

Staff: Administrator Patt, Carol Burgess Recycling Transfer Station Supervisor, Patrick Greene DPW Buildings and Grounds Manager, Neal Beauregard DPW Roads Manager

Public: Ken Paulsen, Andrew Heck

The meeting was called to order at 5:00 PM by Chair Karen Day.

Documents for Review/Approval

- A/P Invoices
- A/P Checks
- Payroll
- Sherborn Fire Department Agreement
- Notice of Public Hearing – 2016 Budget Hearing
- Meeting House Rental Contract – Miss Laura's Dance Class
- Health Agency Funding Requests – 2016

5:00 PM: DPW

At 5:05 pm the Chair called the meeting to order. The Board discussed an invoice from Enpro Services to pump out the underground tank. The Board and DPW Manager Neil Beauregard discussed the estimated number of times that the tank has been pumped in the past. DPW Manager Patrick Greene has built into the Buildings and Grounds budget an annual pumping. Mr. Greene reported that the company pumped out half the tank and used his entire budget. The Board discussed the building issues, which allowed rain water to the tank. A combination of roof leaks (which have been addressed with a new roof), water seeping through the back wall, and water flowing under a side door due to ice jams were discussed. Mr. Greene reported that the cost for remediation is based on whether the water is less than 2% or greater than 2% hazardous waste. The most recent pumping was deemed clear water after analysis by the company. DPW has done work at the back of the building to free up a culvert that takes water away from the rear of the building and prevent icing to build up along the asphalt loading pad. The consensus is that the Buildings and Grounds budget would still have to budget more funds for pumping due to the size of the tank (the tank size was unknown previous to this year) and the possibility of sludge at the bottom of the tank, which costs more than snow melt and rain water.

5:25 PM: Carol Burgess, Recycling Center Supervisor

At 5:25 pm the Board met with Supervisor Carol Burgess briefly to discuss the quotes on the proposed compactor. After considerable research Supervisor Burgess provided a lease price for a new compactor and a custom chute for loose paper. The Board agreed to put forward a warrant article for a three year lease on a compactor capable of handling loose paper, in 2016.

5:30 PM: David Martin, Emergency Management Director

At 5:37 pm David Martin, Greenfield Emergency Management Director met with the Board. Mr. Martin was introduced to the Board by Fire Chief David Hall. Mr. Martin explained that he had been a fire department member in the past. The Board and Mr. Martin discussed Greenfield's All Hazard plan and the Emergency Response Plan, which are currently on file. Mr. Martin said that the All Hazard plan was very good. A discussion followed about grants and federal monies that Greenfield could tap into. A discussion about the best location for an emergency shelter was held. Each of the buildings downtown was discussed and strengths and weaknesses were weighed. It was acknowledged that while the Fire Station was well equipped with a kitchen and a large meeting room that could double as a sleeping space, however experience showed in the 2008 snowstorm that the shelter and the Emergency Operations Center should not be in the same location. A discussion of the Town Office building outlined the generator and the capacity of the meeting room and the upstairs gym. Mr. Martin discussed the possibility of putting together a multi-layered response to emergencies that could include multiple formats for communicating with residents. The Board indicated that with Code Red not having had good success, there was an interest in providing some other service that could provide alerts and directions when emergencies were taking place.

6:15 PM: Budget Work Session

The Board went through the budget and dealt with funding health agencies, DPW work clothing, and the DPW Buildings and Grounds budget.

- The Board approved a 3-year purchase for the purpose of a compactor at the Recycling Center
- The Board approved \$500 each for Health Agencies for the following agencies:
 - Contoocook Valley Transportation
 - American Red Cross
 - Monadnock Food Bank
 - The River Center
 - Monadnock Family Services
- The Board discussed the need to add funds to the DPW Buildings budget in order to account for pumping the underground storage tank annually.
- The Board discussed purchasing shirts vs. renting shirts for the DPW workers

7:50 PM: Non –Public discussion of Employee Wages

At 7:50pm the Board voted on a roll call vote 2-0 to enter into non-public session under RSA 91-A:3 II a Compensation, for

