**Planning Board**

Town of Greenfield

 Approved Meeting Minutes

Recorded by Janice Pack

March 13, 2017

**Members Attending**: Paul Renaud, Robert Marshall, Ken Paulsen, Angelique Moon

**Meeting Opened**: 6:02 PM

**Minutes**: The Minutes were read by PRenaud. Several amendments were made.

Line 31: Added “Repeal the open space development ordinance,” to define Amendment 14.

Line 32: Added “on the current open space lots” after “taxes”.

Line 34: It was noted that there are actually 14 lots; 12 residential and 2 open space.

Line 39: Inserted “substantial” after “active and”.

Line 40: Change “All in favor” to “Voting”.

Line 48: Insert “Police” before “record”.

Line 53: Change “graphed” to “analyzed”.

Line 60: Change to “AWood asked to replace “Reviewed By” with “Received By” so it takes away…”

Line 77: Insert “of the 2003 Master Plan” after “chapters”.

KPaulsen motioned to accept the minutes as amended. A Moon seconded and all were in favor.

**Mail**

SWRPC Commission Highlights February 2017 flyer

Letter dated March 6, 2017 from the Town of Bedford, NH regarding a ZBA meeting to be held on 3/21/17 for Eversource Energy’s proposed ground mount tower/telecommunications facility at 12 Bellemore Drive.

**Old Business**

**The Event Facility Record and Tracking Form –** PRenaud met with Aaron Patt and Mike Borden about the proposed form, and he said MBorden really liked it. Because of the potential issues, MBorden would like the form at least 2 weeks in advance of a planned event. He hoped the facility owner or event coordinator could scan the form and send it to him. If it can’t be scanned, it could be brought in and left in his mailbox here at the Town Office. APatt suggested a few changes to text, one changing “any event” to “an event” and the other regarding contracting police coverage. AMoon suggested a change on #3 of the Submission Process: “for a given event” instead of “on an event basis”.

RMarshall made a motion to adopt the Event Facility Record and Tracking Form as amended. KPaulsen noted that “For Town Use” is back on the form, even though during our last meeting it was decided to omit that. PRenaud said that APatt and MBorden had reviewed the form, and liked it there. KPaulsen seconded the motion. All were in favor.

**New Business**

Asplundh wants to do tree cutting near the beach area of Zephyr Lake for FairPoint. We need to schedule a site walk, which will need to be noticed. PRenaud said that the Planning Board was asked to look at this site by the Select Board as it is a recreational area. APatt suggested that we have Neal Beauregard, the DPW Roads Manager, and Kevin Erickson from Asplundh join us for the site walk. It was decided to meet at 5:30 PM on Thursday, March 23rd. PRenaud will schedule this with the others, and confirm.

**Lisa Murphy from SWRPC: Master Plan Implementation section (continued) & Energy chapter (continued)**

LMurphy distributed a partially revised set of worksheets for the Board to review. A Goal was listed for each chapter, and at least one Objective was stated. Each Objective was further defined with a plan to achieve it in the Strategy/Action column, and the Board decided on answers for the Leadership, When and How columns. The Board meticulously went through the Objectives for each chapter, and the proposed Strategy/Action items for each. Then they determined who would be in charge, the timeline, and the steps to accomplish each one. After several hours of brainstorming best answers and wording, the Board made it through page 4, and it was decided to finish this project at the March 27th meeting.

**Follow Up**

PRenaud will contact Michelle at Allrose Farm and see when she will be ready to come back before the Planning Board. However, he heard that she is having a discussion with the State Fire Marshal regarding installing a sprinkler system in the barn.

KPaulsen moved to adjourn the meeting, and PRenaud seconded. All were in favor.

**The meeting adjourned at 9:28 PM.**

***These minutes were Approved at the regular meeting held on March 27, 2017.***