

Town of Greenfield
Planning Board
Preliminary Meeting Minutes
Recorded by Michelle Hall
June 12, 2023

Members Attending: Dave Thimmel, Rob Walling, George Rainier, Catrina Mamczak, Bow Smith, Iris Waitt

6:30 pm DThimmel called the meeting to order and went over tonight's agenda.

IWaitt read previous meeting minutes. Amendments are as follows.

Line # 48 change to 'as the business would not be housed in a permanent building with a restroom, and asked'

Line # 61 change to 'which arose'

GRainier motioned to accept minutes as amended. Seconded by DThimmel. Motion passed 6-0-0.

6:40 pm Mail

- Received 6/8/23 Paid invoice for Jeff Fowler, Business Permit, in the amount of \$25
- Received check in the amount of \$513.25 from Crotched Mountain Foundation for the remaining balance, less any legal fees, of their Subdivision Application
- Received May 2023 SWRPC Highlights
- Received 6/12/23 Notice of Hearing from Hillsborough Superior Court
- Received 6/9/23 Planning Board Budget Report, which shows the board is within budget
- Received Site Plan Review Application from Sandford Surveying and Engineering for 8 Slip Rd Map V3 Lot 9
- Email exchange from Catherine Shaw – this will be discussed later in the meeting
- Received 6/12/23 Upton & Hatfield, PLLC invoice, approved by the planning board
- Received 6/12/23 Invoice from Carol Ogilvie for Plan Review of Fletcher Lot Line Adjustment

Reports from Other Boards and Committees

DThimmel was not able to connect with SWRPC regarding a food truck ordinance.

6:45 pm Working Session

- General Procedure Outline:
 - The planning board went over procedures and delegated jobs to the chair, secretary and clerk to follow in the future.
- Driveway Permits
 - The planning board discussed Driveway permit approvals. The general consensus of the planning board is to delegate the driveway permit final approval to **Mike Borden**, code enforcement officer. **MBorden** was present to express his opinion regarding approval of such permits. He agrees that the planning board should approve subdivision driveways, however it should be up to the code officer or DPW director to approve existing driveways. **DThimmel motioned for MBorden to be in charge of final approval of driveway permits. Seconded by RWalling. Motion passed 6-0-0.**

- Preliminary Food Truck Ordinance Discussion – the next meeting will include the ZBA to answer questions and go over the information.
- Discussion About Receipt of Lot Plans for Procedure – the planning board went over submitted site plan review application, public hearing will take place at 7pm on 7/10/2023. The planning board determined that there was not a need for a site walk for this application.

8:30 pm DThimmel motioned to adjourn. Seconded by RWalling. Motion passed 6-0-0.

Approved 6.26.2023