

Town of  
**GREENFIELD**  
NEW HAMPSHIRE



2016  
ANNUAL  
REPORT







This Town Report is dedicated to the following:

**The Town of Greenfield  
225<sup>th</sup> Anniversary Committee**

Bob & Maureen Caron, Carele Mayer, Adele Hale, Dorene Adams & Katherine Heck



To our wonderful committee,  
all of your many hours spent organizing this event were greatly appreciated.

We know it is not easy for a group of people to meet and  
come to an agreement on how to run an event like this. Well done!  
The 225<sup>th</sup> Anniversary Celebration will go down in the history books  
as a great success.

Thank you for all your hard work!

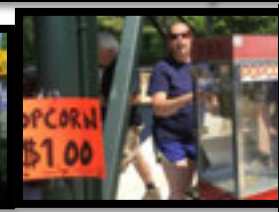
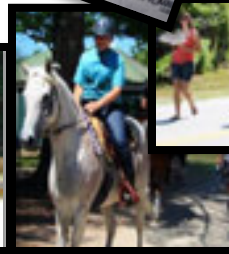
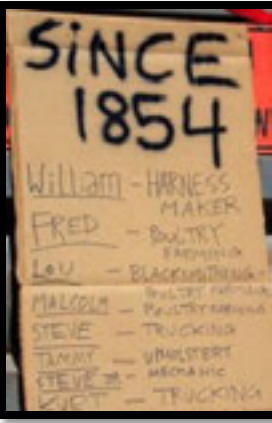
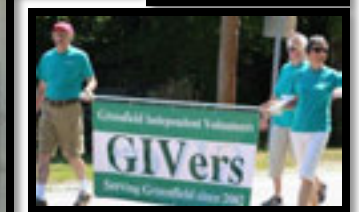
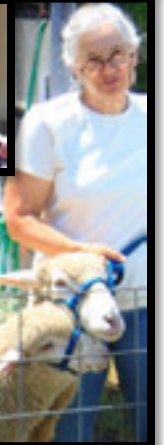
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Cover photo: 225<sup>th</sup> Bell Ringing by Nori Odoi  
The Meeting House bell was rung 225 times, led by GES essay winner, Lydia Russell,  
with the assistance of resident and Official Town Clock Winder George Rainier.

*Greenfield Town Report designed and compiled by  
Catherine P. Shaw, Office Manager*

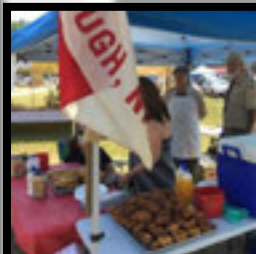
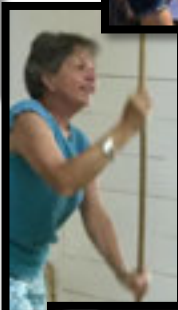
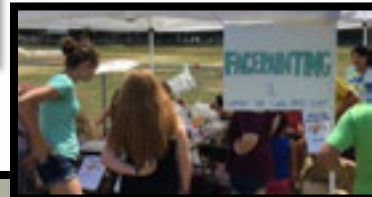
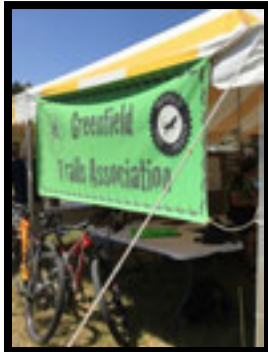


## 225<sup>th</sup> COLLAGE OF MEMORIES





## 225<sup>th</sup> COLLAGE OF MEMORIES





## **225<sup>th</sup> TOWN ANNIVERSARY COMMITTEE REPORT**



After planning and fundraising for two years, we finally reached June 2016 in which we celebrated our Town's 225<sup>th</sup> Anniversary. The Committee wants to thank everyone who helped with the fundraising dinners and shows as well those who participated in the day's events. The above logo was produced by Bruce Dodge, after many changes by the committee. We think it's safe to say that a good time was had by all. Here's what we did!



On Wednesday, June 15<sup>th</sup>, 2016, the community was invited to gather at the Meeting House at 6pm, as this marked Greenfield's actual Anniversary date. We enjoyed music by Greenfield residents Fred Simons on trombone and Leslie Vogel on accordion.



The proclamation was read by our Town Crier, Jarvis Adams IV.

Crowd gathered on the Meeting House lawn for the bell ringing.



Katherine Heck made an anniversary cake and cupcakes for the event.

Attendees signed a paper that was included in the Time Capsule. The Capsule will be kept at the Library until opened 25 years later in June, 2041.

The Time Capsule plaque was donated by the Bell Ringers who did a fundraising concert and dedicated it to the late, Larry Mayer, in honor of his wife, Carele, who is a bell ringer member, a 225<sup>th</sup> Committee Member and longtime Greenfield resident.



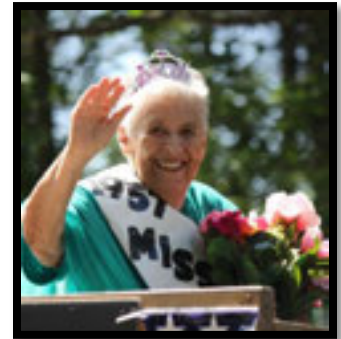


On Sat., June 25<sup>th</sup>, 2016, we hosted a parade with the lineup at the Atherton's residence on the corner of Forest Rd/East Rd. Thanks to both Tammy and Stephen Jr. for the use of their driveways! The parade began at 10am and ended at Oak Park.

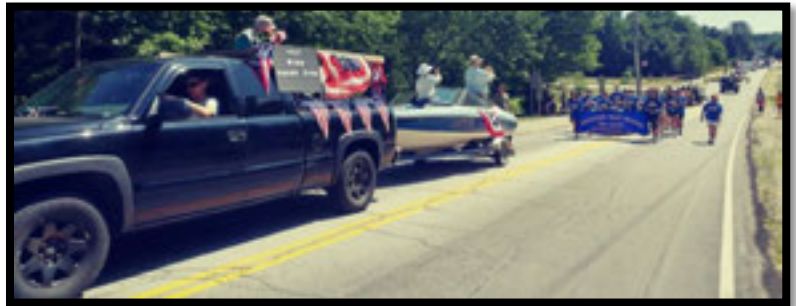
Of course, no Greenfield parade would be complete without Miss Whing Ding! Thank you, Lee LeBlanc, for doing your part!



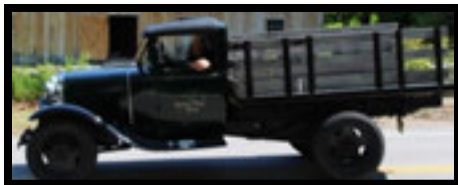
The Concord Coach was pulled by Lou Cadorette's team of horses and the Fletcher family had the honor of riding in it as their family has been the longest family line living in Greenfield.



The Select board members, Margo Charig-Bliss, and Robert Marshall, rode in Select board member, Stephen Atherton Jr.'s boat, pulled by Jarvis Adams V, with Miss 1957 Whing Ding riding in the back of the truck! Stephen was being pulled behind his boat on a skateboard while drinking a cup of coffee!



Participation for the parade was outstanding. With floats and marchers from The Adams Family, The Atherton Family, The Leonardi's, The Baldwin's, representing past Blue-B-Cue's, The Norris's, The Ingelstrom's, Greenfield State Park personnel, The Cilley's Spring Pond Farm, Robotics Team, Greenfield Elementary School, The Greenfield Police and Fire Dept., Smokey & Sparky, The G.I.V.ers, The Greenfield Cong. Cov. Church, The Historical Society, The



Harness & Drawbar Club, Plowshare Farm, The Greenfield Trails Association, the 1<sup>st</sup> NH Cavalry, Boy Scout Troop 271, The American Legion Band, The Conval Marching Band, The Nelson Town Band, many antique cars and trucks and various people



dressed up walking in the parade made it an event to remember! 225<sup>th</sup> members, Maureen and Dorene, brought up the rear in resident, Bob Caron's, Mercedes!

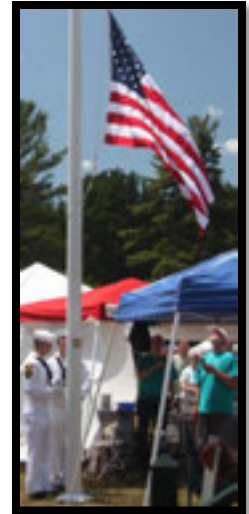




OAK PARK FESTIVITIES: The New Hampshire Governor's office presented the Select board with a plaque in recognition of its 225<sup>th</sup> Anniversary. Jim Fletcher represented the Fletcher family as being the oldest family in Greenfield and told us an entertaining story about his family.



The new flag pole and flag were dedicated by the G.I.V.ers group at Oak Park.



The flag was raised by The Monadnock Squadron Sea Cadets during the singing of the National Anthem by resident, Angelique Moon.



Historical exhibit built by members and friends of The Greenfield Historical Society, depicted the Hopkins I.G.A. Store front and mini interior with things to buy.



Musical entertainment at the gazebo and 2<sup>nd</sup> Stage, game area by the Conval Dance Team, a variety of food and craft vendors, agricultural exhibits, farmers market, Harness & Drawbar Club exhibits, 1<sup>st</sup> NH Cavalry encampment and a visit by the Milford-Bennington Train, were enjoyed throughout the day.

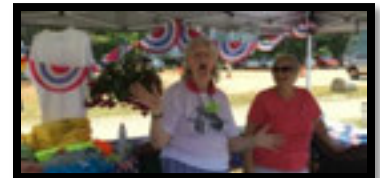


The dunk tank, compliments of The Barbara C. Harris Camp and Conference center,



was used throughout the day to dunk Select board members, Robert Marshall & Stephen Atherton Jr., Doc. Rev. Dan Osgood, Fire Dept. members Cpt. Alex Lange and Cpt. Michael Borden Sr., as well as 225<sup>th</sup> member and Town Treasurer, Katherine Heck. Marshall and Osgood had the highest tally at the end of the day!

A photo album was made and included in the Time Capsule with photos taken by residents Ken Paulsen and 225<sup>th</sup> member Dorene Adams. Photos were also given to the Historical Society by photographer, Ken Paulsen.



It was our pleasure to serve on the 225<sup>th</sup> Anniversary Committee for The Town of Greenfield. See you in 2041!  
Sincerely,  
Dorene Adams, Adele Hale, Katherine Heck, Bob & Maureen Caron, Carele Mayer



# Town of Greenfield

2016



Annual Reports  
For Fiscal Year Ending  
December 31, 2016







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## TOWN OFFICIALS & COMMITTEES 2016

<u>NAME</u>	<u>ELECTED/APPOINTED/ VOLUNTEER</u>	<u>TERM EXPIRES</u>
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### **225<sup>th</sup> ANNIVERSARY COMMITTEE**

Dorene Adams	A	2016
Maureen Caron	A	2016
Robert Caron	A	2016
Adele Hale	A	2016
Katherine Heck	A	2016
Carele Mayer	A	2016

### **BUDGET ADVISORY COMMITTEE**

James Murphy-III	A	2017
Norman Nickerson, Chairman	E	2017
Kenneth Paulsen	E	2017
Myron Steere, III	E	2018
Kevin Taylor (resigned)	E	2018

### **BUILDING INSPECTOR**

Michael Borden	A	----
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### **CEMETERY TRUSTEES**

Gilbert Bliss	E	2017
Margaret Charig Bliss	E	2018
Shirley Leblanc	E	2019

### **CLOCK WINDER**

George Rainier	A	----
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### **CODE ENFORCEMENT OFFICER**

Michael Borden	A	----
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### **CONSERVATION COMMISSION**

Diane Boilard (resigned)	A	----
Neal Brown	A	----
Karen Day	A	----
Conrad Dumas, Chairman	A	----
Candice Fowler, Alternate	A	----
Carol Irvin	A	----
Stephanie Kokal	A	2018
Marlene Paulsen	A	----
Janet Renaud, Alternate	A	----

### **DEPARTMENT OF PUBLIC WORKS: BUILDINGS & GROUNDS MAINTENANCE**

Mary Ann Grant, Gardens	A	----
Patrick Greene, DPW Mgr B&G (resigned)	A	----
Richard McQuade, DPW Manager B&G	A	----

### **DEPARTMENT OF PUBLIC WORKS: ROADS DIVISION**

Damon Beaudreau, P.T.	A	----
Neal Beauregard, DPW Mgr Roads	A	----
Hazen Fisk-III, F.T.	A	----



## TOWN OFFICIALS & COMMITTEES 2016

<u>NAME</u>	<u>ELECTED/APPOINTED/ VOLUNTEER</u>	<u>TERM EXPIRES</u>
Todd Mason, Foreman	A	----
Cody Vaillancourt, P.T.	A	----
<b>ECONOMIC DEVELOPMENT ADVISORY COMMITTEE</b>		
James Fletcher, Alt (resigned)	A	----
John "Jack" Moran	A	----
Norman Nickerson	A	----
Janice Pack, Clerical	A	----
Paul Renaud, Chairman	A	----
Andre Wood, Vice Chair	A	----
<b>ELECTIONS/REGISTRATIONS/VITAL STATISTICS</b>		
Linda Dodge, Checklist Super Ch.	E	2018
Ellen Sanford, Checklist Super	E	2020
Kathleen Seigars, Checklist Super	E	2022
Edith Sleeper, Town Clerk	E	2018
<b>EMERGENCY MANAGEMENT COMMITTEE</b>		
Diane Boilard	V	----
Karen Day	V	----
Robert Marshall, Select.	E	2019
David Martin, EMD	A	----
<b>EXECUTIVE</b>		
Stephen Atherton, Jr. Selectman	E	2018
Gilbert Bliss, Moderator	E	2018
Margaret Charig Bliss, Chairwoman	E	2017
Robert Marshall, Selectman	E	2019
Aaron Patt, Town Administrator	A	----
Catherine Shaw, Office Manager	A	----
<b>FINANCIAL ADMINISTRATION</b>		
Ann Charbonneau, Dep. Tax Coll.	A	----
Louise Gryval, Dep. Tax Coll.	A	----
Katherine Heck, Treasurer	A	----
Kathleen Valliere, Tax Collector	A	----
<b>FIRE/RESCUE DEPARTMENT OFFICERS</b>		
Chaz Babb, Lieutenant	V	----
James "Doug" Batty, Lieutenant	V	----
Michael Borden, Captain	V	----
Jason Duval, Lieutenant (resigned)	V	----
David Hall, Chief	A	----
Jeff LaCourse, Deputy Chief	V	----
Alex Lange, Rescue Captain	V	----
David Martin, EMD	A	----
Ryan Patterson, Captain	V	----



## TOWN OFFICIALS & COMMITTEES 2016

<u>NAME</u>	<u>ELECTED/APPOINTED/ VOLUNTEER</u>	<u>TERM EXPIRES</u>
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### **FIRE/RESCUE DEPARTMENT VOLUNTEERS**

Dorene Adams (on leave)	V	----
Caleb Black	V	----
Christine Borden	V	----
Tyler Chilelli (probation)	V	----
Krystal Clark (resigned)	V	----
Zachary Davis (resigned)	V	----
Karen Day	V	----
Dawn DeCosta-Gallo (resigned)	V	----
Kelsea Dubey	V	----
Trentton Dubey (resigned)	V	----
Louise Gryval	V	----
Eugene Hennessy (probation)	V	----
Brian Hesseltine	V	----
Dylan Jones	V	----
Michael Maguire	V	----
David Martin	V	----
Garrett Prince	V	----
Cameron Robidoux (resigned)	V	----
David Simmons	V	----
Ariel Temple	V	----
Anna Voglino	V	----

### **FIRE WARDENS**

Chaz Babb, Dep. FW5	A	----
Michael Borden, Dep. FW4	A	----
Jason Duval, F. W. FW1 (resigned)	A	----
David Hall, Dep. FW2	A	----
Jeff LaCourse, Dep. FW3	A	----

### **HAZARDOUS MITIGATION COMMITTEE**

Neal Beauregard, DPW	A	----
Neal Brown, Lib. Tr.	A	----
Louise Gryval	A	----
Glenn Roberge, GPD	A	----

### **HEALTH OFFICER**

Michael Borden	A	----
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### **JOINT LOSS MANAGEMENT COMMITTEE**

Carol Burgess, GRC	A	----
Patrick Greene, DPW (resigned)	A	----
David Hall, GFD	A	----
John Hopkins, OP	A	----
Aaron Patt, TA	A	----
Glenn Roberge, GPD	A	----
Julie Perrin, Chair SML	A	----



## TOWN OFFICIALS & COMMITTEES 2016

<u>NAME</u>	<u>ELECTED/APPOINTED/ VOLUNTEER</u>	<u>TERM EXPIRES</u>
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### **LIBRARY**

Zohara Aaronson, Asst/Sub	A	----
Nicholas Batty, Aide	A	----
Jami Bascom, Trustee	E	2018
Neal Brown, Trustee	E	2019
Raymond Cilley, Alt. Trustee	A	----
Austin Clark, P.T. Sub (resigned)	A	----
Bruce Dodge, Chairman Trustee	E	2017
Eileen Eber, P.T.	A	----
Linda French, Aide	A	----
Brenda Goillihue, Assist. (resigned)	A	----
MaryAnn Grant, Treas. Alt. Trustee	A	----
Erin Johnson, P.T.	A	----
Patricia LaPree, Minutes	A	----
Robert Marshall, Alt. Trustee (resigned)	A	----
Eric Patch, P.T. Sub	A	----
Julie Perrin, Librarian/Dir.	A	----
Michele Ricca, P.T. (resigned)	A	----
Roger Robbins, Librarian	A	----
Aaron Spear, Assistant	A	----
Stephen Wicks, Assistant	A	----

### **NEWSLETTER**

Karen Day	A	----
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### **OAK PARK COMMITTEE**

Dorene Adams	V	----
Lisa Hall	V	----
John Hopkins, Chairman	V	----
Matthew Phillips	V	----
Marjorie Vanasse (deceased)	V	----

### **PLANNING BOARD**

Stephen Chicoine, Alternate	A	----
James Fletcher, Alternate	A	----
Sherry Fox, Secretary	E	2018
Andrew Heck, Alternate	A	2017
Robert Marshall, Select. Rep.	A	----
Angelique Moon	E	2019
Janice Pack, Clerical	A	----
Kenneth Paulsen, Vice Chair	E	2018
Paul Renaud, Chair	E	2017
Andre Wood	E	2019

### **POLICE DEPARTMENT**

Stephen Bell, Officer	A	----
Joshua Cilley, Officer (resigned)	A	----
Brian Giammarino, Chief	A	----



## TOWN OFFICIALS & COMMITTEES 2016

<u>NAME</u>	<u>ELECTED/APPOINTED/ VOLUNTEER</u>	<u>TERM EXPIRES</u>
Lester Milton-Sr., Officer	A	----
Jonathan Quigley, Officer	A	----
Glenn Roberge, Sergeant	A	----
Frank Shea, Officer	A	----
Shane Sweeney, Officer	A	----
Andrew Wood, Officer	A	----
<b>RECREATION DEPARTMENT</b>		
James Fletcher, Cal Ripken B-Ball	V	----
Karissa Vincent, Lifeguard	A	----
Grace Wight, Lifeguard	A	----
Naomi Wight, Lifeguard	A	----
<b>RECYCLING CENTER</b>		
Carol Burgess, Supervisor	A	----
William Gaudette, P.T.	A	----
Patrick Greene, P.T. (resigned)	A	----
<b>ROADS COMMISSION</b>		
Thomas Bascom	A	----
Norman Nickerson	A	----
Gary Russell	A	----
Myron Steere, III	A	----
<b>SCHOOL BOARD MEMBER</b>		
Myron Steere, III	E	2018
<b>TOWN ASSESSOR</b>		
Avitar Associates of N.E., Inc.	A	----
<b>TOWN AUDITOR</b>		
Roberts & Greene, PLLC	A	----
<b>TOWN COUNSEL</b>		
Upton & Hatfield, LLP	A	----
<b>TOWN FORESTER</b>		
Karla Allen	A	----
<b>TRUSTEES OF THE TRUST FUNDS</b>		
Linda Nickerson	E	2019
Vicki Norris	E	2017
Kenneth Paulsen, Chair	E	2018
<b>WEBSITE: <a href="http://www.greenfield-nh.gov">www.greenfield-nh.gov</a></b>		
Catherine Shaw	A	----



## TOWN OFFICIALS & COMMITTEES 2016

<u>NAME</u>	<u>ELECTED/APPOINTED/ VOLUNTEER</u>	<u>TERM EXPIRES</u>
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### **WELFARE ADMINISTRATION**

Leah Fiasconaro-Conway, Dir.	A	----
Aaron Patt, Deputy	A	----

### **ZONING BOARD OF ADJUSTMENT**

Daniel Dineen, Alternate	A	----
Conrad Dumas	A	2016
John Gryval-III, Chairman	A	2015
Gilbert Morris, Alternate	A	----
Kevin O'Connell	A	2017
Janice Pack, Clerical	A	----
Craig Pettigrew	A	2015
George Rainier	A	2016
Loren White, Vice Chair	A	2017



## **SELECTBOARD 2016 TOWN REPORT**

2016 was a year of looking at processes, practices, and plans to move town government forward; all while dealing with the day-to-day activities. Every time we were successful, we codified it so future boards could get there quickly. Every time we struggled, we asked ourselves how we could institutionalize improvements.

There were a number of areas where we made significant progress:

- We revised the Purchasing Policy to allow department heads greater autonomy over their budgets and authorized the Town Administrator to sign off on some expenditures.
- With guidance from Town Administrator Aaron Patt, we instituted a Consent Agenda that speeds the Select Board's workflow and leaves more time for higher functions.
- We institutionalized our practice of pursuing used vehicles and equipment before buying new.
- We renewed our commitment to open and transparent government by instituting 15 minutes at the start of each meeting for public input and by ensuring that meeting minutes are publicly posted as soon as possible.
- We worked closely with the Budget Advisory Committee and used the Capital Improvement Plan to guide town purchases and payments.
- We upheld the town's financial commitment to fund our Capital Reserve Funds each year and use those savings accounts to avoid precipitous fluctuations in the tax rate. Thoughtful purchase recommendations by the department heads have helped conserve those funds.
- We renewed our commitment to voters to increase our savings, keep the tax rate as low as possible and invest in future stability.

None of this would have been possible without the trust and support of the town administrator, department heads, town employees and the townspeople. We began the year by welcoming Bob Marshall to the board.

Our 2015 decision to separate the Buildings and Grounds Maintenance from the day-to-day running of the Highway Department has proven valuable. Our new Buildings and Grounds Manager, Rick McQuade, came to us in May as we continued to redefine that DPW Building and Grounds position. Under his leadership, we have discovered a number of unfortunate deficits in our historic buildings, as well as routine maintenance that had not been done in the past. His careful oversight has led to a series of practices that will mean our facilities and historic buildings aren't overlooked in the future. Of note, a volunteer committee has begun the work of creating a non-profit, named after the old Greenfield Improvements Association, to begin the process of raising the funds necessary for renovation of the Meeting House.

Mr. McQuade's work frees DPW Roads Manager Neal Beauregard to focus on roads. Russell Station Road was renewed in 2016; Mr. Beauregard and his crew came in slightly under budget and completed the 'in-house' installation of two major state-mandated 60-inch culverts. The culverts are installed so wildlife on either side of the culvert can travel back and forth, much to the State Department of Environmental Services engineer's approval. The Russell Station Road project, though challenging to the DPW and arduous for the residents, was an engineering success. Of concern for the future is the impact of the loss of one man from our regular DPW Roads crew that this new position creates. That has impacted the DPW's ability to complete all of its regular road work/maintenance.



During all this business activity, the 225<sup>th</sup> Anniversary Committee worked long and hard to ensure a fine birthday for the town. The parade was a great success – even for Selectman Steve Atherton, who skateboarded his way from his home on East Road and Forest Road to Oak Park, where he and Selectman Bob Marshall submitted to repeat dunks in the water tank. There were food and crafts and music and sheep and competitions and speeches and proclamations and bell ringing and ... Under the watchful eye of the official Town Crier, former Selectman Jarvis Adams, a good time was had by all.

The year also had its share of challenges for our Police Department. Due to job related incidents and personal injury; we were short staffed for several weeks. We are very grateful to neighboring towns and their Police staffs for the help and coverage they offered our community during these challenging circumstances. Special thanks go out to Police Chief Andrew Wood from Hancock who stepped up to be our Officer in Charge, our own officer Jonathan Quigley for his dedication, and Frankestown Chief Fred Douglas for his guidance and support.

The Fire Department continued its amazing transformation, not missing a call for more than two years now; new equipment, new personnel, new procedures and a rejuvenated emergency preparedness plan that is emerging in 2017. Of note this year, a brand new Cardiac Unit (not sure what this is called) was secured through the fund raising efforts of our Volunteers and a substantial donation from Crotched Mountain Education and Rehabilitation Center. Additionally, the Extrication Tool ("Jaws of Life") was replaced. After two other attempts to solve our Brush Truck problem, late in 2016, Chief Dave Hall got wind of the sale of a used ambulance and put in a bid. Beyond replacing our old ambulance, he conceived a cascading plan to upgrade three vehicles (Ambulance, Utility Vehicle and Brush Truck) for little more than the price of buying one. At the time of this writing it is unknown whether our bid will be successful, but it demonstrates the kind of creative thinking that brought us through 2016 as inexpensively as possible. The Fire Department is preparing a grant application in 2017 for a new Tanker.

The Library Trustees via contracted engineering company, Underwood Engineers, learned the full scope of the foundation problems and plowed their way through the bid paperwork for the repairs. The Selectboard joined the Library Trustees and forged a plan for town meeting that will get the work done and minimize the financial impact.

To use modern language, good times in Greenfield are ‘trending.’ Let’s keep it going in 2017.

Greenfield Selectboard,

Margaret A. Charig Bliss, Chair  
Stephen M. Atherton, Jr.  
Robert S. Marshall



**2017  
TOWN WARRANT  
and  
BUDGET REPORTS**



**2017**  
**TOWN WARRANT**

**Town of Greenfield**  
**State of New Hampshire**

To the inhabitants of the Town of Greenfield, in the County of Hillsborough and State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified to meet at the Meeting House in said Greenfield on **Tuesday, the 14<sup>th</sup> day of March 2017**, to act on the following subjects. The polls will be open at the Town Meeting House from 10:00 am – 7:00 pm. The meeting will reconvene on **Saturday, the 18<sup>th</sup> day of March 2017 at 9:00 am**.

**Article 1:** To choose all necessary town officers for the year ensuing.

**Article 1(a):** To hear the reports of agents, standing committees, or other officers heretofore, and chosen and to pass any vote relative thereto.

**Article 1(b):** To vote by ballot on the following proposed amendments to the Greenfield Zoning Ordinance.

*NOTE: The purpose of amendments 1-4 is to comply with new state mandated requirements for accessory dwelling units.*

**AMENDMENT 1:**

Section II. DEFINITIONS, A.

- A. "Attached Accessory Dwelling Unit"** shall mean ~~[a separate dwelling unit incorporated within or to become attached to an existing one-family dwelling]~~ **an independent living unit for sleeping, cooking, eating and sanitation, with adequate water supply and sewage disposal, and having an interior door in a shared wall between it and the principal dwelling unit.**

Section III. DISTRICTS, A. Business District:

2. By special exception, the Board of Adjustment may permit the addition of not more than three (3) accessory dwelling units under the following conditions:

- a. Such additions ~~[are within or attached by shared walls to the primary unit]~~ **conform to the definition of "Attached Accessory Dwelling Unit" in Section II of this Ordinance.**

Section III. DISTRICTS, C. Center Village District: 2.

- a. Such additions ~~[are within or attached by shared walls to the primary unit]~~ **conform to the definition of "Attached Accessory Dwelling Unit" in Section II of this Ordinance.**



Section III. DISTRICTS, D. Lakeside Village District: 2.

2. No building shall house more than one (1) family as permanent residents. However, by special exception, the Board of Adjustment may permit the addition of not more than one (1) accessory dwelling unit under the following conditions:

- a. Such addition ~~[are within or attached by shared walls to the primary unit]~~ **conforms to the definition of “Attached Accessory Dwelling Unit” in Section II of this Ordinance.**

Section III. DISTRICTS, H. Rural/Agricultural District: 6.

- a. Such addition ~~[are within or attached by shared walls to the primary unit]~~ **conforms to the definition of “Attached Accessory Dwelling Unit” in Section II of this Ordinance.**

#### **AMENDMENT 2:**

Section III. DISTRICTS, H. Rural/Agricultural District: 6.c.

- c. The accessory dwelling unit shall have a minimum floor area of three hundred (300) square feet ~~[but shall be no greater than twenty-five (25%) percent of the total floor area of the building].~~

#### **AMENDMENT 3:**

Section IV. GENERAL REGULATIONS AND RESTRICTIONS, C. Number of Buildings:

4. There shall be no attached accessory **dwelling unit(s) or** apartment unit(s) on the lot.
5. The detached accessory dwelling unit is subordinate and clearly secondary to the main residence and shall contain no more than ~~[seven]~~ **eight** hundred ~~[(700)]~~ **800** square feet.
6. There can be no more than one (1) **detached** accessory dwelling unit **on the lot.**

#### **AMENDMENT 4:**

Add to Section III. DISTRICTS, F. General Residence District:

**10. By special exception, the Board of Adjustment may permit the addition of not more than three (3) accessory dwelling units under the following conditions:**

- a. Such additions conform to the definition of “Attached Accessory Dwelling Unit” in Section II of this Ordinance.
- b. The accessory dwelling unit(s) shall have a minimum floor area of three hundred (300) square feet.
- c. All dwelling units shall have adequate egress in case of fire or other hazard.
- d. No change shall be made to the exterior of the residence, which would detract from its appearance as a residence unless required by Life Safety Codes.
- e. The sewage disposal system for the residence, either existing or as it may be modified, shall be shown adequate for all occupants, and shall have been approved by the Code Enforcement Officer.
- f. The accessory dwelling unit(s) shall comply with all the other ordinances of the General Residence District.



*NOTE: The purpose of amendment 5 is to differentiate apartment buildings, currently allowed in the General Residence District, from residences with accessory dwelling units.*

#### **AMENDMENT 5:**

Add to Section II. DEFINITIONS:

**A. “Apartment Building” shall mean a residential structure with multiple individual dwelling units, with or without a common entrance and/or hallway, but with no direct access between dwelling units.**

*(Change lettering following in Section II as appropriate.)*

Section III. DISTRICTS, F. General Residence District:

**2. No “apartment building” shall house more than four (4) families as permanent residents. The lot size shall be not less than one and one-half (1.5) acres for each dwelling unit in the “apartment building” and off-street parking for two (2) cars for each dwelling unit in the “apartment building” must be provided.**

*NOTE: The purpose of amendments 6 and 7 is to allow apartment buildings in the Center Village District and Business District respectively. The passage of either or both of amendments 6 and 7 is also contingent on the passage of amendment 5.*

#### **AMENDMENT 6:**

Add to Section III. DISTRICTS, C. Center Village District:

**2. No “apartment building” shall house more than four (4) families as permanent residents. The lot size shall be not less than one and one-half (1.5) acres for each dwelling unit in the “apartment building” and off-street parking for two (2) cars for each dwelling unit in the “apartment building” must be provided.**

*(Change numbering following in Subsection C as appropriate.)*

#### **AMENDMENT 7:**

Add to Section III. DISTRICTS, A. Business District, 1:

**b. No “apartment building” shall house more than four (4) families as permanent residents. The lot size shall be not less than one and one-half (1.5) acres for each dwelling unit in the “apartment building” and off-street parking for two (2) cars for each dwelling unit in the “apartment building” must be provided.**

*(Change lettering following in Paragraph 1 as appropriate.)*

*NOTE: The purpose of amendments 8-12 is to remove impediments to economic development opportunities.*

#### **AMENDMENT 8:**

Amend Section III. DISTRICTS, A. Business District:

**1. The Business District shall observe the following regulations and restrictions:**



a. This District shall be principally a District for the transactions of business [~~and the following uses are permitted: stores & shops for the conduct of any retail business or personal service, offices, banks, and food service facilities~~]. All [~~the above~~] businesses must be conducted in permanent buildings. Residences are allowed in this District however, mobile homes and/or travel trailers used as a residence shall not be permitted. **The Planning Board has the responsibility to request an impact analysis from the applicant.**

#### **AMENDMENT 9:**

Remove Section III. DISTRICTS, A. Business District: 1d.

~~[d. No entertainment halls shall be permitted in this District except those under public ownership.]~~

*(Change lettering following in Paragraph 1 as appropriate.)*

#### **AMENDMENT 10:**

Section III. DISTRICTS, A. Business District:

1. The Business District shall observe the following regulations and restrictions:

b. The lot area shall be not less than one-half (1/2) acres and the frontage not less than ~~[one hundred fifty (150')]~~ **sixty-five (65')** feet, provided, however, that a lot with less acreage or less frontage, or both, which is recorded in the Office of the Registry of Deeds at the time of passage of this amendment shall be deemed a conforming lot. There shall be between the nearest side of any public highway and the extreme front of any building, a setback at least equivalent to the "build-to" line. There shall be between the nearest part of any building or structure on the lot, a ~~[side or]~~ rear yard **and side yards** of not less than ~~[twenty-five (25')]~~ **twenty (20')** feet. There is, however, an exception to these setback requirements. For lots smaller than one-half (1/2) acres in area and deemed conforming per the above, setback requirements will be reduced in proportion to the actual lot size divided by the minimum lot size, however, in no case will setbacks be less **than** the "build-to" line at the front, and ~~[twenty-five (25')]~~ **twenty (20')** feet at the sides and rear. No building addition shall have to be set back from the lot line any further than any existing building on the lot.

#### **AMENDMENT 11:**

Section IV. GENERAL REGULATIONS AND RESTRICTIONS, B. Professional Uses and ~~[Customary]~~ Home Occupations:

Subject to the requirements of this Ordinance, nothing herein shall prevent a profession or ~~[customary]~~ home occupation from being conducted in a residence or in a structure accessory to the residence in any district, provided, however, that said profession or ~~[customary]~~ home occupation is first approved by the Greenfield Planning Board through a Site Plan Review and permit issued.

1. For purposes of this Section, an approved professional or ~~[customary]~~ home occupational use will be one that can be conducted in accordance with the conditions and requirements set forth in paragraph 2 below.



2. There shall be no adverse effect caused by the use on the residential character of the site or of any structure on it, on surrounding properties or on the natural environment. Thus, there shall be no nuisance or health hazard generated by noise, vibration, odors, heat, smoke, dust, light, glare, traffic or parking, or by soil, water or air pollution, or by any other effect of the use. Pursuant to these conditions the following requirements shall be met:

c. ~~[The use shall be conducted by, members of the household occupying the dwelling. No more than two (2) persons outside the household shall be employed in the use.]~~ **The number of employees will be determined by Site Plan Review.**

h. The Home-Based Business permit shall become void if there are any significant changes in the business or if the business ceases operation ~~[, or when the residence is sold]~~. If the business is proposed to continue following the sale or transfer of the property, the new owner must file a Site Plan application with the Planning Board for their review and approval **if there is a change in the type of use or an increase in intensity of use.**

#### **AMENDMENT 12:**

Remove Section III. DISTRICTS, H. Rural/Agricultural District: 6.b.

~~[b. Either the accessory dwelling unit or the primary residence shall constitute the domicile of the person or persons who own the lot on which the residence is situated.]~~

*(Adjust lettering which follows in paragraph 6 as appropriate.)*

*NOTE: The purpose of amendment 13 is to safeguard the Planning Board from potential litigation issues when commenting on cases before the Zoning Board of Adjustment.*

#### **AMENDMENT 13:**

Section XVI. BOARD OF ADJUSTMENT, F. Planning Board Report:

Before granting any special exception or variance, the Board of Adjustment ~~[shall]~~ **may** refer the application to the Planning Board for a report. The Planning Board's report shall be considered informational in character and may take into consideration the effect of the special exception or variance proposal upon the character of the neighborhood or any other pertinent data in respect to the Master Plan for the Town. **In the case where conflict of interest or bias is possible, the Planning Board reserves the right to respond to this request with a copy of relevant minutes.**

*NOTE: The purpose of amendment 14 is to repeal an ordinance which is unsatisfactory for development and conservation purposes with the intent to replace it with one or more alternative subdivision ordinances that are within the parameters of the Master Plan.*

#### **AMENDMENT 14:**

Repeal Section IX. Open Space Development Ordinance.

*(Renumber following sections of Ordinance as appropriate.)*



*NOTE: The purpose of amendment 15 is to correct references to the Village District which were omitted when the district was split into two districts at the 2016 Town Meeting.*

## **AMENDMENT 15:**

### Section III. DISTRICTS:

For the purpose of regulating and restricting the use of land and the location, construction, and use of buildings, the Town is divided into [~~four (4)~~] **five (5)** districts, identified and defined as follows: Business District; **Center** Village District; **Lakeside Village District**; General Residence District; and Rural/Agricultural District.

### Section IV. GENERAL REGULATIONS AND RESTRICTIONS,

#### E. Backlots/Reduction of Required Frontage:

1. For the purpose of implementing the policies and goals set out in the Town's Master Plan, avoiding strip development and encouraging good civic design, the Planning Board, at its sole discretion, is hereby authorized to approve subdivision proposals containing backlots with less frontage than otherwise required by this Ordinance. Such back lots may be approved in the **Center** Village District, **Lakeside Village District**, General Residence District and the Rural/Agricultural District only and no such approval shall be granted unless the following conditions are met:

### SECTION VII. ORDINANCE OF REGULATIONS GOVERNING ADULT-ORIENTED BUSINESSES:

#### B. Applicability and Where allowed:

1. Sexually oriented businesses, as defined in Section A; shall only be permitted by Special Exception of the Board of Adjustment, and subject to the following conditions:
  - a. No such use shall be permitted within two thousand (2,000') feet of the property line of a church, cemetery, school, day care center, any public buildings, public facilities, or the **Center** Village District.

*(end of Zoning Ordinance Amendments)*

**Article 2:** To see if the town will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000)** and place said amount in the existing Assessment Capital Reserve Fund for the reappraisal of all real estate within the municipality every five years as required by RSA 75:8-a. *The Selectmen recommend this article.* (Majority vote required). This article has a tax impact (**2016** values) of \$0.07.

**Article 3:** To see if the town will vote to raise and appropriate the sum of up to **Two Thousand, Five Hundred Dollars (\$2,500)** for the purpose of expending funds that will be offset by the Used Oil Collection Grant Assistance Program, to purchase materials and/or obtain services to establish, improve, or operate a used oil collection center in accordance with



the terms and conditions of Used Oil Collection Grants at the Recycling Center. (Majority vote required). This article has no tax impact.

**Article 4:** To see if the town will vote to raise and appropriate the sum of **Six Thousand, Five Hundred Thirty One Dollars (\$6,531)** as the second of three annual installments, totaling \$19,591.92, for the purpose of purchasing a paper Compactor at the Recycling Center. This lease agreement was originally approved in 2016 and contains a municipal escape clause. (Majority vote required). This article has a tax impact (**2016** values) of \$0.05.

**Article 5:** To see if the town will vote to raise and appropriate the sum of **Five Hundred Dollars (\$500)** and place said amount into the existing Recycling Center Facilities and Equipment Capital Reserve Fund. *The Selectmen recommend this article.* (Majority vote required). This article has a tax impact (**2016** Values) of \$0.004.

**Article 6:** To see if the town will vote to raise and appropriate the sum of **One Hundred Twelve Thousand, Six Hundred Twelve Dollars (\$112,612)** to support the Recycling Center. (Majority vote required). This article has a tax impact (**2016** values) of \$0.82. Allocation as follows:

RECYCLING CENTER	
Advertising	300.00
Contract Services	
Electronics Recycling	1,000.00
Monadnock Disposal	28,000.00
Northeast Resource Rec. Assoc.	<u>5,000.00</u>
Total Contract Services	34,000.00
Dues and Certifications	450.00
Education/Conventions	625.00
Electricity	1,000.00
Equipment Repairs/Maintenance	1,500.00
Fuel	300.00
General Supplies	700.00
Glass Disposal	2,170.00
Hazardous Waste	2,100.00
Heating Fuel	2,500.00
Mileage	675.00
Part-Time Wages	23,519.00
Refrigerant Removal	500.00
Safety Equ./Sppl/Protection	600.00
Supervisor Wages	39,098.00
Telephone	1,975.00
Tire Removal	<u>600.00</u>
Total RECYCLING CENTER	112,612.00



**Article 7:** To see if the town will vote to raise and appropriate the sum of **Forty Thousand Dollars (\$40,000)** and place said amount in the existing Fire/Rescue Apparatus Capital Reserve Fund. *The Selectmen recommend this article.* (Majority vote required). This article has a tax impact (2016 values) of \$0.29.

**Article 8:** To see if the town will vote to raise and appropriate the sum of **Forty Thousand Dollars (\$40,000)** and place said amount in the existing Highway Equipment Capital Reserve Fund. *The Selectmen recommend this article.* (Majority vote required). This article has a tax impact (2016 values) of \$0.29.

**Article 9:** To see if the town will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000)** and place said amount in the existing Police Vehicle Capital Reserve Fund. *The Selectmen recommend this article.* (Majority vote required). This article has a tax impact (2016 values) of \$0.07.

**Article 10:** To see if the town will vote to raise and appropriate the sum of **One Hundred Thirty Thousand, Two Hundred and Ten Dollars (\$130,210)** to support the Fire Department. (Majority vote required). This article has a tax impact (2016 values) of \$0.94. Allocation as follows:

**FIRE**

Chief's Salary	20,000.00
Dues & Subscriptions	500.00
Electricity	4,250.00
Emergency Management	3,000.00
Equipment	9,500.00
Equipment Replacement	3,000.00
Fire Fighter/Rescue Stipends	22,500.00
Fire Prevention	250.00
Forest Fire Equipment	500.00
Gasoline & Diesel Fuel	1,250.00
General Supplies	500.00
Heating Fuel-Oil	4,000.00
Medical Supplies	3,250.00
Mileage	750.00
Mutual Aid Dispatching	20,360.00
Physicals/Inoculations	2,000.00
Postage	250.00
Propane	1,250.00
Radio Repairs/Maintenance	2,500.00
Telephone	2,100.00
Training Services	7,500.00
Turnout Gear	9,000.00
Uniform Allowance	2,000.00
Vehicle Repair/Maintenance	10,000.00
<b>Total FIRE</b>	<b>130,210.00</b>



**Article 11:** To see if the town will vote to raise and appropriate the sum of **Seven Thousand, Five Hundred Dollars (\$7,500)** and place said amount in the existing Fire Department Non-Apparatus Capital Reserve Fund for the purpose of replacing firefighter gear and equipment not associated with the Fire Truck(s)/Apparatus or the Fire Department building. The Selectmen recommend this article. (Majority vote required). This article has a tax impact (**2016** Values) of \$0.05.

**Article 12:** To see if the town will vote to raise and appropriate the sum of **Two Hundred Forty Thousand, Four Hundred Sixty One Dollars (\$240,461)** to support the Police Department. (Majority vote required). This article has a tax impact (**2016** values) of \$1.73. Allocation as follows:

POLICE	
Chief's Salary	71,212.00
Dispatch Services - 911	18,500.00
Full-Time Wages	96,129.00
Gasoline	13,500.00
General Supplies	2,500.00
Officer Equipment	4,000.00
Over-Time Wages	4,000.00
Part-Time Wages	20,320.00
Postage	300.00
Radio Repair/Maintenance	500.00
Telephone	3,000.00
Training Services	2,500.00
Vehicle Repair/Maintenance	4,000.00
Total POLICE	240,461.00

**Article 13:** To see if the town will vote to authorize a lease/purchase agreement for the purpose of purchasing a Police Cruiser (SUV), in the amount of \$38,760, and to raise and appropriate the sum of **Ten Thousand, Two Hundred One Dollars (\$10,201)** for the first year's payment for that purpose. This lease agreement contains a municipal escape clause. *The Selectmen recommend this article.* (Majority vote required). This article has a tax impact (**2016** values) of \$0.07.

**Article 14:** To see if the town will vote to raise and appropriate the sum of **Twenty-Five Thousand Dollars (\$25,000)** and place said amount in the existing Town Buildings Maintenance Capital Reserve Fund. *The Selectmen recommend this article.* (Majority vote required). This article has a tax impact (**2016** values) of \$0.18.

**Article 15:** To see if the town will vote to raise and appropriate the sum of **Nine Hundred Five Thousand, Eight Hundred Eighty Seven Dollars (\$905,887)** to support the Operation and Maintenance of the Town. (Majority vote required). This article has a tax impact (**2016** values) of \$6.55. Allocation as follows:



Ambulance	70,455.00
Building Insp./Code Enforcement	16,585.00
Cemeteries	17,215.00
Conservation	4,050.00
Executive	114,881.00
Financial Administration	51,521.00
General Government Buildings	37,055.00
Health Agencies	2,825.00
Insurance	44,810.00
Interest on Bonds	16,585.00
Interest TAN	1.00
Legal Expense	15,000.00
Other Debt Service	7,035.00
Other General Government	47,825.00
Parks and Recreation	15,280.00
Patriotic Purposes	1,000.00
Personnel Administration	321,700.00
Planning Board	11,250.00
Principal on Bonds	65,000.00
Regional Association Dues	3,499.00
Street Lighting	7,000.00
Welfare Administration	30,165.00
Zoning Board of Adjustment	5,150.00
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	905,887.00

**Article 16:** To see if the town will vote to raise and appropriate the sum of **Eighty-Five Thousand Dollars (\$85,000)** for the purpose of providing Road Paving and/or Reconstruction. (Majority vote required). This article has a tax impact (**2016** values) of \$0.62.

**Article 17:** To see if the town will vote to raise and appropriate the sum of **Four Hundred Seventy Thousand, Eight Hundred Fifty-Five Dollars (\$470,855)** to support the Department of Public Works. (Majority vote required). This article has a tax impact (**2016** values) of \$3.40. Allocation as follows:

#### DPW BLDGS & GRNDS

##### Buildings & Grounds Maint.

DPW Building Maint.	4,800.00
Fire Station Building Maint.	3,525.00
Library Building Maint.	3,954.00
Meeting House Building Maint.	7,500.00
Oak Park + Beaches Maint.	3,875.00
Recycling Center Building Maint	3,000.00
Town Office Building Maint.	5,500.00
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Total Buildings & Grounds Maint.	32,154.00
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Cell Phone Reimb.	360.00
Contract Services	1,200.00
DPW B&G Mgr. Salary	47,476.00
Dues and Subscriptions	200.00
Education/Conventions	300.00
Equipment Rental	1,500.00
Gasoline & Diesel Fuel	500.00
General Supplies	1,250.00
Mileage	500.00
Protective Equipment	300.00
Signage	500.00
Small Tools & Equipment	600.00

DPW ROADS DIV.

Advertising	500.00
Calcium Chloride - Summer	3,500.00
Contract Services	6,000.00
DPW Roads Mgr Salary	52,000.00
Drainage Material	4,000.00
Drug/Alcohol Testing	675.00
Dues and Subscriptions	100.00
Education/Conventions	600.00
Electricity	2,700.00
Equipment Rental	6,000.00
Full-Time Wages	83,000.00
Gasoline & Diesel Fuel	22,000.00
General Supplies	2,500.00
Gravel	15,000.00
Heat	3,300.00
Mileage	500.00
Over-Time Wages	11,000.00
Part-Time Wages	6,500.00
Protective Clothing	1,500.00
Road Maintenance	70,000.00
Safety Equipment	500.00
Salt	20,000.00
Sealing & Tarring	10,000.00
Small Tools & Equipment	2,000.00
Street Signs	1,000.00
Telephone	2,000.00
Tree Trimming	500.00
Vehicle Repair/Maintenance	20,000.00
Welding Supplies	750.00
Wetlands Engineer	3,000.00
Winter Maintenance	5,000.00



W.A. '13 2014 Dump Truck	27,890.00
Total DPW	470,855.00

**Article 18:** To see if the town will vote to raise and appropriate the sum of **One Hundred Three Thousand, Two Hundred Sixty-Six Dollars (\$103,266)** to support the Stephenson Memorial Library (Majority vote required). This article has a tax impact (2016 values) of \$0.75. Allocation as follows:

LIBRARY	
Books/Print/Digital Collections	6,500.00
Clerical Wages	825.00
Computer Support/Maint.	3,460.00
Computer Technology	2,600.00
Director Salary	34,480.00
Dues & Professional Expenses	850.00
Electricity	4,000.00
Fire/Security System	800.00
General Supplies & Postage	2,750.00
Heating Fuel	6,500.00
Marketing	200.00
Mileage	300.00
Office Equipment	500.00
Overtime	2,000.00
Part-Time Wages	34,025.00
Post-Office Box	84.00
Programs/Entertainment	1,020.00
Sewer Fees	572.00
Telephone	1,800.00
Total LIBRARY	103,266.00

**Article 19:** To see if the town will vote to raise and appropriate **Five Hundred Dollars (\$500)** and place said amount in the existing Library Buildings and Grounds Maintenance Capital Reserve Fund. *The Selectmen recommend this article.* (Majority vote required). This article has a tax impact of (2016 values) of \$0.004.

**Article 20:** To see if the town will raise and appropriate the amount of **Fifty Two Thousand Dollars (\$52,000)** to repair the foundation and install drainage around the library building. (Majority vote required). This article has a tax impact (2016 values) of \$0.38.



**Article 21:** To see if the town will vote to raise and appropriate the sum of **Twenty Six Thousand, One Hundred Dollars (\$26,100)** to fund the operation of the Town Clerk's office. (Majority vote required). This article has a tax impact (**2016** values) of \$0.19. Allocation as follows:

ELECT./REG./VITAL STAT.

Computer Equipment	100.00
Computer Support/Maint. INTW	1,150.00
Dues and Subscriptions	20.00
Education/Conventions	90.00
Elections	1,100.00
General Supplies	400.00
Mileage	50.00
Postage	500.00
Publications	90.00
Town Clerk - Other Compensation	10,000.00
Town Clerk Deputy Wages	2,000.00
Town Clerk Salary	10,000.00
Vital Statistics	600.00
Total ELECT./REG./VITAL STAT.	26,100.00

**Article 22:** To see if the town will vote to raise and appropriate **Five Hundred Dollars (\$500)** and place said amount in the existing Forest Fire Fighters Expendable Trust Fund. The Selectmen recommend this article. (Majority vote required). This article has a tax impact (2016 values) of \$0.004.

**Article 23:** To see if the town will vote to adopt RSA 41:14-a, to allow the Selectmen to acquire or sell land, buildings or both; provided, however, they shall first submit any such proposed acquisition or sale to the Planning Board and to the Conservation Commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote. (Majority vote required).

**Article 24:** To see if the town will vote to allow the Selectmen to dispose of tax deeded properties "as justice may require" per RSA 80:42; which "shall include the power of the selectmen to convey the property to a former owner, or to a third party for benefit of a former owner, upon such reasonable terms as may be agreed to in writing, including the authority of the municipality to retain a mortgage interest in the property, or to re-impose its tax lien, contingent upon an agreed payment schedule, which need not necessarily reflect any prior redemption amount. Any such agreement shall be recorded in the registry of deeds. This paragraph shall not be construed to obligate any municipality to make any such conveyance or agreement." This article shall continue indefinitely, until rescinded. (Majority vote required). This article has no immediate tax impact.




**Article 25:** To transact any other business that may legally come before this meeting.

Given under our hand and sealed this **14th** day of **February**, in the Year of Our Lord **Two Thousand Seventeen**.

GREENFIELD, N.H. BOARD OF SELECTMEN

  
\_\_\_\_\_  
Margaret A. Charig Bliss, Chairperson

  
\_\_\_\_\_  
Stephen M. Atherton Jr., Selectman

  
\_\_\_\_\_  
Robert S. Marshall, Selectman





## Budget of the Town of Greenfield

Form Due Date: 20 Days after the Town Meeting

This form was posted with the warrant on: \_\_\_\_\_

**For Assistance Please Contact:**

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
Margaret A. Chang Bliss	Selectboard Chair	Margaret A. Chang Bliss,
Robert S. Marshall	Selectman	RS Marshall
Stephen Atkinson	Selectman	SA

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>



## Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	15	\$111,782	\$109,024	\$114,881	\$0
4140-4149	Election, Registration, and Vital Statistics	21	\$28,840	\$28,229	\$26,100	\$0
4150-4151	Financial Administration	15	\$51,921	\$46,790	\$51,521	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	15	\$15,000	\$7,861	\$15,000	\$0
4155-4159	Personnel Administration	15	\$296,950	\$280,141	\$321,700	\$0
4191-4193	Planning and Zoning	15	\$17,100	\$5,058	\$16,400	\$0
4194	General Government Buildings	15	\$37,055	\$34,335	\$37,055	\$0
4195	Cemeteries	15	\$17,215	\$15,678	\$17,215	\$0
4196	Insurance	15	\$41,434	\$40,698	\$44,810	\$0
4197	Advertising and Regional Association	15	\$3,511	\$3,419	\$3,499	\$0
4199	Other General Government	15	\$48,500	\$44,856	\$47,825	\$0
<b>Public Safety</b>						
4210-4214	Police	12	\$221,788	\$207,075	\$240,461	\$0
4215-4219	Ambulance	15	\$60,374	\$60,374	\$70,455	\$0
4220-4229	Fire	10	\$126,710	\$123,067	\$130,210	\$0
4240-4249	Building Inspection	15	\$14,035	\$14,162	\$16,585	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Highways and Streets</b>						
4311	Administration	17	\$439,250	\$420,728	\$442,965	\$0
4312	Highways and Streets		\$125,000	\$125,000	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	15	\$7,000	\$7,463	\$7,000	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Sanitation</b>						
4321	Administration	06	\$104,035	\$99,527	\$112,612	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$2,500	\$2,563	\$2,500	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0



4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	15	\$2,825	\$2,825	\$2,825	\$0
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	15	\$30,135	\$22,959	\$30,165	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	15	\$15,280	\$16,664	\$15,280	\$0
4550-4559	Library	18	\$104,010	\$101,758	\$103,266	\$0
4583	Patriotic Purposes	15	\$2,000	\$899	\$1,000	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources	15	\$3,950	\$0	\$4,050	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	15	\$65,000	\$0	\$65,000	\$0
4721	Long Term Bonds and Notes - Interest	15	\$19,445	\$0	\$16,585	\$0
4723	Tax Anticipation Notes - Interest	15	\$750	\$0	\$1	\$0
4790-4799	Other Debt Service	15	\$7,035	\$0	\$7,035	\$0
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	04,17	\$35,331	\$0	\$34,421	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$2,055,761</b>	<b>\$1,821,153</b>	<b>\$1,998,422</b>	<b>\$0</b>



## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4917	To Health Maintenance Trust Fund		\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	02	\$0	\$0	\$10,000	\$0
	<b>Purpose:</b> Assessment Capital Reserve Fund					
4915	To Capital Reserve Fund	05	\$0	\$0	\$500	\$0
	<b>Purpose:</b> Recycling Center Facilities and Equipment CRF					
4915	To Capital Reserve Fund	07	\$0	\$0	\$40,000	\$0
	<b>Purpose:</b> Fire Rescue/Apparatus Capital Reserve Fund					
4915	To Capital Reserve Fund	08	\$0	\$0	\$40,000	\$0
	<b>Purpose:</b> Highway Equipment Capital Reserve Fund					
4915	To Capital Reserve Fund	09	\$0	\$0	\$10,000	\$0
	<b>Purpose:</b> Police Vehicle Capital Reserve Fund					
4915	To Capital Reserve Fund	11	\$0	\$0	\$7,500	\$0
	<b>Purpose:</b> Fire Department Non-Apparatus Capital Reserve Fund					
4915	To Capital Reserve Fund	14	\$0	\$0	\$25,000	\$0
	<b>Purpose:</b> Town Buildings Maintenance Capital Reserve Fund					
4915	To Capital Reserve Fund	19	\$0	\$0	\$500	\$0
	<b>Purpose:</b> Library Buildings and Grounds Maintenance CRF					
4916	To Expendable Trusts/Fiduciary Funds	22	\$0	\$0	\$500	\$0
	<b>Purpose:</b> Forest Fire Fighters Exp. Trust Fund					
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$134,000</b>	<b>\$0</b>

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4312	Highways and Streets	16	\$0	\$0	\$85,000	\$0
	<b>Purpose:</b> Road Paving					
4902	Machinery, Vehicles, and Equipment	13	\$0	\$0	\$10,201	\$0
	<b>Purpose:</b> Purchase Police Cruiser					
4903	Buildings	20	\$0	\$0	\$52,000	\$0
	<b>Purpose:</b> Library Drainage and Foundation Repair					
<b>Individual Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$147,201</b>	<b>\$0</b>



## Revenues

Account Code	Source of Revenue	Warrant Article #	PY Estimated Revenues	PY Actual Revenues	Estimated Revenues Ensuing Fiscal Year
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	15	\$2,500	\$1,225	\$5,500
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	15	\$8,000	\$9,932	\$10,000
3186	Payment in Lieu of Taxes	15	\$249,000	\$249,806	\$249,000
3187	Excavation Tax	15	\$50	\$25	\$50
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	15	\$50,000	\$63,024	\$52,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	15	\$25	\$25	\$25
3220	Motor Vehicle Permit Fees	15	\$255,000	\$285,611	\$255,000
3230	Building Permits	15	\$12,000	\$13,953	\$14,000
3290	Other Licenses, Permits, and Fees	15	\$10,615	\$13,996	\$15,965
3311-3319	From Federal Government		\$0	\$0	\$0
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	15	\$93,956	\$93,956	\$90,000
3353	Highway Block Grant	15	\$71,000	\$76,727	\$71,000
3354	Water Pollution Grant		\$2,187	\$2,500	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	15	\$420	\$420	\$400
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03,15	\$2,080	\$1,972	\$19,000
3379	From Other Governments		\$0	\$0	\$0
<b>Charges for Services</b>					
3401-3406	Income from Departments	15	\$19,600	\$24,449	\$20,000
3409	Other Charges		\$0	\$0	\$0
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	15	\$20,000	\$164,150	\$17,500
3502	Interest on Investments	15	\$2,000	\$2,644	\$2,000
3503-3509	Other	15	\$7,000	\$6,359	\$8,100
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	15	\$7,035	\$7,035	\$7,035
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	15	\$3,255	\$1,550	\$3,255
3917	From Conservation Funds		\$0	\$0	\$0
<b>Other Financing Sources</b>					



3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Total Estimated Revenues and Credits</b>			<b>\$815,723</b>	<b>\$1,019,359</b>	<b>\$839,830</b>



## Budget Summary

Item	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended	\$1,930,761	\$1,998,422
Special Warrant Articles Recommended	\$155,610	\$134,000
Individual Warrant Articles Recommended	\$125,000	\$147,201
TOTAL Appropriations Recommended	\$2,211,371	\$2,279,623
Less: Amount of Estimated Revenues & Credits	\$839,337	\$839,830
Estimated Amount of Taxes to be Raised	\$1,372,034	\$1,439,793



## **COMPARATIVE 2016-2017 BUDGET SUMMARY**

	Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
<b>Income</b>			
CHARGES FOR SERVICES - 3400	24,449.37	19,600.00	<b>21,300.00</b>
INTERFUND OP. TRANSFERS IN	9,068.95	17,900.00	<b>10,120.00</b>
LICENSES, PERMITS & FEES - 3200	313,585.05	244,065.00	<b>277,490.00</b>
MISCELLANEOUS REVENUES - 3500	172,669.19	18,100.00	<b>18,700.00</b>
REVENUES FM STATE - 3300	175,574.54	143,300.00	<b>181,690.00</b>
TAXES - 3100	323,932.51	300,550.00	<b>313,050.00</b>
<b>Total Income</b>	<b>1,019,279.61</b>	<b>743,515.00</b>	<b>822,350.00</b>
<b>Expense</b>			
AMBULANCE - 4215	60,373.81	60,374.00	<b>70,455.00</b>
BLDG INSP/CODE ENFRCMNT - 4240	14,161.90	14,035.00	<b>16,585.00</b>
CEMETERIES - 4195	15,677.52	17,215.00	<b>17,215.00</b>
CONSERVATION - 4611	3,406.35	3,950.00	<b>4,050.00</b>
DPW BLDGS & GRNDS-4311	68,008.60	78,275.00	<b>86,840.00</b>
DPW ROADS DIV. - 4311	324,117.00	360,975.00	<b>356,125.00</b>
DPW WARRANT ARTICLES - 4311	153,769.94	153,800.00	<b>112,890.00</b>
ELECT./REG./VITAL STAT.- 4140	28,229.47	28,840.00	<b>26,100.00</b>
EXECUTIVE - 4130	109,024.06	111,782.00	<b>114,881.00</b>
FINANCIAL ADMINISTRATION - 4150	46,790.18	51,921.00	<b>51,521.00</b>
FIRE - 4220	123,066.53	126,710.00	<b>130,210.00</b>
GEN. GOV. BLDGS - 4194	34,335.02	37,055.00	<b>37,055.00</b>
HEALTH AGENCIES - 4415	2,825.00	2,825.00	<b>2,825.00</b>
INSURANCE - 4196	40,697.71	41,434.00	<b>44,810.00</b>
INTEREST LONG TERM NOTE - 4721	19,441.00	19,445.00	<b>16,585.00</b>
INTEREST ON T.A.N. - 4723	0.00	750.00	<b>1.00</b>
INTERFUND OP. TRANS. OUT - 4915	153,110.00	153,110.00	<b>133,500.00</b>
INTERFUND OP. TRANS. OUT - 4916	2,500.00	2,500.00	<b>500.00</b>
LEGAL - 4153	7,861.32	15,000.00	<b>15,000.00</b>
LIBRARY - 4550	101,757.86	104,010.00	<b>103,266.00</b>
LIBRARY - W.A. - 4550	0.00	0.00	<b>52,000.00</b>
OTHER DEBT SERVICE - 4790	7,035.00	7,035.00	<b>7,035.00</b>
OTHER GENERAL GOV. - 4199	44,865.13	48,500.00	<b>47,825.00</b>
PARKS & REC (OP + Beach) - 4520	16,664.41	15,280.00	<b>15,280.00</b>
PATRIOTIC PURPOSES - 4583	899.09	2,000.00	<b>1,000.00</b>
PERSONNEL ADMINISTRATION - 4155	280,141.42	296,950.00	<b>321,700.00</b>
PLANNING BOARD - 4191	4,559.69	11,950.00	<b>11,250.00</b>
POLICE - 4210	207,125.16	221,788.00	<b>240,461.00</b>
POLICE - W.A. - 4210	0.00	0.00	<b>10,201.00</b>
Police Special Detail -4210	7,266.32	0.00	<b>0.00</b>
PRINCIPAL LONG TERM NOTES- 4711	65,000.00	65,000.00	<b>65,000.00</b>
RECYCLING CENTER - 4324	99,527.07	104,035.00	<b>112,612.00</b>
RECYCLING CENTER - GRANTS -4324	2,563.25	2,500.00	<b>2,500.00</b>
RECYCLING CENTER - W.A. - 4324	6,530.00	6,531.00	<b>6,531.00</b>
REGIONAL ASSOCIATIONS - 4197	3,419.00	3,511.00	<b>3,499.00</b>
STREET LIGHTING - 4316	7,463.02	7,000.00	<b>7,000.00</b>
WELFARE ADMINISTRATION - 4441	22,958.52	30,135.00	<b>30,165.00</b>
ZONING BOARD - 4191	498.78	5,150.00	<b>5,150.00</b>
<b>Total Expense</b>	<b>2,085,669.13</b>	<b>2,211,371.00</b>	<b>2,279,623.00</b>
<b>Net Ordinary Income</b>	<b>(1,066,389.52)</b>	<b>(1,467,856.00)</b>	<b>(1,457,273.00)</b>



## **COMPARATIVE 2016-2017 BUDGET DETAIL**

		Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
<b>Income</b>				
<b>CHARGES FOR SERVICES - 3400</b>				
	Library	0.00	100.00	<b>100.00</b>
	Parks Dept.	150.00	300.00	<b>300.00</b>
	Police Dept	4,393.50	3,500.00	<b>3,500.00</b>
	Recreation	54.00	300.00	<b>0.00</b>
	Recycling Dept			
	Recycling Charges	10,084.75	7,500.00	<b>8,500.00</b>
	Recycling Revenues	9,471.12	7,500.00	<b>8,500.00</b>
	Total Recycling Dept	19,555.87	15,000.00	<b>17,000.00</b>
	Town Office	296.00	400.00	<b>400.00</b>
<b>Total CHARGES FOR SERVICES - 3400</b>		<b>24,449.37</b>	<b>19,600.00</b>	<b>21,300.00</b>
<b>INTERFUND OP. TRANSFERS IN</b>				
	Cemetery Fund 3916	1,500.00	1,000.00	<b>1,000.00</b>
	McCanna Fund 3916	50.00	20.00	<b>50.00</b>
	Sayles Fund 3916	0.00	200.00	<b>0.00</b>
	Trans fm Sp Rev. Fund WW 3912	0.00	7,035.00	<b>7,035.00</b>
	Trans fm Special Rev Fund 3912	0.00	2,035.00	<b>2,035.00</b>
	Transfer fm Unassign. Fund Bal.	7,518.95	7,610.00	<b>0.00</b>
<b>Total INTERFUND OP. TRANSFERS IN</b>		<b>9,068.95</b>	<b>17,900.00</b>	<b>10,120.00</b>
<b>LICENSES, PERMITS &amp; FEES - 3200</b>				
	Building Permits 3230	13,952.90	8,000.00	<b>10,000.00</b>
	Business Licenses 3210	25.00	25.00	<b>25.00</b>
	Dog Licenses	911.00	800.00	<b>800.00</b>
	Dog Licenses Fines	9.00	100.00	<b>25.00</b>
	Driveway Permit Fees	15.00	30.00	<b>30.00</b>
	Marriage Licenses	300.00	200.00	<b>200.00</b>
	Motor Vehicle Permit Fees 3220	285,611.00	225,000.00	<b>255,000.00</b>
	Motor Vehicle Stick&Plates 3220	6,590.50	5,000.00	<b>6,000.00</b>
	Motor Vehicle Titles 3220	826.00	650.00	<b>650.00</b>
	Other Fees	375.00	300.00	<b>300.00</b>
	Pistol Permits	420.00	200.00	<b>400.00</b>
	Planning Board Fees	1,765.22	1,500.00	<b>1,500.00</b>
	Septic Test & Plan Fees	1,400.00	700.00	<b>1,000.00</b>
	Town Fees For Bad Checks	44.73	50.00	<b>50.00</b>
	U.C.C. Filing Fees	360.00	400.00	<b>400.00</b>
	Vital Certified Copies & Search	280.00	300.00	<b>300.00</b>
	Wet Land Filing Fees	0.00	10.00	<b>10.00</b>
	Witness Fees	365.95	400.00	<b>400.00</b>
	ZBA Fees	333.75	400.00	<b>400.00</b>
<b>Total LICENSES, PERMITS &amp; FEES - 3200</b>		<b>313,585.05</b>	<b>244,065.00</b>	<b>277,490.00</b>
<b>MISCELLANEOUS REVENUES - 3500</b>				
	Burial Fees	0.00	500.00	<b>500.00</b>
	Cemetery Lots	2,800.00	500.00	<b>500.00</b>
	Fines From Court	500.00	2,000.00	<b>2,000.00</b>
	Fines From Police	0.00	100.00	<b>100.00</b>
	Interest on Deposits 3502	2,644.19	2,000.00	<b>2,000.00</b>
	Other Misc Revenues	0.00	10,000.00	<b>10,000.00</b>
	Sale of Municipal Property 3501	164,150.00	0.00	<b>500.00</b>



## COMPARATIVE 2016-2017 BUDGET DETAIL

		Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
	Spirit Advertisements	265.00	0.00	100.00
	Town Hall Rental	2,310.00	3,000.00	3,000.00
Total MISCELLANEOUS REVENUES - 3500		172,669.19	18,100.00	18,700.00
REVENUES FM STATE - 3300				
	Grants			
	Distracted Driving GPD	0.00	0.00	1,500.00
	DWI Enforcement GPD	0.00	0.00	7,775.00
	Highway Block Grant 3353	76,726.82	60,000.00	71,000.00
	STEP Grant GPD	0.00	0.00	7,515.00
	Used Oil Collection GRC	2,500.00	2,500.00	2,500.00
	Total Grants	79,226.82	62,500.00	90,290.00
	Meals & Rooms Tax Distr 3352	93,956.15	80,000.00	90,000.00
	Railroad Tax	1,190.80	400.00	1,000.00
	Road Tolls/Gas Tax Refund	780.77	0.00	0.00
	State&Federal Forest Land Reimb	420.00	400.00	400.00
Total REVENUES FM STATE - 3300		175,574.54	143,300.00	181,690.00
TAXES - 3100				
	Excavation Tax 3187	25.48	50.00	50.00
	Interest & Penalties 3190	63,024.05	50,000.00	52,000.00
	Land Use Change Tax 3120			
	Land Use ChangeTransfers	(120.00)	(5,000.00)	(5,000.00)
	Land Use Change Tax 3120 - Other	1,345.00	7,500.00	7,500.00
	Total Land Use Change Tax 3120	1,225.00	2,500.00	2,500.00
	Payment in Lieu of Taxes 3186	249,806.40	240,000.00	249,000.00
	Timber Tax 3185	9,851.58	8,000.00	9,500.00
Total TAXES - 3100		323,932.51	300,550.00	313,050.00
<b>Total Income</b>		<b>1,019,279.61</b>	<b>743,515.00</b>	<b>822,350.00</b>
<b>Expense</b>				
AMBULANCE - 4215				
	Medical Services	60,373.81	60,374.00	70,455.00
Total AMBULANCE - 4215		60,373.81	60,374.00	70,455.00
BLDG INSP/CODE ENFRMNT - 4240				
	Advertising	0.00	75.00	75.00
	Board of Health	70.00	500.00	500.00
	Cell Phone Reimb.	360.00	360.00	360.00
	Code Books	134.45	700.00	700.00
	Dues and Subscriptions	430.00	50.00	100.00
	Education/Conventions	0.00	250.00	250.00
	General Supplies	142.45	100.00	100.00
	Other Code Enforcement	2,025.00	0.00	2,500.00
	Part-Time Wages	11,000.00	12,000.00	12,000.00
Total BLDG INSP/CODE ENFRMNT - 4240		14,161.90	14,035.00	16,585.00
CEMETERIES - 4195				
	Arborist/Sexton	949.26	1,000.00	1,000.00
	Electricity	182.18	185.00	185.00
	General Supplies	291.68	200.00	200.00
	Groundskeeper	13,954.40	13,955.00	13,955.00
	Maintenance	0.00	600.00	600.00



## COMPARATIVE 2016-2017 BUDGET DETAIL

		Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
	Mileage	0.00	100.00	100.00
	Monument Repair	125.00	1,000.00	1,000.00
	Water System	175.00	175.00	175.00
Total CEMETERIES - 4195		15,677.52	17,215.00	17,215.00
CONSERVATION - 4611				
	Clerical Services	450.00	500.00	500.00
	Dues and Subscription	266.00	300.00	300.00
	Education/Convention	0.00	175.00	225.00
	General Supplies	46.11	150.00	150.00
	Mileage	0.00	100.00	100.00
	Postage	0.00	100.00	100.00
	Programs	166.49	125.00	150.00
	Publications	10.00	50.00	50.00
	Roadside Round-up	467.75	450.00	475.00
	Town Forester	2,000.00	2,000.00	2,000.00
Total CONSERVATION - 4611		3,406.35	3,950.00	4,050.00
DPW BLDGS & GRNDS-4311				
	Buildings & Grounds Maint.			
	DPW Building Maint.	6,455.37	4,800.00	4,800.00
	Fire Station Building Maint.	7,026.64	3,525.00	3,525.00
	Library Building Maint.	3,716.08	3,675.00	3,954.00
	Meeting House Building Maint.	4,685.45	7,500.00	7,500.00
	Oak Park + Beaches Maint.	1,451.55	3,875.00	3,875.00
	Recycling Center Building Maint	3,057.73	3,000.00	3,000.00
	Town Office Building Maint.	3,203.71	5,500.00	5,500.00
Total Buildings & Grounds Maint.		29,596.53	31,875.00	32,154.00
	Cell Phone Reimb.	312.00	360.00	360.00
	Contract Services	215.13	500.00	1,200.00
	DPW B&G Mgr. Salary/Wages	35,710.00	37,440.00	47,476.00
	Dues and Subscriptions	0.00	300.00	200.00
	Education/Conventions	0.00	500.00	300.00
	Equipment Rental	0.00	2,000.00	1,500.00
	Gasoline & Diesel Fuel	235.69	500.00	500.00
	General Supplies	822.45	2,000.00	1,250.00
	Mileage	55.62	1,000.00	500.00
	Protective Equipment	116.00	300.00	300.00
	Signage	8.24	500.00	500.00
	Small Tools & Equipment	936.94	1,000.00	600.00
Total DPW BLDGS & GRNDS-4311		68,008.60	78,275.00	86,840.00
DPW ROADS DIV. - 4311				
	Advertising	225.50	500.00	500.00
	Calcium Chloride - Summer	3,000.00	3,000.00	3,500.00
	Contract Services	3,562.04	6,000.00	6,000.00
	DPW Roads Manager Salary	47,261.44	48,000.00	52,000.00
	Drainage Material	4,000.00	4,000.00	4,000.00
	Drug/Alcohol Testing	764.00	675.00	675.00
	Dues and Subscriptions	75.00	100.00	100.00
	Education/Conventions	600.00	600.00	600.00
	Electricity	2,711.91	2,500.00	2,700.00



## **COMPARATIVE 2016-2017 BUDGET DETAIL**

		Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
	Equipment Rental	2,958.00	6,000.00	6,000.00
	Full-Time Wages	79,619.24	80,600.00	83,000.00
	Gasoline & Diesel Fuel	15,524.70	30,000.00	22,000.00
	General Supplies	3,249.90	2,500.00	2,500.00
	Gravel	15,471.42	15,000.00	15,000.00
	Heat	3,492.14	3,500.00	3,300.00
	Mileage	19.54	500.00	500.00
	Over-Time Wages	8,730.81	11,000.00	11,000.00
	Part-Time Wages	1,962.40	6,500.00	6,500.00
	Protective Clothing	613.94	1,500.00	1,500.00
	Road Maintenance	48,072.67	70,000.00	70,000.00
	Safety Equipment	880.74	500.00	500.00
	Salt	25,649.57	20,000.00	20,000.00
	Sealing & Tarring	2,046.00	10,000.00	10,000.00
	Small Tools & Equipment	1,946.75	2,000.00	2,000.00
	Street Signs	1,394.38	1,000.00	1,000.00
	Telephone	2,008.22	2,000.00	2,000.00
	Tree Trimming	564.79	1,000.00	500.00
	Vehicle Repair/Maintenance	36,392.88	20,000.00	20,000.00
	Welding Supplies	484.51	1,000.00	750.00
	Wetlands Engineer	671.25	6,000.00	3,000.00
	Winter Maintenance	10,163.26	5,000.00	5,000.00
Total DPW ROADS DIV. - 4311		324,117.00	360,975.00	356,125.00
DPW WARRANT ARTICLES - 4311				
	W.A. '13 - #3 2014 Dump Truck	28,769.94	28,800.00	27,890.00
	W.A. '16 - #36 Road Paving/Recon	125,000.00	125,000.00	0.00
	W.A. '17 - # Road Paving/Recon	0.00	0.00	85,000.00
Total DPW WARRANT ARTICLES - 4311		153,769.94	153,800.00	112,890.00
ELECT./REG./VITAL STAT.- 4140				
	Computer Equipment	100.00	100.00	100.00
	Computer Support/Maint. INTW	1,084.00	1,100.00	1,150.00
	Dues and Subscriptions	20.00	25.00	20.00
	Education/Conventions	253.28	90.00	90.00
	Elections			
	Advertising	266.50		
	Checklist & Ballot Insp. Wages	3,176.51		
	General Supplies Elections	629.97		
	Meals for Officials	420.79		
	Elections - Other	0.00	4,200.00	1,100.00
Total Elections		4,493.77	4,200.00	1,100.00
	General Supplies	366.55	300.00	400.00
	Mileage	0.00	50.00	50.00
	Postage	172.95	600.00	500.00
	Publications	87.95	75.00	90.00
	Town Clerk - Other Compensation	11,156.50	9,500.00	10,000.00
	Town Clerk Deputy Wages	0.00	2,000.00	2,000.00
	Town Clerk Salary	9,999.97	10,000.00	10,000.00
	Vital Statistics	494.50	800.00	600.00
Total ELECT./REG./VITAL STAT.- 4140		28,229.47	28,840.00	26,100.00



## COMPARATIVE 2016-2017 BUDGET DETAIL

		Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
<b>EXECUTIVE - 4130</b>				
	Clerical Wages	42,517.37	43,155.00	<b>44,455.00</b>
	Contract Services	0.00	225.00	<b>225.00</b>
	Education/Conventions	359.66	500.00	<b>500.00</b>
	General Supplies	533.49	1,000.00	<b>1,000.00</b>
	Mileage	292.68	500.00	<b>500.00</b>
	Moderator Salary	0.00	125.00	<b>125.00</b>
	Over-Time Wages	85.58	300.00	<b>300.00</b>
	Selectboard Salaries	6,000.00	6,000.00	<b>6,000.00</b>
	Town Admin. Salary	59,235.28	59,977.00	<b>61,776.00</b>
<b>Total EXECUTIVE - 4130</b>		<b>109,024.06</b>	<b>111,782.00</b>	<b>114,881.00</b>
<b>FINANCIAL ADMINISTRATION - 4150</b>				
	Advertising	0.00	250.00	<b>250.00</b>
	Assessing Services	15,368.50	14,556.00	<b>14,556.00</b>
	Auditing Services	11,300.00	11,000.00	<b>11,000.00</b>
	Dues and Subscriptions	45.00	50.00	<b>50.00</b>
	Education/Conventions	160.00	100.00	<b>100.00</b>
	General Supplies	77.40	100.00	<b>100.00</b>
	Mileage	130.68	50.00	<b>50.00</b>
	Postage	35.54	300.00	<b>300.00</b>
	Tax Collection			
	Contract Services	1,046.00	1,850.00	<b>2,000.00</b>
	Dues and Subscriptions	0.00	50.00	<b>50.00</b>
	Education/Conventions	0.00	300.00	<b>300.00</b>
	General Supplies	282.69	500.00	<b>300.00</b>
	Mileage	0.00	100.00	<b>100.00</b>
	Postage	614.77	1,800.00	<b>1,200.00</b>
	Registry Fees	137.03	300.00	<b>300.00</b>
	Tax Collector Deputy Wages	1,372.00	700.00	<b>1,200.00</b>
	Tax Collector Wages	14,257.55	16,415.00	<b>16,415.00</b>
	<b>Total Tax Collection</b>	<b>17,710.04</b>	<b>22,015.00</b>	<b>21,865.00</b>
	Treasurer Deputy Wages	0.00	250.00	<b>250.00</b>
	Treasurer Wages	1,963.02	3,250.00	<b>3,000.00</b>
<b>Total FINANCIAL ADMINISTRATION - 4150</b>		<b>46,790.18</b>	<b>51,921.00</b>	<b>51,521.00</b>
<b>FIRE - 4220</b>				
	Chief's Salary	19,675.66	20,000.00	<b>20,000.00</b>
	Dues & Subscriptions	442.00	500.00	<b>500.00</b>
	Electricity	4,656.14	4,250.00	<b>4,250.00</b>
	Emergency Management	423.85	1,000.00	<b>3,000.00</b>
	Equipment	18,442.48	9,500.00	<b>9,500.00</b>
	Equipment Replacement	3,063.58	3,000.00	<b>3,000.00</b>
	Fire Fighter/Rescue Stipends	15,000.01	15,000.00	<b>22,500.00</b>
	Fire Prevention	0.00	250.00	<b>250.00</b>
	Forest Fire Equipment	0.00	500.00	<b>500.00</b>
	Gasoline & Diesel Fuel	1,657.67	750.00	<b>1,250.00</b>
	General Supplies	642.60	500.00	<b>500.00</b>
	Heating Fuel-Oil	3,105.98	7,000.00	<b>4,000.00</b>
	Medical Supplies	1,778.61	3,250.00	<b>3,250.00</b>
	Mileage	0.00	0.00	<b>750.00</b>



## **COMPARATIVE 2016-2017 BUDGET DETAIL**

		Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
	Mutual Aid Dispatching	20,360.00	20,360.00	<b>20,360.00</b>
	Physicals/Inoculations	0.00	2,000.00	<b>2,000.00</b>
	Postage	84.00	250.00	<b>250.00</b>
	Propane	962.79	1,000.00	<b>1,250.00</b>
	Radio Repairs/Maint.	3,259.72	3,500.00	<b>2,500.00</b>
	Telephone	2,143.68	2,100.00	<b>2,100.00</b>
	Training Services	6,610.00	10,000.00	<b>7,500.00</b>
	Turnout Gear	7,081.00	9,000.00	<b>9,000.00</b>
	Uniform Allowance	954.25	3,000.00	<b>2,000.00</b>
	Vehicle Repair/Maintenance	12,722.51	10,000.00	<b>10,000.00</b>
<b>Total FIRE - 4220</b>		<b>123,066.53</b>	<b>126,710.00</b>	<b>130,210.00</b>
<b>GEN. GOV. BLDGS - 4194</b>				
	Custodial Services	17,185.80	17,250.00	<b>17,250.00</b>
	Electricity	3,329.46	2,700.00	<b>3,475.00</b>
	General Supplies	505.64	500.00	<b>500.00</b>
	Groundskeeper	9,237.51	9,880.00	<b>9,880.00</b>
	Heating Fuel - Mtg Hse	2,992.07	5,750.00	<b>4,750.00</b>
	Telephone Lines for Fire Alarm	1,084.54	975.00	<b>1,200.00</b>
<b>Total GEN. GOV. BLDGS - 4194</b>		<b>34,335.02</b>	<b>37,055.00</b>	<b>37,055.00</b>
<b>HEALTH AGENCIES - 4415</b>				
	ConVal Transportation Co.	500.00	500.00	<b>500.00</b>
	Home Health Care & Community Sv	500.00	500.00	<b>500.00</b>
	Monadnock Family Services	500.00	500.00	<b>500.00</b>
	Red Cross	500.00	500.00	<b>500.00</b>
	St. Joseph Community Services	325.00	325.00	<b>325.00</b>
	The River Center	500.00	500.00	<b>500.00</b>
<b>Total HEALTH AGENCIES - 4415</b>		<b>2,825.00</b>	<b>2,825.00</b>	<b>2,825.00</b>
<b>INSURANCE - 4196</b>				
	Property/Liability/Vehicles	26,177.00	26,180.00	<b>26,965.00</b>
	Unemployment Compensation	720.71	830.00	<b>2,495.00</b>
	Workmen's Compensation	13,800.00	14,424.00	<b>15,350.00</b>
<b>Total INSURANCE - 4196</b>		<b>40,697.71</b>	<b>41,434.00</b>	<b>44,810.00</b>
<b>INTEREST LONG TERM NOTE - 4721</b>				
	Interest - Revital Bond - '22	19,441.00	19,445.00	<b>16,585.00</b>
<b>Total INTEREST LONG TERM NOTE - 4721</b>		<b>19,441.00</b>	<b>19,445.00</b>	<b>16,585.00</b>
<b>INTEREST ON T.A.N. - 4723</b>				
	Interest on TAN Notes	0.00	750.00	<b>1.00</b>
<b>Total INTEREST ON T.A.N. - 4723</b>		<b>0.00</b>	<b>750.00</b>	<b>1.00</b>
<b>INTERFUND OP. TRANS. OUT - 4915</b>				
	Assessment CRF	10,000.00	10,000.00	<b>10,000.00</b>
	Fire/Rescue Apparatus CRF	45,000.00	45,000.00	<b>40,000.00</b>
	Highway Equipment CRF	40,000.00	40,000.00	<b>40,000.00</b>
	Library Bldgs & Grnds Maint CRF	15,110.00	15,110.00	<b>500.00</b>
	Non-Apparatus Fire Dept. CRF	7,500.00	7,500.00	<b>7,500.00</b>
	Police Vehicle CRF	10,000.00	10,000.00	<b>10,000.00</b>
	Recy Ctr Facilities & Equip CRF	500.00	500.00	<b>500.00</b>
	Town Buildings Maintenance CRF	25,000.00	25,000.00	<b>25,000.00</b>
<b>Total INTERFUND OP. TRANS. OUT - 4915</b>		<b>153,110.00</b>	<b>153,110.00</b>	<b>133,500.00</b>
<b>INTERFUND OP. TRANS. OUT - 4916</b>				



## **COMPARATIVE 2016-2017 BUDGET DETAIL**

		Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
	Forest Fire Fighters ETF	2,500.00	2,500.00	<b>500.00</b>
	Total INTERFUND OP. TRANS. OUT - 4916	2,500.00	2,500.00	<b>500.00</b>
	LEGAL - 4153			
	Building Inspector	1,162.49		
	Fairpoint	711.16		
	Library	58.50		
	Personnel Issues	529.50		
	PILOT's	331.50		
	Police	196.00		
	Right to Know	585.00		
	Roads	224.25		
	Tax Deeding	58.50		
	Tax Issues	39.00		
	Teng vs Town	111.00		
	Town Meeting/Warrant	3,472.17		
	Town Prop. Title/Deed/Lease	382.25		
	LEGAL - 4153 - Other	0.00	15,000.00	<b>15,000.00</b>
	Total LEGAL - 4153	7,861.32	15,000.00	<b>15,000.00</b>
	LIBRARY - 4550			
	Books/Print/Digital Collections	7,254.06	6,500.00	<b>6,500.00</b>
	Clerical Wages	825.00	750.00	<b>825.00</b>
	Computer Support/Maint.	2,801.77	2,900.00	<b>3,460.00</b>
	Computer Technology	2,601.95	2,600.00	<b>2,600.00</b>
	Director Salary	39,614.00	39,400.00	<b>34,480.00</b>
	Dues & Professional Expenses	220.00	250.00	<b>850.00</b>
	Education/Conventions	645.70	600.00	
	Electricity	4,619.83	4,000.00	<b>4,000.00</b>
	Fire/Security System	633.00	800.00	<b>800.00</b>
	General Supplies & Postage	3,426.40	2,750.00	<b>2,750.00</b>
	Heating Fuel	4,346.92	6,500.00	<b>6,500.00</b>
	Marketing	106.16	200.00	<b>200.00</b>
	Mileage	216.51	300.00	<b>300.00</b>
	Office Equipment	536.38	500.00	<b>500.00</b>
	Overtime	0.00	0.00	<b>2,000.00</b>
	Part-Time Wages	30,390.00	32,484.00	<b>34,025.00</b>
	Post-Office Box	84.00	84.00	<b>84.00</b>
	Programs/Entertainment	1,092.51	1,020.00	<b>1,020.00</b>
	Sewer Fees	571.40	572.00	<b>572.00</b>
	Telephone	1,772.27	1,800.00	<b>1,800.00</b>
	Unanticipated Grant Expense	697.00	0.00	<b>0.00</b>
	Unanticipated Grant Income	(697.00)	0.00	<b>0.00</b>
	Total LIBRARY - 4550	101,757.86	104,010.00	<b>103,266.00</b>
	LIBRARY - W.A. - 4550			
	W.A. '17 - # Foundation Repair	0.00	0.00	<b>52,000.00</b>
	Total LIBRARY - W.A. - 4550	0.00	0.00	<b>52,000.00</b>
	OTHER DEBT SERVICE - 4790			
	Rural Development Loan -'35	7,035.00	7,035.00	<b>7,035.00</b>
	Total OTHER DEBT SERVICE - 4790	7,035.00	7,035.00	<b>7,035.00</b>
	OTHER GENERAL GOV. - 4199			



## **COMPARATIVE 2016-2017 BUDGET DETAIL**

		Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
	Advertising	41.00	500.00	500.00
	Bank Fees	699.58	600.00	800.00
	Computer Equip. & Software	4,127.52	5,000.00	4,000.00
	Computer Support & Maint.	12,152.00	12,500.00	13,500.00
	Copier Rental	3,512.98	3,500.00	3,500.00
	Dues and Subscriptions	100.00	100.00	100.00
	Electricity	3,680.54	3,200.00	3,700.00
	General Supplies	2,065.58	1,500.00	2,000.00
	Heating Fuel - Town Office	3,099.98	5,000.00	4,500.00
	News Letter Services	2,333.31	2,000.00	2,000.00
	Postage	2,578.20	2,800.00	2,800.00
	Printing	1,996.53	2,000.00	2,000.00
	Publications	10.00	100.00	100.00
	Tax Maps	1,350.00	2,150.00	2,150.00
	Telephone	3,831.93	4,300.00	4,300.00
	Town Office Equipment	160.98	250.00	250.00
	Town Website	3,125.00	3,000.00	1,625.00
<b>Total OTHER GENERAL GOV. - 4199</b>		<b>44,865.13</b>	<b>48,500.00</b>	<b>47,825.00</b>
<b>PARKS &amp; REC (OP + Beach) - 4520</b>				
	Advertising	0.00	125.00	125.00
	Contract Services	3,374.00	2,500.00	3,500.00
	Electricity	1,077.78	900.00	1,000.00
	Garden Supplies	1,933.15	2,000.00	1,500.00
	General Supplies	177.06	200.00	200.00
	Grounds Maintenance	420.00	1,100.00	1,100.00
	Heat (Propane)	382.71	700.00	700.00
	Lifeguard Wages	6,459.01	5,000.00	6,000.00
	Mileage	56.16		100.00
	Other Wages	1,700.00	1,700.00	0.00
	Telephone Lines for Fire Alarm	1,084.54	1,055.00	1,055.00
<b>Total PARKS &amp; REC (OP + Beach) - 4520</b>		<b>16,664.41</b>	<b>15,280.00</b>	<b>15,280.00</b>
<b>PATRIOTIC PURPOSES - 4583</b>				
	General Supplies	899.09	2,000.00	1,000.00
<b>Total PATRIOTIC PURPOSES - 4583</b>		<b>899.09</b>	<b>2,000.00</b>	<b>1,000.00</b>
<b>PERSONNEL ADMINISTRATION - 4155</b>				
	Benefits (All Depts.) - 4155.2	149,182.59	169,500.00	178,500.00
	Payroll Expenses/FICA - 4155.1	43,991.23	43,350.00	47,200.00
	Retirement -4155.3	86,967.60	84,100.00	96,000.00
<b>Total PERSONNEL ADMINISTRATION - 4155</b>		<b>280,141.42</b>	<b>296,950.00</b>	<b>321,700.00</b>
<b>PLANNING BOARD - 4191</b>				
	Advertising	840.50	1,000.00	1,000.00
	Clerical Wages	2,118.83	2,300.00	2,500.00
	Clerical Wages - EDAC	471.25	500.00	600.00
	Economic Development Adv. Comm.	0.00	1,000.00	1,500.00
	Education/Conventions	145.00	350.00	350.00
	General Supplies	141.88	300.00	300.00
	Legal/Professional Services	215.50	3,000.00	3,000.00
	Master Plan Update	0.00	2,500.00	1,000.00
	Postage	472.73	600.00	600.00



## **COMPARATIVE 2016-2017 BUDGET DETAIL**

		Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
	Printing	0.00	100.00	100.00
	Publications	76.00	100.00	100.00
	Registry Fees	78.00	200.00	200.00
Total PLANNING BOARD - 4191		4,559.69	11,950.00	11,250.00
POLICE - 4210				
	Chief's Salary	68,073.99	69,138.00	71,212.00
	Dispatch Services - 911	18,042.00	18,500.00	18,500.00
	Full-Time Wages	83,569.32	91,350.00	96,129.00
	Gasoline	6,416.03	13,500.00	13,500.00
	General Supplies	2,458.45	2,000.00	2,500.00
	Officer Equipment	1,975.97	4,000.00	4,000.00
	Over-Time Wages	3,048.65	3,500.00	4,000.00
	Part-Time Wages	12,795.61	10,000.00	20,320.00
	Postage	212.60	300.00	300.00
	Radio Repair/Maint.	180.00	500.00	500.00
	Telephone	2,851.06	3,000.00	3,000.00
	Training Services	976.12	2,500.00	2,500.00
	Vehicle Repair/Maintenance	6,525.36	3,500.00	4,000.00
Total POLICE - 4210		207,125.16	221,788.00	240,461.00
POLICE - W.A. - 4210				
	W.A. '17 - # Cruiser 2017	0.00	0.00	10,201.00
Total POLICE - W.A. - 4210		0.00	0.00	10,201.00
Police Special Detail -4210				
	Special Detail Income	(21,080.82)	(20,000.00)	(20,000.00)
	Special Detail Wages	28,347.14	20,000.00	20,000.00
Total Police Special Detail -4210		7,266.32	0.00	0.00
PRINCIPAL LONG TERM NOTES- 4711				
	Revital Bond - '22	65,000.00	65,000.00	65,000.00
Total PRINCIPAL LONG TERM NOTES- 4711		65,000.00	65,000.00	65,000.00
RECYCLING CENTER - 4324				
	Advertising	234.50	300.00	300.00
	Contract Services			
	Electronics Recycling	1,175.44	1,000.00	1,000.00
	Monadnock Disposal	24,125.40	28,000.00	28,000.00
	Northeast Resource Rec. Assoc.	4,311.52	5,000.00	5,000.00
Total Contract Services		29,612.36	34,000.00	34,000.00
	Dues and Certifications	322.43	500.00	450.00
	Education/Conventions	475.00	500.00	625.00
	Electricity	1,297.27	1,000.00	1,000.00
	Equipment Repairs/Maintenance	8,143.17	1,500.00	1,500.00
	Fuel	208.91	500.00	300.00
	General Supplies	1,237.51	500.00	700.00
	Glass Disposal	1,862.60	2,700.00	2,170.00
	Hazardous Waste	1,510.00	1,950.00	2,100.00
	Heating Fuel	242.88	2,500.00	2,500.00
	Mileage	607.65	500.00	675.00
	Part-Time Wages	12,721.00	15,900.00	23,519.00
	Refrigerant Removal	456.00	500.00	500.00
	Safety Equ/Sppl/Protection	724.23	650.00	600.00



## **COMPARATIVE 2016-2017 BUDGET DETAIL**

		Received/ Expended 2016	Appropriated Budget 2016	Proposed Budget 2017
	Supervisor Wages	37,275.63	37,960.00	<b>39,098.00</b>
	Telephone	1,935.68	1,975.00	<b>1,975.00</b>
	Tire Removal	622.75	600.00	<b>600.00</b>
	Unanticipated Grant Expense	1,550.50		
	Unanticipated Grant Income	(1,513.00)		
	<b>Total RECYCLING CENTER - 4324</b>	<b>99,527.07</b>	<b>104,035.00</b>	<b>112,612.00</b>
	<b>RECYCLING CENTER - GRANTS -4324</b>			
	Used Oil Collection Grant	2,563.25	2,500.00	<b>2,500.00</b>
	<b>Total RECYCLING CENTER - GRANTS -4324</b>	<b>2,563.25</b>	<b>2,500.00</b>	<b>2,500.00</b>
	<b>RECYCLING CENTER - W.A. - 4324</b>			
	W.A. '16 - #25 Paper Compactor	6,530.00	6,531.00	<b>0.00</b>
	W.A. '17 - # Paper Compactor	0.00		<b>6,531.00</b>
	<b>Total RECYCLING CENTER - W.A. - 4324</b>	<b>6,530.00</b>	<b>6,531.00</b>	<b>6,531.00</b>
	<b>REGIONAL ASSOCIATIONS - 4197</b>			
	N.H. Municipal Assoc. Dues	1,408.00	1,500.00	<b>1,500.00</b>
	So-West Reg. Plng. Com. Dues	2,011.00	2,011.00	<b>1,999.00</b>
	<b>Total REGIONAL ASSOCIATIONS - 4197</b>	<b>3,419.00</b>	<b>3,511.00</b>	<b>3,499.00</b>
	<b>STREET LIGHTING - 4316</b>			
	Contract Services	7,463.02	7,000.00	<b>7,000.00</b>
	<b>Total STREET LIGHTING - 4316</b>	<b>7,463.02</b>	<b>7,000.00</b>	<b>7,000.00</b>
	<b>WELFARE ADMINISTRATION - 4441</b>			
	Direct Assistance - Electric	4,171.24	5,000.00	<b>6,000.00</b>
	Direct Assistance - Food	147.72	400.00	<b>400.00</b>
	Direct Assistance - Heat	2,004.81	5,500.00	<b>5,000.00</b>
	Direct Assistance - Medical	0.00	500.00	<b>500.00</b>
	Direct Assistance - Rent	5,440.00	10,000.00	<b>7,000.00</b>
	Direct Assistance - Shelter	0.00	500.00	<b>500.00</b>
	Direct Assistance - Unantic.	9,279.00	5,100.00	<b>7,600.00</b>
	Direct Assistance -McCanna Fund	75.00	75.00	<b>75.00</b>
	Dues	0.00	50.00	<b>50.00</b>
	Education/Conventions	0.00	60.00	<b>60.00</b>
	General Supplies	24.80	25.00	<b>25.00</b>
	Mileage	0.00	50.00	<b>50.00</b>
	Supervisor Wages	1,815.95	2,875.00	<b>2,905.00</b>
	<b>Total WELFARE ADMINISTRATION - 4441</b>	<b>22,958.52</b>	<b>30,135.00</b>	<b>30,165.00</b>
	<b>ZONING BOARD - 4191</b>			
	Advertising	153.75	200.00	<b>200.00</b>
	Clerical Wages	163.63	1,500.00	<b>1,500.00</b>
	Education/Conventions	0.00	50.00	<b>50.00</b>
	General Supplies	29.49	100.00	<b>100.00</b>
	Legal Services	0.00	3,000.00	<b>3,000.00</b>
	Postage	61.91	200.00	<b>200.00</b>
	Publications	90.00	100.00	<b>100.00</b>
	<b>Total ZONING BOARD - 4191</b>	<b>498.78</b>	<b>5,150.00</b>	<b>5,150.00</b>
	<b>Total Expense</b>	<b>2,085,669.13</b>	<b>2,211,371.00</b>	<b>2,279,623.00</b>
	<b>Net Ordinary Income</b>	<b>(1,066,389.52)</b>	<b>(1,467,856.00)</b>	<b>(1,457,273.00)</b>







**2016  
TOWN MEETING  
MINUTES**



## **2016 TOWN MEETING**

### **Town of Greenfield State of New Hampshire**

**12 March 2016**

Moderator Gilbert W. Bliss opened the polls at 9:00 A.M. and then led the Pledge of Allegiance. Supervisor of the Checklist Linda Dodge read the checklist with 1155 names.

**Article 1:** To choose all necessary town officers for the year ensuing.

Moderator Gilbert W. Bliss declared the polls closed at 7:10 P.M. Results were calculated and reported, and the meeting was to reconvene at 9:00 A.M. on Saturday March 12, 2016.

Town Meeting reconvened as scheduled. Moderator Gilbert W. Bliss called the meeting to order at 9:03 A.M. Boy Scout Troop 271 presented the colors and led the Pledge of Allegiance. The moderator then introduced the Board and read the house rules. Motion was made and seconded to accept the house rules as read. Motion passed.

#### **OFFICER ELECTION RESULTS:**

**Selectman for three years:** Robert Marshall received 238 votes, Debra Davidson received 111 votes, and James Conway received 52 write-in votes. Therefore Robert Marshall is elected for the ensuing three years.

**Moderator for two years:** Gilbert W. Bliss received 320 votes. Therefore Gilbert W. Bliss is elected for the ensuing two years.

**Supervisor of the Checklist for six years:** Kathleen Seigars received 370 votes. Therefore Kathleen Seigars is elected for the ensuing six years.

**Trustee of the Trust Funds for three years:** Linda Nickerson received 337 votes. Therefore Linda Nickerson is elected for the ensuing three years.

**Library Trustee for three years:** Neal Brown received 336 votes. Therefore Neal Brown is elected for the ensuing three years.

**Cemetery Trustee for three years:** Shirley Leblanc received 349 votes. Therefore Shirley Leblanc is elected for the ensuing three years.

**Planning Board Members for three years:** Andre Wood received 314 votes, and Angelique Moon received 268 votes. Therefore Andre Wood and Angelique Moon are elected for the ensuing three years.

**Planning Board Member for two years:** Sherry Fox received 336 votes. Therefore Sherry Fox is elected for the ensuing two years.



**Budget Committee Member for three years:** No one ran for this position, and no one had enough write-in votes. Therefore the Budget Committee seat remains open.

**Article 1(a):** To hear the reports of agents, standing committees, or other officers heretofore, and chosen and to pass any vote relative thereto.

**Article 1(b):** To vote by ballot on the following proposed amendments to the Greenfield Zoning Ordinance:

**Amendment Number 1:**

SECTION III. DISTRICTS.

C. Village District

Amend to ~~C.~~ **D. Lakeside** Village District

The **Lakeside** Village District shall observe the following regulations and restriction:

2. g. The accessory dwelling unit shall comply with all the other ordinances of the **Lakeside** Village District.

**NOTE: all other text in current Section III. C remains the same as new Section III. D**

~~D.~~ **E.** Village District Boundaries:

The **Center** Village District, as defined in Section III. C shall be bounded as follows:

...

~~Also included in this district,~~ **The Lakeside Village District, as defined in Section III. D shall comprise** all land included within four hundred (400') feet of the high water mark around Otter, Sunset, and Zephyr Lakes.

**NOTE: The passage of any or both of amendment articles # 2 & # 3 is also contingent on the passage of amendment article # 1.**

**Final Language for Village District**

Purpose of this change: The purpose of this proposed change is to permit the creation of additional housing units and location of specific types of business in the Village Districts, V1 through V5 only, while preserving the character of these districts.

**YES = 243 NO = 137 Therefore the Amendment passes.**

**Amendment Number 2:**

Section III. DISTRICTS

C. **Center** Village District

The **Center** Village District shall observe the following regulations and restrictions:

1. It shall be **primarily** a district of residences only. **Customary Home Occupations and Professional Uses, as defined in Section IV.B, are permitted in this district.** ~~Manufactured housing,~~ Mobile homes and/or travel trailers used as residences shall not be permitted in this district.

**YES = 252 NO = 132 Therefore the Amendment passes.**



### **Amendment Number 3:**

Section III. DISTRICTS, C. **Center** Village District.

2. ~~No building shall house more than one (1) family as permanent residents. However, by~~ **By** special exception, the Board of Adjustment may permit the addition of not more than ~~one (1)~~ **three (3)** accessory dwelling units under the following conditions:

a. Such additions ~~s is~~ **are** within or attached **by shared walls** to the primary unit.

~~b. Either the accessory dwelling unit or the primary residence shall constitute the domicile of the person or persons who own the lot on which the residence is situated.~~

c. The accessory dwelling unit(s) shall have a minimum floor area of three hundred (300) square feet. ~~but shall be no greater than twenty-five (25%) percent of the total floor area of the building.~~

~~d. The accessory~~ All dwelling units shall have a separate entrance and shall have adequate egress in case of fire or other hazard.

e. No change shall be made to the exterior of the residence which would detract from its appearance as a ~~one-family~~ residence **unless required by Life Safety Codes.**

f. The sewage disposal system for the residence, either existing or as it may be modified, shall be shown adequate for all occupants, and shall have been approved by the ~~Building Inspector~~ **Code Enforcement Officer.**

g. The accessory dwelling unit(s) shall comply with all the other ordinances of the **Center** Village District.

YES = 231    NO = 154    Therefore the Amendment passes.

### **Amendment Number 4:**

#### **Final Language for “Build-To” Definition:**

Purpose of this change: The purpose of this definition is to change set-back requirements to enable infill development that is consistent with the existing neighborhood. Current language in the zoning ordinance requires set-backs that are not consistent with existing neighborhood development in some places.

Proposed change:

Section

II

Definitions

***E. “Build-To” Line- Whenever set-backs are prescribed to be to the “build-to” line, such front setback requirement shall mean the distance between the nearest edge of the right of way of the road and the closest part of the structure and shall be calculated by averaging the front setback of all structures on the same side of the road a distance of 300 feet in either direction.***

**Final Language for the Business District**



Purpose of this change: The purpose of this change is to enable the use of a “build-to” line for setback requirements in the business district only. This would enable in-fill development setbacks to be consistent with existing structures in the Business District, thus preserving the character of the Business District.

Proposed change:

A. Business District:

1. The Business District shall observe the following regulations and restrictions:

a. This District shall be principally a District for the transactions of business and the following uses are permitted: stores and shops for the conduct of any retail business or personal service, offices, banks, ~~filling stations, car washes, motor vehicle repair garages~~ and food service facilities. All the above businesses must be conducted in permanent buildings. Residences are allowed in this District however, ~~manufactured housing~~, mobile homes and/or travel trailers used as a residence shall not be permitted.

b. The lot area shall be not less than ~~one and one-half (1.5)~~ **one-half (1/2)** acre and the frontage not less than fifty (50) feet provided, however, that a lot with less acreage or less frontage, or both, which is recorded in the Office of the Registry of Deeds at the time of passage of this amendment shall be deemed a conforming lot. There shall be between the nearest side of any public highway and the extreme front of any building, a ~~yard having a minimum depth of fifty (50') feet~~ **a setback at least equivalent to the “build-to” line**. There shall be between the nearest part of any building or structure on the lot, a side or rear yard of not less than twenty-five (25') feet. There is, however, an exception to these setback requirements. For lots smaller than ~~one and one-half~~ **one-half** acre in area and deemed conforming per the above, setback requirements will be reduced in proportion to the actual lot size divided by the minimum lot size, however, in no case will setbacks be less than ~~thirty (30') feet~~ **the “build-to” line** at the front and ~~twenty (20')~~ **twenty-five (25')** feet at the sides and rear. No building addition shall have to be set back from the lot line any further than any existing building on the lot.

c. No business shall be permitted which is offensive or injurious to nearby residents or the general public or which does not meet State and Federal environmental and sanitary standards. **All business uses shall conform to the terms of the Greenfield Groundwater Protection Ordinance.**

YES = 230    NO = 148    Therefore the Amendment passes.

**Amendment Number 5:**

By special exception, the Board of Adjustment may permit the addition of not more than ~~one (1)~~ **three (3)** accessory dwelling units under the following conditions:

a. Such additions ~~s is~~ **are** within or attached **by shared walls** to the primary unit.

b. ~~Either the accessory dwelling unit or the primary residence shall constitute the domicile of the person or persons who own the lot on which the residence is situated.~~



- c. The accessory dwelling unit(s) shall have a minimum floor area of three hundred (300) square feet. ~~but shall be no greater than twenty-five (25%) percent of the total floor area of the building.~~
- d. ~~The accessory~~ All dwelling units shall have a separate entrance and shall have adequate egress in case of fire or other hazard.
- e. No change shall be made to the exterior of the residence which would detract from its appearance as a one-family residence ***unless required by Life Safety Codes.***
- f. The sewage disposal system for the residence, either existing or as it may be modified, shall be shown adequate for all occupants, and shall have been approved by the ~~Building Inspector~~ ***Code Enforcement Officer.***
- g. The accessory dwelling unit(s) shall comply with all the other ordinances of the Business District.

**YES = 222    NO = 156    Therefore the Amendment passes.**

#### **Amendment Article Number 6:**

#### **SECTION XIV. SPECIAL EVENT FACILITY ORDINANCE**

To encourage the preservation of agricultural lands and buildings per RSA 674:17, I(i) as stated by the State of New Hampshire as a purpose in the design of zoning ordinances, special event facilities, as an alternative use of farmland at currently active farms or at inactive farms which retain agricultural buildings and open fields, shall be permitted subject to the following restrictions:

1. Special event facilities shall host events which are regular and/or seasonal in nature, i.e. reasonable expectation of hosting events more than two (2) times per year.
2. Events under this ordinance shall only be allowed in the general residence district and rural/agricultural district.
3. Event site shall be on a property or contiguous properties under the same ownership with a minimum total of twenty (20) acres.
4. Events shall be restricted to commercial use of property for private events/functions, not open to the general public. Permitted types of events would include workshops, retreats, private weddings, family gatherings and similar kinds of activities.
  - a.) A special event shall not exceed one hundred twenty-five (125) attendees in size, including guests and staff supporting the event.
  - b.) Special events numbering from 75 – 125 attendees in size shall be limited to a maximum of 10 events in a calendar year. Special events numbering 25 – 74 attendees



in size shall be limited to a maximum of 20 events in a calendar year. Special events with less than 25 attendees shall have no limit.

- c.) No event shall exceed 12 hours of operation, excluding set-up and break-down.  
No event shall commence earlier than 10 a.m. nor extend later than 10 p.m.

5. Any subsequent development of the site for this use shall be consistent with the existing rural agricultural characteristics of the property.

6. All events require off-street parking for all vehicles.

7. Approved facilities and activities must comply with all other applicable statutes, ordinances and regulations.

8. All businesses of this type must be approved by the Planning Board after meeting requirements of Site Plan Review, except that Site Plan approval shall be valid for three (3) years from the date of the Planning Board vote and expire if the applicant does not apply for a new approval prior to the expiration date.

9. For previously approved special event facilities seeking a renewal approval, a record of the events that have been held, including the date, duration and number of attendees, and any complaints that have been received by the applicant or on file with the Police Department, shall be submitted with the permit renewal application.

Add in Section III. DISTRICTS, E. General Residence District:

7. A commercial special event facility is permitted in this district subject to the provisions of Section XIV, Special Event Facility Ordinance.

Add in Section III. DISTRICTS, G. Rural/Agricultural District:

5. A commercial special event facility is permitted in this district subject to the provisions of Section XIV, Special Event Facility Ordinance.

**YES = 255    NO = 122    Therefore the Amendment passes.**

**Article 2 – by Petition:** To see if the town will vote to close the **Library Roof Repair Capital Reserve Fund** and to further remove the Board of Selectmen as agents to expend from the Library Roof Repair Capital Reserve Fund that has been established to provide funds for the repairs of the Library Roof under the provision of RSA 35:1 for the purpose of allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

At this time Moderator Gilbert W. Bliss briefly explained Capital Reserve Funds. Legal counsel added that the intent of the petition articles seems to be to remove the Selectmen as agents, and the DRA requires exact dollar amounts for articles such as these, so the Capital Reserve Funds would be empty if the body proceeds as the articles are written.



**Motion was made to amend the article “to see if the Town will vote to remove the Selectmen as agents-to-expend from the Capital Reserve Funds named in each of Warrant Articles 2, 4, 6, 8, 10, 12, 14, 16, and 18”.**

**Voice vote: Amendment passes.**

There was further discussion regarding having information made available to the public when the Selectboard is going to spend money from the Capital Reserve Funds, specifically because voters have a say in contributing to the funds, but not in spending them. One of the petitioners stated that the intent of the petitions was to ask for more information and transparency from the Selectboard, and that voters should be able to look at the board minutes and agendas and have current and correct information, which petitioners feel is not currently happening.

**Voice vote on amended article: Amended Article fails.**

**Article 3 – by *Petition*:** To see if the town will vote to re-establish the **Library Roof Repair Capital Reserve Fund** for the purpose of repair or replacement of Library Roof Repair. To further see if the municipality will raise and appropriate the balance remaining in the closed Library Roof Repair Capital Reserve Fund for the purpose of reestablishing this fund. This account has been established under the provisions of RSA 35:1 and to further require a town meeting vote, allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Motion was made to amend the article “to see if the Town will vote to reject Warrant Articles 3, 5, 7, 9, 11, 13, 15, 17, and 19, which the Department of Revenue Administration has advised will be disallowed”.**

**Voice vote: Amendment passes.**

**Voice vote: Amended Article passes. Therefore the meeting moved on to Warrant Article 20.**

**Article 4 – by *Petition*:** To see if the town will vote to close the **Fire Rescue Apparatus Capital Reserve Fund** and to further remove the Board of Selectmen as agents to expend from Fire Rescue Apparatus Capital Reserve Fund that has been established to repair or replace Fire Rescue Apparatus under the provision of RSA: 35-1 for the purpose of allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*



**Article 5 – by Petition:** To see if the town will vote to re-establish the **Fire Rescue Apparatus Capital Reserve Fund** for the purpose of repair or replacement of Fire Equipment. To further see if the municipality will raise and appropriate the balance remaining in the closed Fire Rescue Apparatus Capital Reserve Fund for the purpose of reestablishing this fund. This account has been established under the provisions of RSA 35:1 and to further require a town meeting vote, allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 6 – by Petition:** To see if the town will vote to close the **Non-Apparatus Fire Department Capital Reserve Fund** and to further remove the Board of Selectmen as agents to expend from the Non-Apparatus Fire Department Capital Reserve Fund that has been established to provide non-apparatus fire equipment for the Greenfield Fire Department under the provision of RSA 35:1 for the purpose of allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 7 – by Petition:** To see if the town will vote to re-establish the **Non-apparatus Fire Dept Capital Reserve Fund** for the purpose of providing non apparatus fire equipment and to see if the municipality will raise and appropriate the balance remaining in the closed Non-apparatus Fire Department Capital Reserve Fund for the purpose of reestablishing this fund. This account has been established under the provisions of RSA 35:1 and to further require a town meeting vote, allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 8 – by Petition:** To see if the town will vote to close the **Recycling Center Facilities & Equipment Capital Reserve Fund** and to further remove the Board of Selectmen as agents to expend from the Recycling Center Facilities & Equipment Capital Reserve Fund that has been established to repair or replace equipment under the provision of RSA 35:1 for the purpose of allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 9 – by Petition:** To see if the town will vote to re-establish the **Recycling Center Facilities & Equipment Capital Reserve Fund** for the purpose of repair or replacement of equipment at the Greenfield Recycling Center and to further see if the municipality will raise and appropriate the balance remaining in the closed Recycling Center Facilities & Equipment Capital Reserve Fund for the purpose of reestablishing this fund. This account has been established under the provisions of RSA 35:1 and to further require a town meeting vote, allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 10 – by Petition:** To see if the town will vote to close the **Assessment Capital Reserve Fund** and to further remove the Board of Selectmen as agents to expend from the Assessment Capital Reserve Fund for the purposes of providing assessment services for the Town. This account has been established under the provisions of RSA 35:1 for the purpose of allows the voters to decide why and when Capital Reserve Funds are expended. (Majority vote



required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 11 – by Petition:** To see if the town will vote to re-establish the **Assessment Capital Reserve Fund** and to further see if the municipality will raise and appropriate the balance remaining in the closed Assessment Capital Reserve Fund for the purpose of reestablishing this fund. Removing the Board of Selectmen as agents to expend from the Assessment Capital Reserve Fund for the purposes of providing assessment services for the Town. This account has been established under the provisions of RSA 35:1 for the purpose of allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 12 – by Petition:** To see if the town will vote to close the **Town Building Energy Efficiency Capital Reserve Fund** for the purpose of this account is to provide funds for building energy efficiency uses and was set up under the provisions of RSA 35:1 and to further require a town meeting vote, allowing the voters to decide why and when Capital Reserve Funds can be expended. (Majority vote required) – This is a petitioned article. This article has a \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 13 – by Petition:** To see if the town will vote to re-establish the **Town Building Energy Efficiency Capital Reserve Fund** the purpose of this account is to provide funds for building energy efficiency uses. To further see if the municipality will raise and appropriate the balance remaining in the closed Town Building Energy Efficiency Capital Reserve Fund for the purpose of reestablishing this fund. This account has been established under the provisions of RSA 35:1 and to further require a town meeting vote, allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 14 – by Petition:** To see if the town will vote to close the **Town Building Maintenance Capital Reserve Fund** the purpose of this account is to provide funds for building maintenance on town buildings and was set up under the provisions of RSA 35:1 and to further require a town meeting vote, allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required). This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 15 – by Petition:** To see if the town will vote to re-establish the **Town Building Maintenance Capital Reserve Fund** for the purpose of providing funds for building maintenance use. To further see if the municipality will raise and appropriate the balance remaining in the closed Town Building Maintenance Capital Reserve Fund for the purpose of reestablishing this fund. This account has been established under the provisions of RSA 35:1 and to further require a town meeting vote, allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 16 – by Petition:** To see if the town will vote to close the **Highway Equipment Capital Reserve Fund** and to further remove the Board of Selectmen as agents to expend from the Highway Equipment Capital Reserve Fund that has been established to provide funds for the repairs of the Library Roof under the provisions of RSA 35:1 for the purpose of allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required)



– This is a petitioned article. This article has a \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 17 – by Petition:** To see if the town will vote to re-establish the **Highway Equipment Capital Reserve Fund** for the purpose of repair or replacement of Highway Equipment. To further see if the municipality will raise and appropriate the balance remaining in the closed Highway Equipment Capital Reserve fund for the purpose of reestablishing this fund. This account has been established under the provisions of RSA 35:1 and to further require a town meeting vote, allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has a \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 18 – by Petition:** To see if the town will vote to close the **Police Vehicle Capital Reserve Fund** and to further remove the Board of Selectmen as agents to expend from the Police Vehicle Capital Reserve Fund that has been established to provide funds for the purchase of new police vehicles under the provisions of RSA 35:1 for the purpose of allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 19 – by Petition:** To see if the town will vote to re-establish the **Police Vehicle Capital Reserve Fund** for the purposes of providing new police vehicles for the Town and to further see if the municipality will raise and appropriate the balance remaining in the closed Police Vehicle Capital Reserve Fund for the purpose of re-establishing this fund. This account has been established under the provisions of RSA 35:1 for the purpose of allowing the voters to decide why and when Capital Reserve Funds are expended. (Majority vote required) – This is a petitioned article. This article has a \$0.00 tax impact. *The Selectmen do not support this article.*

**Article 20 – by Petition:** To see if the Town will vote to eliminate the position of Town Administrator and replace it with the position of Administrative Assistant to the Selectmen at a salary not to exceed \$47,500. (Majority vote required) – This is a petitioned article. *The Selectmen do not support this article.*

Myron Steere noted that in 2004 the Town voted *not* to have a Town Administrator, and the cost has risen significantly since the administrator started. Leonard Boutin stated that the previous Administrative Assistant did the same job for a lot less money. Several questions followed regarding the job description, significant raises, and responsibilities that are actually handled by other employees. Selectman Karen Day spoke to the job description.

**A request was made to vote on this Article by secret ballot. Ballots were cast and counted.**

**YES = 37    NO = 168    Therefore the Article fails.**



**Article 21 – by Petition:** The below registered voters of the Town of Greenfield request the Board of Selectmen to properly advertise, in the same manner that would be advertise for any other Department Head position with Town of Greenfield, the position for Fire Chief. We further request, the minimum qualifications for the position require the chosen applicant to have Fire 1 certification and EMR Certification. The position **MUST** be properly advertised prior to hiring anyone for the position. (Majority vote required) – This is a petitioned article. *The Selectmen do not support this article.*

There was a heated discussion regarding the position of Fire Chief, specifically that this position has never been advertised, though other hired positions have been. It was also noted that although the State of NH does not require certification for this position, the governing body has the right to add the qualification.

**A request was made to vote on this Article by secret ballot. Ballots were cast and counted.**

**YES = 50    NO = 144    Therefore the Article fails.**

**Article 22 – by Petition:** The below registered voters of the Town of Greenfield request the Board of Selectmen to reduce the salary of the Greenfield Fire Chief to \$5,000.00 for the 2016 budget year. We further request, this reduction of the salary of the Greenfield Fire Chief to be presented to the voters in the form of a warrant article for the 2016 budget year. (Majority vote required) – This is a petitioned article. *The Selectmen do not support this article.*

There was some discussion regarding the salary, specifically in comparison to neighboring towns and the difference in certification requirements.

**A request was made to vote on this Article by secret ballot. Ballots were cast and counted.**

**YES = 38    NO = 143    Therefore the Article fails.**

**Article 23:** To see if the town will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000)** to add to the existing Assessment Capital Reserve Fund for the reappraisal of all real estate within the municipality every five years as required by RSA 75:8-a. (Majority vote required). *The Selectmen support this article.* This article has a tax impact (**2015** values) of \$0.07 cents.

**Voice vote: Article passes.**

**Article 24:** To see if the town will vote to raise and appropriate the sum of **Two Thousand, Five Hundred Dollars (\$2,500)** for the purpose of expending funds that will be offset by the



Used Oil Collection Grant Assistance Program, to purchase materials and/or obtain services to establish, improve, or operate a used oil collection center in accordance with the terms and conditions of Used Oil Collection Grants at the Recycling Center. (Majority vote required). This article has no tax impact.

**Voice vote: Article passes.**

**Article 25:** To see if the town will vote to authorize the Selectmen to enter into a 3-year lease/purchase agreement for \$19,592 for the purpose of purchasing a Compactor for loose paper at the Recycling Center; further to raise and appropriate **Six Thousand, Five Hundred Thirty One Dollars (\$6,531)** for the first year payment. (This lease agreement contains an escape clause). (Majority vote required) This article has a tax impact (2015 values) of \$0.05 cents.

**Voice vote: article passes.**

**Article 26:** To see if the town will vote to raise and appropriate the sum of **Five Hundred Dollars (\$500)** to fund the existing Recycling Center Facilities and Equipment Capital Reserve Fund. (Majority vote required). *The Selectmen support this article.* This article has a tax impact (**2015** Values) of \$0.004 cents.

**Voice vote: Article passes.**

**Article 27:** To see if the town will vote to raise and appropriate the sum of **One Hundred Four Thousand, Thirty Five Dollars (\$104,035)** to support the Recycling Center. Allocation as follows: (Majority vote required). This article has a tax impact (**2015** values) of \$0.76 cents.

#### RECYCLING CENTER

Advertising	300.00
Contract Services	
Electronics Recycling	1,000.00
Monadnock Disposal	28,000.00
Northeast Resource Rec. Assoc.	5,000.00
Total Contract Services	34,000.00
Dues and Certifications	500.00
Education/Conventions	500.00
Electricity	1,000.00
Equipment Repairs/Maintenance	1,500.00
Fuel	500.00
General Supplies	500.00
Glass Disposal	2,700.00
Hazardous Waste	1,950.00



Heating Fuel	2,500.00
Mileage	500.00
Part-Time Wages	15,900.00
Refrigerant Removal	500.00
Safety Equipment/Supply/Protection	650.00
Supervisor Wages	37,960.00
Telephone	1,975.00
Tire Removal	600.00
Total RECYCLING CENTER	<hr/> 104,035.00

There was discussion regarding the phone lines being duplicated. Suggestions were made. The Town Administrator will look into options going forward. It was also noted that the supervisor position is now 40 hours per week.

**Voice vote: Article passes.**

**Article 28:** To see if the town will vote to raise and appropriate the sum of **Forty-Five Thousand Dollars (\$45,000)** to add to the existing Fire/Rescue Apparatus Capital Reserve Fund with \$5,000 to come from unassigned fund balance. (Majority vote required). *The Selectmen support this article.* This article has a tax impact (2015 values) of \$0.29 cents.

Note: The \$5,000 unassigned fund balance is the balance from the DRA required closure and transfer of the Forest Fire Fighters Savings Account to the general fund.

**Voice vote: Article passes.**

**Article 29:** To see if the town will vote to raise and appropriate the sum of **Forty Thousand Dollars (\$40,000)** and place said amount in the existing Highway Equipment Capital Reserve Fund. (Majority vote required). *The Selectmen support this article.* This article has a tax impact (2015 values) of \$0.29 cents.

**Voice vote: Article passes.**

**Article 30:** To see if the town will vote to raise and appropriate the sum of **Ten Thousand Dollars (\$10,000)** and place said amount in the existing Police Vehicle Capital Reserve Fund. (Majority vote required). *The Selectmen support this article.* This article has a tax impact (2015 values) of \$0.07 cents.

**Voice vote: Article passes.**



**Article 31:** To see if the town will vote to raise and appropriate the sum of **One Hundred Nineteen Thousand, Two Hundred Ten Dollars (\$119,210)** to support the Fire Department. Allocation as follows: (Majority vote required). This article has a tax impact (**2015** values) of \$0.87 cents.

**FIRE DEPARTMENT**

Chief's Salary	20,000.00
Dues & Subscriptions	500.00
Electricity	4,250.00
Emergency Management	1,000.00
Equipment	9,500.00
Equipment Replacement	3,000.00
Fire Fighter/Rescue Stipends	15,000.00
Fire Prevention	250.00
Forest Fire Equipment	500.00
Gasoline & Diesel Fuel	750.00
General Supplies	500.00
Heating Fuel-Oil	7,000.00
Medical Supplies	3,250.00
Mutual Aid Dispatching	20,360.00
Physicals/Inoculations	2,000.00
Postage	250.00
Propane	1000.00
Radio Repairs/Maintenance	3,500.00
Telephone	2,100.00
Training Services	10,000.00
Turnout Gear-EMS	1,500.00
Uniform Allowance	3,000.00
Vehicle Repair/Maintenance	10,000.00
<b>Total FIRE DEPARTMENT</b>	<b>119,210.00</b>

**Motion was made to amend the Fire Department budget “to add Seven Thousand Five Hundred Dollars (\$7,500.00) to the Fire Department budget to be used this year for the purpose of purchasing fire turnout gear”.**

**Voice vote: Amendment passes.**

There was some discussion regarding the training that the current fire chief provides via his business. Parameters of the training was explained, and Chief Hall stated that he does not bill the Town for training the Greenfield Fire Department members.

**Voice vote: Amended Article passes.**



**Article 32:** To see if the town will vote to raise and appropriate the sum of **Seven Thousand, Five Hundred Dollars (\$7,500)** for the purpose of replacing firefighter gear and equipment not associated with the Fire Truck(s)/Apparatus or the Fire Department building, and to place the funds in the existing Fire Department Non-Apparatus Capital Reserve Fund. *The Selectmen support this article.* (Majority vote required). This article has a tax impact (**2015** Values) of \$0.06 cents.

**Voice vote: Article passes.**

**Article 33:** To see if the town will vote to raise and appropriate the sum of **Two Hundred Twenty One Thousand, Seven Hundred Eighty Eight Dollars (\$221,788)** to support the Police Department. Allocation as follows: (Majority vote required). This article has a tax impact (**2015** values) of \$1.62.

**POLICE DEPARTMENT**

Chief's Salary	69,138.00
Dispatch Services - 911	18,500.00
Full-Time Wages	91,350.00
Gasoline	13,500.00
General Supplies	2,000.00
Officer Equipment	4,000.00
Over-Time Wages	3,500.00
Part-Time Wages	10,000.00
Postage	300.00
Radio Repair/Maintenance	500.00
Telephone	3,000.00
Training Services	2,500.00
Vehicle Repair/Maintenance	3,500.00
<b>Total POLICE DEPARTMENT</b>	<b>221,788.00</b>

There was discussion regarding the condition and safety of the current police cruisers. No decisions are being made at this time.

**Voice vote: Article passes.**

**Article 34:** To see if the town will vote to raise and appropriate the sum of **Twenty Five Thousand Dollars (\$25,000)** to be placed in the existing Town Buildings Maintenance Capital Reserve Fund. (Majority vote required). *The Selectmen support this article.* This article has a tax impact (**2015** values) of \$0.18 cents.

**Voice vote: Article passes.**



**Article 35:** To see if the town will vote to raise and appropriate the sum of **Eight Hundred Sixty Eight Thousand, Two Hundred Ninety Seven Dollars (\$868,297)** to support the Operation and Maintenance of the Town. Allocation as follows: (Majority vote required). This article has a tax impact (2015 values) of \$6.35.

Ambulance	60,374
Building Insp./Code Enforcement	14,035
Cemeteries	17,215
Conservation	3,950
Executive	111,782
Financial Administration	51,921
General Government Buildings	37,055
Health Agencies	2,825
Insurance	41,434
Interest on Bonds	19,445
Interest TAN	750
Legal Expense	15,000
Other Debt Service	7,035
Other General Government	48,500
Parks and Recreation	15,280
Patriotic Purposes	2,000
Personnel Administration	296,950
Planning Board	11,950
Principal on Bonds	65,000
Regional Association Dues	3,511
Street Lighting	7,000
Welfare Administration	30,135
Zoning Board of Adjustment	5,150
Total OPERATIONS	<hr/> 868,297

**Voice vote: Article passes.**

**Article 36:** To see if the town will vote to raise and appropriate the sum of **One Hundred Twenty Five Thousand Dollars (\$125,000)** for the purpose of providing Road Reconstruction and Paving. (Majority vote required). This article has a tax impact (2015 values) of \$0.92 cents.

**Voice vote: Article passes.**

**Article 37:** To see if the town will vote to raise and appropriate the sum of **Four Hundred Sixty Eight Thousand, Fifty Dollars (\$468,050)** to support the Department of Public Works. Allocation as follows: (Majority vote required). This article has a tax impact (2015 values) of \$3.42.



DPW

DPW BLDGS & GRNDS

Buildings & Grounds Maintenance

DPW Building Maint.	4,800.00
Fire Station Building Maint.	3,525.00
Library Building Maint.	3,675.00
Meeting House Building Maint.	7,500.00
Oak Park + Beaches Maint.	3,875.00
Recycling Center Building Maint	3,000.00
Town Office Building Maint.	<u>5,500.00</u>

Total Buildings & Grounds Maint.	31,875.00
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Cell Phone Reimbursement	360.00
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Contract Services	500.00
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DPW B&G Mgr Salary	37,440.00
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Dues and Subscriptions	300.00
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Education/Conventions	500.00
-----------------------	--------

Equipment Rental	2,000.00
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Gasoline & Diesel Fuel	500.00
------------------------	--------

General Supplies	2,000.00
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Mileage	1,000.00
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Protective Equipment	300.00
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Signage	500.00
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Small Tools & Equipment	1,000.00
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DPW ROADS DIV.

Advertising	500.00
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Calcium Chloride - Summer	3,000.00
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Contract Services	6,000.00
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DPW Roads Mgr Salary	48,000.00
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Drainage Material	4,000.00
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Drug/Alcohol Testing	675.00
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Dues and Subscriptions	100.00
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Education/Conventions	600.00
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Electricity	2,500.00
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Equipment Rental	6,000.00
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Full-Time Wages	80,600.00
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Gasoline & Diesel Fuel	30,000.00
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General Supplies	2,500.00
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Gravel	15,000.00
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Heat	3,500.00
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Mileage	500.00
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Over-Time Wages	11,000.00
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Part-Time Wages	6,500.00
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Protective Clothing	1,500.00
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Road Maintenance	70,000.00
Safety Equipment	500.00
Salt	20,000.00
Sealing & Tarring	10,000.00
Small Tools & Equipment	2,000.00
Street Signs	1,000.00
Telephone	2,000.00
Tree Trimming	1,000.00
Vehicle Repair/Maintenance	20,000.00
Welding Supplies	1,000.00
Wetlands Engineer	6,000.00
Winter Maintenance	5,000.00
W.A. '13 - 2014 Dump Truck	28,800.00
Total DPW	468,050.00

**Voice vote: Article passes.**

**Article 38:** To see if the town will vote to raise and appropriate the sum of **One Hundred Four Thousand, Ten Dollars (\$104,010)** to support the Stephenson Memorial Library Operations. Allocation as follows: (Majority vote required). This article has a tax impact (2015 values) of \$0.76 cents.

LIBRARY	
Books/Print/Digital Collections	6,500.00
Clerical Wages	750.00
Computer Support/Maintenance	2,900.00
Computer Technology	2,600.00
Director Salary	39,400.00
Dues & Professional Expenses	250.00
Education/Conventions	600.00
Electricity	4,000.00
Fire/Security System	800.00
General Supplies & Postage	2,750.00
Heating Fuel	6,500.00
Marketing	200.00
Mileage	300.00
Office Equipment	500.00
Part-Time Wages	32,484.00
Post-Office Box	84.00
Programs/Entertainment	1,020.00
Sewer Fees	572.00
Telephone	1,800.00
Total LIBRARY	104,010.00



It was noted that the director position will now be a full-time position, and the library will be open more hours.

**Voice vote: Article passes.**

**Article 39:** To see if the town will vote to discontinue the Library Roof Repairs Capital Reserve Fund, as outlined in RSA 35:16-a, and to move **One Hundred Ten Dollars (\$110.00)** to the Municipality's general fund per RSA 35:16-a. *The Selectmen support this article.* (Majority vote required). This article has no impact on taxation.

**Voice vote: Article passes.**

**Article 40:** To see if the town will vote to establish a Library Buildings and Grounds Maintenance Capital Reserve Fund, as outlined in RSA 35:1, for the purpose of providing for the Library's building and grounds repairs, maintenance, and upkeep, and to raise and appropriate the sum of **Fifteen Thousand, One Hundred Ten Dollars (\$15,110)** to place in the fund, with One Hundred Ten Dollars (\$110.00) to come from unassigned fund balance; and further to name the Selectboard as agents to expend. *The Selectmen support this article.* (Majority Vote Required). This article has a tax impact of (2015 values) of \$0.11 cents.

**Voice vote: Article passes.**

**Article 41:** To see if the town will vote to raise and appropriate the sum of **Twenty Eight Thousand, Eight Hundred Forty Dollars (\$28,840)** to fund the operation of the Town Clerk's office. (Majority vote required). This article has a tax impact (2015 values) of \$0.21 cents.

ELECT./REG./VITAL STAT.

Computer Equipment	100.00
Computer Support/Maint. INTW	1,100.00
Dues and Subscriptions	25.00
Education/Conventions	90.00
Elections	4,200.00
General Supplies	300.00
Mileage	50.00
Postage	600.00
Publications	75.00
Town Clerk - Other Compensation	9,500.00
Town Clerk Deputy Wages	2,000.00
Town Clerk Salary	10,000.00
Vital Statistics	800.00
Total ELECT./REG./VITAL STAT.-	28,840.00



**Voice vote: Article passes.**

**Article 42:** To see if the town will vote to establish a Forest Fire Fighters Expendable Trust Fund for the purpose of reimbursing mutual aid personnel in the event of brush or forest fire, and replacing forestry equipment as needed, and to raise and appropriate the sum **Two Thousand Five Hundred Dollars (\$2,500)** to be added to the fund with \$2,500 to come from unassigned fund balance; Further to name the Selectboard as agents to expend. *The Selectmen support this article.* (Majority Vote Required). This article has no effect on taxation.

Note: The \$2,500 of unassigned fund balance is from the DRA required closure and transfer of the Forest Fire Fighters Savings Account to the general fund.

**Voice vote: Article passes.**

**Article 43:** To transact any other business that may legally come before this meeting.

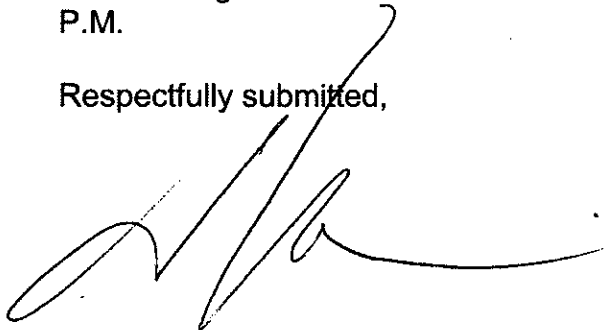
- 1) Myron Steere made a motion "to see if the Town will vote to require the Board of Selectmen to have hearings for expenditures from Capital Reserve Funds above Fifteen Thousand Dollars (\$15,000.00)".

**Voice vote: Motion fails.**

- 2) Dorene Adams reminded everyone that the 225<sup>th</sup> Anniversary event will be held on June 25<sup>th</sup> of this year.
- 3) Supervisor of the Checklist Linda Dodge asked everyone to please return visitor passes unused ballots.
- 4) Moderator Gilbert W. Bliss asked that all newly elected officials stay to be sworn in.

There being no other business to come before the Town, the meeting was adjourned at 3:10 P.M.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Edith P. Sleeper', with a long horizontal flourish extending to the right.

Edith P. Sleeper, Town Clerk







# **2016 FINANCIAL REPORTS**





## SUMMARY INVENTORY OF VALUATION

Submit to the Department of Revenue Administration by September 1

### Instructions

Note: for ease of use please begin at the last section and work forward.

**REPORTS REQUIRED:** RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

**NOTE:** The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7. Please complete all applicable pages and refer to the instructions for individual items.

### For Assistance Please Contact:

DRA Municipal and Property Division  
Phone: (603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>

Data has been imported into the form from an external source. All form calculations have been disabled.

### ENTITY'S INFORMATION ?

Entity Type: ☒ Municipality ☐ Village

Municipality: GREENFIELD

County: Hillsboro

Original Date 09/26/2016

Revision Date 09/26/2016

### ASSESSOR

Assessor's Name

☐ Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

### MUNICIPAL OFFICIALS

Margaret Charig Bliss, Ch

Municipal Official 1

Robert Marshall

Municipal Official 3

Municipal Official 5

☐ Under penalties of perjury, We declare that we have examined the information contained in this form and to the best of our belief it is true, correct and complete.

Stephen Atherton Jr.

Municipal Official 2

Municipal Official 4

Municipal Official 6

### PREPARER'S INFORMATION

Aaron Patt

Preparer's Name

☐ Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

603-547-3442

Phone Number

greenfieldnhbos@myfairpoint.net

Email (optional)





**Municipality Values**

**Value Land Only (Exclude amount listed in lines 3A, 3B and 4) ?**

		Number of Acres	Assessed Valuation
1-A	Current Use (At current values) RSA 79-A ?	10,713.05	\$885,499
1-B	Conservation Restriction Assessment RSA 79-B ?	94.4	\$9,007
1-C	Discretionary Easements RSA 79-C ?		
1-D	Discretionary Preservation Easements RSA 79-D ?		
1-E	Taxation of Land Under Farm Structures RSA 79-F ?		
1-F	Residential Land (Improved and Unimproved) ?	2,250.53	\$43,361,100
1-G	Commercial/Industrial Land (excluding Utility Land) ?	74.56	\$1,557,900
1-H	Total of Taxable Land ?	13,132.54	\$45,813,506
1-I	Tax Exempt and Non-Taxable Land ?	2,271.92	\$13,935,500

**Value Buildings Only (Exclude amount listed in lines 3A and 3B) ?**

		Number of Structures	Assessed Valuation
2-A	Residential ?		\$82,685,700
2-B	Manufactured Housing as defined in RSA 674:31 ?		\$1,433,300
2-C	Commercial/Industrial (excluding Utility buildings) ?		\$5,758,900
2-D	Discretionary Preservation Easements RSA 79-D ?		
2-E	Taxation of Farm Structures RSA 79-F ?		
2-F	Total of Taxable Buildings ?		\$89,877,900
2-G	Tax Exempt and Non-Taxable Buildings ?		\$8,120,500

**Utilities and Timber ?**

		Assessed Valuation
3-A	Utilities ?	\$3,133,700
3-B	Other Utilities ?	
4	Mature Wood and Timber RSA 79:5 ?	
5) Valuation before Exemptions (Total of lines 1H, 2F, 3A, 3B and 4) ?		\$138,825,106





New Hampshire  
Department of  
Revenue Administration

2016  
MS1

Exemptions

		Total # Granted	Assessed Valuation
6	Certain Disabled Veterans (RSA 72:36-a) ?	1	\$431,400
7	Improvements to Assist the Deaf RSA (72:38-b V) ?		
8	Improvements to Assist Persons with Disabilities (RSA 72:37-a) ?		
9	School Dining/Dormitory/Kitchen Exemption (RSA 72:23-IV) ?		
10a	Non-Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
10b	Utility Water & Air Pollution Control Exemption (RSA 72:12-a) ?		
11	Modified Assessed Valuation of all Properties (Line 5 minus lines 6, 7, 8, 9, 10a, 10b) ?		\$138,393,706

Summation of Exemptions ?

		Amount Per Exemption	Total # Granted	Assessed Valuation
12	Blind Exemption (RSA 72:37) ?	\$15,000	1	\$15,000
13	Elderly Exemption (RSA 72:39-a & b)		5	\$200,000
14	Deaf Exemption (RSA 72:38-b) ?			
15	Disabled Exemption (RSA 72:37-b) ?			
16	Wood Heating Energy Systems Exemption (RSA 72:70) ?			
17	Solar Energy Systems Exemption (RSA 72:62) ?			
18	Wind Powered Energy Systems Exemption (RSA 72:66) ?			
19	Add'l School Dining/Dormitory/Kitchen Exemptions (RSA 72:23 IV) ?			
20	Total Dollar Amount of Exemptions (sum of lines 12-19)			\$215,000

Calculations

21 NET VALUATION: Used To Compute Municipal, County, and Local Education Tax Rates (Line 11 minus Line 20)	\$138,178,706
22 LESS UTILITIES: (Line 3A) Do not include the value of other utilities listed in Line 3B	\$3,133,700
23 NET VALUATION WITHOUT UTILITIES TO COMPUTE STATE EDUCATION TAX (Line 21 minus Line 22)	\$135,045,006

Notes:

town-wide valuation update as of 4/1/2014





Utility Summary: Electric, Hydroelectric, Renewable - Misc., Nuclear, Gas/Pipeline, Water & Sewer

Utility Value Appraiser (?)

Who Appriases/Establishes the Utility Value in the Municipality? (If multiple, please list)

Avitar

If the Municipality Uses DRA Utility Values, is it Equalized By The Ratio? ☐ Yes ☒ No

SECTION A

List Electric Companies (?)

Electric Company

Assessed Valuation

PSNH DBA EVERSOURCE ENERGY

\$3,133,700

A1 Total of all Electric Companies listed in this section:

\$3,133,700

List Gas Companies (?)

Gas Company

Assessed Valuation

A2 Total of all Gas Companies listed in this section:





List Water and Sewer Companies ?

Water/Sewer Company

Assessed Valuation



A3 Total of all Water and Sewer Companies listed in this section:

Grand Total Valuation of all Sect. A Utility Companies

\$3,133,700

SECTION B

List Other Utility Companies ?

Other Utility Company

Assessed Valuation



B1 Total of All Other Companies listed in this section (must agree with line 3B):





### Tax Credits and Exemptions

#### Veterans' Tax Credits ?

Credit Description	Limits	Number of Individuals	Estimated Tax Credits
<span>?</span> <b>Veterans' Tax Credit/Optional Veterans' Tax Credit (RSA 72:28)</b> (\$50 Standard Credit, \$51 up to \$500 upon adoption by city/town)	\$300	59	\$17,700
<span>?</span> <b>Surviving Spouse (RSA 72:29-a)</b> "The surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States..." (\$700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$700	1	\$700
<span>?</span> <b>Tax Credit for Service-Connected Total Disability (RSA 72:35)</b> "Any person who has been honorably discharged from the military service of the United States and who has total and permanent service-connected disability, or who is a double amputee or paraplegic because of service-connected injury..." (\$700 Standard Credit, \$701 up to \$2,000 upon adoption by city or town)	\$700		
<b>Total Number and Amount</b>		<b>60</b>	<b>\$18,400</b>

\*If both husband and/or wife qualify for the credit they count as 2. If someone is living at a residence such as a brother & sister, and one qualifies count as 1, not one-half.

#### Disabled and Deaf Exemption Report ?

##### Disabled Exemption Report (RSA 72:37-b)

##### Deaf Exemption Report (RSA 72:38-b)

	Single	Married	Single	Married
Income Limits <span>?</span>				
Asset Limits <span>?</span>				

#### Elderly Exemption Report - RSA 72:39-a ?

First Time Filers Granted Elderly Exemption for Current Tax Year

Total Number of Individuals Granted an Elderly Exemption for the Current Tax Year & Total Number of Exemptions Granted

Age	#	Amount Per Individual	Age	#	Max Allowable Exemption	Total Actual Exemption Granted
65-74		\$20,000	65-74	2	\$40,000	\$40,000
75-79		\$40,000	75-79	1	\$40,000	\$40,000
80+		\$60,000	80+	2	\$120,000	\$120,000
<b>Total</b>				<b>5</b>	<b>\$200,000</b>	<b>\$200,000</b>

<b>Income Limits</b>	<b>Single</b>	\$19,000	<b>Asset Limits</b>	<b>Single</b>	\$50,000
	<b>Married</b>	\$27,000		<b>Married</b>	\$50,000

#### Community Tax Relief Incentive - RSA 79-E ?

Adopted: ☒ Yes ☐ No

#### Taxation of Qualifying Historic Buildings - RSA 79-G ?

Adopted: ☐ Yes ☒ No

#### Taxation of Certain Chartered Public School Facilities - RSA 79-H ?

Adopted: ☐ Yes ☒ No





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Property Reports

Current Use Reports - RSA 79-A ?

	Total Number of Acres Receiving Current Use	Assessed Valuation	Other Current Use Statistics	Total Number of Acres
Farm Land	836.1	\$314,376	Receiving 20% Rec. Adjustment	3,502.21
Forest Land	7,687.92	\$476,469	Removed from Current Use During Current Tax Year 2016	18.35
Forest Land with Documented Stewardship	1,319.17	\$78,428	Owners in Current Use	209
Unproductive Land	19.5	\$322	Parcels in Current Use	358
Wet Land	850.36	\$15,904		
Total	10,713.05	\$885,499		

Land Use Change Tax ?

Gross Monies Received for Calendar Year (Jan 1 through Dec 31)		\$15,240
Conservation Allocation	Percentage <input type="text"/>	And/Or Dollar Amount <input type="text"/>
Monies to Conservation Fund		\$5,000
Monies to General Fund		\$10,240

Conservation Restriction Assessment Report - RSA 79-B (must file PA-60) ?

	Total Number of Acres Receiving Conservation	Assessed Valuation	Other Conservation Restriction Assessment Statistics	Total Number of Acres
Farm Land	10.3	\$3,478	Receiving 20% Recreation Adjustment	69.9
Forest Land	84.1	\$5,529	Removed from Conservation During Current Tax Year	
Forest Land with Documented Stewardship				
Unproductive Land				
Wet Land				
Total	94.4	\$9,007		

Discretionary Easements - RSA 79-C ?

Total Number of Acres	# of Owners	Assessed Valuation	Description of Discretionary Easements Granted (e.g. Golf Course, Ball Park, Race Track)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Taxation of Farm Structures and Land Under Farm Structures - RSA 79-F ?

Total Number Granted	Total Number of Structures	Total Number of Acres	Assessed Valuation Land	Assessed Valuation Structures
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



[illegible]





Tax Increment Financing Districts - RSA 162-K



TIF District Name	Date of Adoption/ Modification	Original Assessed Value	Unretained Captured Assessed Value	Amount used on page 2	Retained Captured Assessed Value	Current Assessed Value





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Revenues Received from Payments in Lieu of Tax ?

	Revenue	Number of Acres
State and Federal Forest Land , Recreational and/or Flood control land from MS-4, acct 3356 & 3357	\$420	1,358
White Mountain National Forest only, acct. 3186		

☐ Check if your municipality has entered into an agreement for a payment in lieu of taxes with a renewable generation facility pursuant to RSA 72:74

	Revenue	List Source(s) of Payment in Lieu of Taxes
Other from MS-4, acct. 3186	\$172,244	CROTCHED MOUNTAIN FOUNDAT
Other from MS-4, acct. 3186	\$32,672	HARRIS, BARBARA C. CAMP &
Other from MS-4, acct. 3186	\$21,029	PLOWSHARE FARM, INC.
Other from MS-4, acct. 3186	\$15,942	SNHS GREENFIELD ELDERLY
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Other from MS-4, acct. 3186		
Total	\$241,887	





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GREENFIELD

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Aaron

Preparer's Last Name

Patt

Date

9/27/2016

**2. SAVE AND EMAIL THIS FORM TO THE EQUALIZATION BUREAU**

Please save and e-mail the completed, fillable PDF form to the Equalization Bureau at [equalization@dra.nh.gov](mailto:equalization@dra.nh.gov).

**3. PRINT, SIGN, AND UPLOAD THIS FORM TO THE MTRSP**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature

Assessor's Signature

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

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## DRA Revised/Reviewed Appropriations Greenfield

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the appropriations used in computing the tax rate.

### Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted	Change Amount	DRA Revised Appropriations
<b>General Government</b>					
0000-0000	Collective Bargaining		\$0	\$0	\$0
4130-4139	Executive	35	\$111,782	\$0	\$111,782
4140-4149	Election, Registration, and Vital Statistics	41	\$28,840	\$0	\$28,840
4150-4151	Financial Administration	35	\$51,921	\$0	\$51,921
4152	Revaluation of Property		\$0	\$0	\$0
4153	Legal Expense	35	\$15,000	\$0	\$15,000
4155-4159	Personnel Administration	35	\$296,950	\$0	\$296,950
4191-4193	Planning and Zoning	35	\$17,100	\$0	\$17,100
4194	General Government Buildings	35	\$37,055	\$0	\$37,055
4195	Cemeteries	35	\$17,215	\$0	\$17,215
4196	Insurance	35	\$41,434	\$0	\$41,434
4197	Advertising and Regional Association	35	\$3,511	\$0	\$3,511
4199	Other General Government	35	\$48,500	\$0	\$48,500
<b>Public Safety</b>					
4210-4214	Police	33	\$221,788	\$0	\$221,788
4215-4219	Ambulance	35	\$60,374	\$0	\$60,374
4220-4229	Fire	31	\$126,710	\$0	\$126,710
4240-4249	Building Inspection	35	\$14,035	\$0	\$14,035
4290-4298	Emergency Management		\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations		\$0	\$0	\$0
<b>Highways and Streets</b>					
4311	Administration	37	\$439,250	\$0	\$439,250
4312	Highways and Streets	36	\$125,000	\$0	\$125,000
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting	35	\$7,000	\$0	\$7,000
4319	Other		\$0	\$0	\$0
<b>Sanitation</b>					
4321	Administration	27	\$104,035	\$0	\$104,035
4323	Solid Waste Collection		\$0	\$0	\$0



Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted	Change Amount	DRA Revised Appropriations
4324	Solid Waste Disposal	24	\$2,500	\$0	\$2,500
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0
<b>Water Distribution and Treatment</b>					
4331	Administration		\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0
<b>Electric</b>					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
<b>Health</b>					
4411	Administration		\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	35	\$2,825	\$0	\$2,825
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	35	\$30,135	\$0	\$30,135
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	35	\$15,280	\$0	\$15,280
4550-4559	Library	38	\$104,010	\$0	\$104,010
4583	Patriotic Purposes	35	\$2,000	\$0	\$2,000
4589	Other Culture and Recreation		\$0	\$0	\$0
<b>Conservation and Development</b>					
4611-4612	Administration and Purchasing of Natural Resources	35	\$3,950	\$0	\$3,950
4619	Other Conservation		\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	35	\$65,000	\$0	\$65,000
4721	Long Term Bonds and Notes - Interest	35	\$19,445	\$0	\$19,445
4723	Tax Anticipation Notes - Interest	35	\$750	\$0	\$750
4790-4799	Other Debt Service	35	\$7,035	\$0	\$7,035
<b>Capital Outlay</b>					
4901	Land		\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	25,37	\$35,331	\$0	\$35,331
4903	Buildings		\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund		\$0	\$0	\$0



Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted	Change Amount	DRA Revised Appropriations
4913	To Capital Projects Fund		\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0
4915	To Capital Reserve Fund	23,26,28,29,30,32,34,40	\$153,110	\$0	\$153,110
4916	To Expendable Trusts/Fiduciary Funds	42	\$2,500	\$0	\$2,500
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$2,211,371</b>	<b>\$0</b>	<b>\$2,211,371</b>





## Revised Estimated Revenues Adjusted Greenfield (RSA 21-J:34)

In accordance with RSA 21-J:35, the department is notifying you of the following changes in the estimated revenues used in computing the tax rate.

### Revenues

Account Code	Source of Revenue	Estimated Revenue	Change Amount	Revenue Estimates Adjusted
<b>Taxes</b>				
3120	Land Use Change Tax - General Fund	\$2,500	\$0	\$2,500
3180	Resident Tax	\$0	\$0	\$0
3185	Yield Tax	\$8,000	\$0	\$8,000
3186	Payment in Lieu of Taxes	\$240,000	\$1,887	\$241,887
3187	Excavation Tax	\$50	\$0	\$50
3189	Other Taxes	\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	\$51,000	\$0	\$51,000
9991	Inventory Penalties	\$0	\$0	\$0
<b>Licenses, Permits, and Fees</b>				
3210	Business Licenses and Permits	\$25	\$0	\$25
3220	Motor Vehicle Permit Fees	\$265,000	\$0	\$265,000
3230	Building Permits	\$9,000	\$0	\$9,000
3290	Other Licenses, Permits, and Fees	\$8,615	\$0	\$8,615
3311-3319	From Federal Government	\$0	\$0	\$0
<b>State Sources</b>				
3351	Shared Revenues	\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	\$89,000	\$4,956	\$93,956
3353	Highway Block Grant	\$76,727	\$0	\$76,727
3354	Water Pollution Grant	\$0	\$2,187	\$2,187
3355	Housing and Community Development	\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	\$400	\$20	\$420
3357	Flood Control Reimbursement	\$0	\$0	\$0
3359	Other (Including Railroad Tax)	\$2,500	(\$420)	\$2,080
3379	From Other Governments	\$0	\$0	\$0
<b>Charges for Services</b>				
3401-3406	Income from Departments	\$18,600	\$0	\$18,600
3409	Other Charges	\$0	\$0	\$0
<b>Miscellaneous Revenues</b>				
3501	Sale of Municipal Property	\$40,000	\$0	\$40,000
3502	Interest on Investments	\$2,000	\$0	\$2,000



Account Code	Source of Revenue	Estimated Revenue	Change Amount	Revenue Estimates Adjusted
3503-3509	Other	\$7,000	\$0	\$7,000
<b>Interfund Operating Transfers In</b>				
3912	From Special Revenue Funds	\$0	\$0	\$0
3913	From Capital Projects Funds	\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$7,035	\$0	\$7,035
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds	\$0	\$0	\$0
3916	From Trust and Fiduciary Funds	\$3,255	\$0	\$3,255
3917	From Conservation Funds	\$0	\$0	\$0
<b>Other Financing Sources</b>				
3934	Proceeds from Long Term Bonds and Notes	\$0	\$0	\$0
<b>Subtotal of Revenues</b>		<b>\$830,707</b>	<b>\$8,630</b>	<b>\$839,337</b>



Revised Estimated Revenues Summary	Greenfield	Change Amount	State Adjusted
Subtotal of Revenues	\$830,707	\$8,630	\$839,337
Unassigned Fund Balance (unreserved)	\$0	\$597,057	\$597,057
Less Emergency Appropriations (RSA 32:11)	\$0	\$0	\$0
Less Voted from Fund Balance	\$5,000	\$2,610	\$7,610
Less Fund Balance to Reduce Taxes	\$165,000	\$0	\$165,000
Fund Balance Retained	(\$170,000)	\$594,447	\$424,447
Total Revenues and Credits	\$1,000,707	\$11,240	\$1,011,947
Requested Overlay	\$0	\$25,000	\$25,000

Assessment Overview	
Total Appropriations	\$2,211,371
Total Revenues and Credits	\$1,011,947
Net Assessment	\$1,199,424

### Explanation of Adjustments

Account	Reason for Adjustment	Warrant Number
3186	=MS-1 SD	35
3352	Adjusted to State Revenue SD	35
3354	Adjusted to State Revenue SD	
3356	Mount Monadnock Refuge SD	35
3359	Road Tolls; Gas Tax Refund; \$1,191 RR; and [Decreased by \$420 reported above] SD	24,35



## BALANCE SHEET 2016

	<u>Dec 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
People's Bank - Checking	1,618,078.31
Total Checking/Savings	<u>1,618,078.31</u>
Accounts Receivable	
Accounts Receivable	3,673.30
Total Accounts Receivable	<u>3,673.30</u>
Other Current Assets	
Allowance for Doubtful Accounts	(27,073.00)
Due From Waste Water Fund	(625.00)
Due To/From Rec. Revolg Acct	3.86
Excavation Taxes Receivable	25.48
Land Use Change Tax Receivable	1,270.00
LIENS RECEIVABLE	
Tax Liens 2009	503.25
Tax Liens 2010	3,382.98
Tax Liens 2011	3,802.27
Tax Liens 2012	15,656.17
Tax Liens 2013	11,857.90
Tax Liens 2014	49,653.28
Tax Liens 2015	58,214.45
Total LIENS RECEIVABLE	<u>143,070.30</u>
Other Current Assets	(253.50)
Petty Cash - Library	100.00
Petty Cash - Recycling Ctr	100.00
Petty Cash - Tax Collector	50.00
Petty Cash - Town Office	200.00
Prior Year's Tax Rec 2015	3,889.55
Prior Year's Tax Receivables	(923.42)
Prop Taxes C Yr - Unassigned Cr	(8,542.77)
Property Held for Resale	10,690.28
Property Taxes Receivable-C Yr	238,831.18
Tax Deeded Property	108,911.81
Taxes Receivable	3,307.87
Timber Yield Taxes Receivable	3,141.31
Total Other Current Assets	<u>476,173.95</u>
Total Current Assets	<u>2,097,925.56</u>
TOTAL ASSETS	<u><u>2,097,925.56</u></u>



**BALANCE SHEET 2016**

	<u>Dec 31, 16</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	53,779.29
Total Accounts Payable	<u>53,779.29</u>
Other Current Liabilities	
Accrued Payroll	26,301.99
Assigned Fund Balance	6,836.00
Deferred-Elderly Liens	17,927.00
Deferred Revenue	472,148.58
Deferred Taxes - prepayments	7,038.54
Due to School District	1,300,039.00
Escrow - Timber Tax	281.00
Interfund Payable	563.45
Nonspendable Fund Balance	(26,883.40)
PAYROLL LIABILITIES	
Insurance Co-Pay	55,709.96
Payroll Taxes	(204.70)
Retirement - Employees	(1,363.96)
Retirement - Police	281.64
PAYROLL LIABILITIES - Other	(56,897.67)
Total PAYROLL LIABILITIES	<u>(2,474.73)</u>
reserved for Special Purposes	81,864.04
Returned "Bad" Checks	(387.00)
Unreserved Fund Balance	(92,816.49)
Total Other Current Liabilities	<u>1,790,437.98</u>
Total Current Liabilities	<u>1,844,217.27</u>
Total Liabilities	<u>1,844,217.27</u>
Equity	
Fund Balance	199,784.54
Net Income	53,923.75
Total Equity	<u>253,708.29</u>
TOTAL LIABILITIES & EQUITY	<u><u>2,097,925.56</u></u>



## CEMETERY CHECKING ACCOUNT REPORT 2016

Beginning Balance: 1/1/2016 2,265.30

Income:

Interest Income	1.75
Burial Fees	2,600.00
Corner Stone Deposits	200.00
Grave Sales	1,400.00
Misc. Donation	150.00

Total Income: 4,351.75

Expense:

Burial Fees	(1,200.00)
Corner Stone Payments	(400.00)
Fence Const./Materials	(218.00)
Payment to General Fund	(2,800.00)

Total Expense: (4,618.00)

Available Cash:	12/31/2016	<u>1,999.05</u>
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## CONSERVATION SAVINGS REPORT 2016

Beginning Balance:	1/1/2016		32,439.61
<u>Income:</u>			
	Interest Income	31.73	
	Land Use Change Tax Income	120.00	
Total Income:			151.73
<u>Expense:</u>			
	Lake Treatment - Invasive Species Control	(3,000.00)	
Total Expense:			(3,000.00)
Available Cash:	12/31/2016		<u>29,591.34</u>



## **FINANCIAL YEAR-END REPORT 2016**

As of December 31, 2016

### **General Fund Checking/Investment**

People's Bank - Checking	1,618,078.31
Total Checking/Investment	<u>\$ 1,618,078.31</u>

### **Other Savings/Investment Accounts**

Conservation Savings Account	29,591.34
Forest Fire Fighters - CD (now ETF/see MS-9)	0.00
Oak Park Fund	4,185.85
Recreation Revolving Account	6,737.39
Total Other Savings/Investment	<u>\$ 40,514.58</u>

### **Balance Forward Checking/Investment 01/01/16**

People's Bank - Checking	1,547,017.19
Total Checking/Investment	<u>\$ 1,547,017.19</u>

### **Enterprise Funds**

Waste Water Facility	77,337.22
Total Enterprise Funds	<u>\$ 77,337.22</u>

(Balances include uncleared transactions)



## OAK PARK INCOME/EXPENSE REPORT 2016

Beginning Balance: 1/1/2016 3,134.42

Income:

Interest Income 2.93  
Park Rental 1,048.50

Total Income: 1,051.43

Expense:

Park Maintenance -

Total Expense: -

Available Cash: 12/31/2016 4,185.85



## OTHER INCOME/EXPENSES 2016

	<u>Jan - Dec 16</u>	<u>Budget</u>
Other Income/Expense		
Other Income		
OAK PARK - Other Income	0.00	
PROPERTY TAXES		
Abatements - Town	(10,336.65)	
Abatements & Refunds-Taxes	(10.18)	
Current Property Taxes	1,201,721.88	
Total PROPERTY TAXES	<u>1,191,375.05</u>	
TAXES-CON-VAL SCHOOL DISTRICT		
School Property Taxes	2,149,217.46	
State Education Property Taxes	348,688.26	
Total TAXES-CON-VAL SCHOOL DISTRICT	<u>2,497,905.72</u>	
TAXES-COUNTY		
County Property Taxes	174,686.40	
Total TAXES-COUNTY	<u>174,686.40</u>	
WASTE WATER FACILITY - Income		
Due to/fm Waste Water Fund	7,780.13	
Total WASTE WATER FACILITY - Income	<u>7,780.13</u>	
Total Other Income	<u>3,871,747.30</u>	
Other Expense		
CON-VAL SCHOOL DISTRICT		
Con-Val School Dist. Payments	2,550,404.00	
Total CON-VAL SCHOOL DISTRICT	<u>2,550,404.00</u>	
COUNTY PAYMENT - 4931		
County Payment	187,562.00	
Total COUNTY PAYMENT - 4931	<u>187,562.00</u>	
ENCUMBERED FUNDS - 4934		
15 Dilapidated Bldg Demo	7,075.50	7,075.50
15 Meeting Hse Furnace	5,850.00	5,850.00
15 Plnng Brd. Master Plan	0.00	2,500.00
Total ENCUMBERED FUNDS - 4934	<u>12,925.50</u>	<u>15,425.50</u>
WASTE WATER FACILITY - Expense	745.13	
Total Other Expense	<u>2,751,636.63</u>	<u>15,425.50</u>
Net Other Income	<u>1,120,110.67</u>	<u>(15,425.50)</u>
Net Income	<u><u>1,120,110.67</u></u>	<u><u>(15,425.50)</u></u>



# RECREATION REVOLVING ACCOUNT 2016

Beginning Balance:	1/1/2016		9,815.94
<u>Income:</u>			
	Activities	5,977.00	
	Beach	337.60	
	Interest	9.78	
	Oak Park	<u>1,927.50</u>	
Total Income:			8,251.88
<u>Expense:</u>			
	Activities	(9,785.65)	
	Beach	(279.00)	
	Oak Park	<u>(1,265.78)</u>	
Total Expense:			(11,330.43)
Available Cash:	12/31/2016		<u><u>6,737.39</u></u>
		2016	
Activities:		<u>Net Profit/Loss</u>	
	225th Anniv. Event	(3,238.25)	
	Music on the Common	(1,125.00)	
	Country Line Dance	660.60	
	Winter Carn./Yard Sales	<u>(106.00)</u>	
			(3,808.65)
Beach:			
	Concessions	133.60	
	Repair & Maint.	-	
	Swimming/Lifeguard Exp.	<u>(75.00)</u>	
			58.60
Oak Park:			
	Building R & M	-	
	Grounds Maintenance	-	
	Improvements	-	
	Little League	(250.78)	
	Rental Income	<u>912.50</u>	
			661.72
Other:			
	Interest Income		<u>(3,088.33)</u>





## Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

### Instructions

#### Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION ?

Municipality: GREENFIELD

County: HILLSBOROUGH

Report Year: 2016

### PREPARER'S INFORMATION ?

First Name

Kathleen

Last Name

Valliere

Street No.

7

Street Name

Sawmill Rd

Phone Number

547-2782

Email (optional)

greenfieldnhtaxes@myfairpoint.net





New Hampshire  
Department of  
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2015	Year: 2014	Year: 2013
Property Taxes	3110		\$250,272.96		\$251.00
Resident Taxes	3180				
Land Use Change Taxes	3120		\$45.00		
Yield Taxes	3185				\$54.64
Excavation Tax	3187				
Other Taxes	3189		\$4,406.86		\$285.70
Property Tax Credit Balance ?		(\$7,513.97)			
Other Tax or Charges Credit Balance ?					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2015	
Property Taxes	3110	\$3,874,314.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$1,345.00		
Yield Taxes	3185	\$9,851.58		
Excavation Tax	3187	\$25.48		
Other Taxes	3189	\$22,000.05		
-				
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2015	2014	2013
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$2,550.01	\$16,541.20		\$139.39
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$3,902,572.15	\$271,266.02		\$730.73





New Hampshire  
Department of  
Revenue Administration

MS-61

Credits

Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$3,631,824.65	\$161,455.40		
Resident Taxes				
Land Use Change Taxes	\$75.00	\$45.00		
Yield Taxes	\$6,764.91			
Interest (Include Lien Conversion)	\$2,505.52	\$15,163.20		\$139.39
Penalties	\$44.49	\$1,378.00		
Excavation Tax				
Other Taxes	\$18,960.94	\$4,406.86		\$285.70
Conversion to Lien (Principal Only)		\$78,169.76		
-				
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$3,444.00	\$10.18		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes	\$857.08			
-				
Add Line				
Current Levy Deeded	\$5,177.00	\$6,734.00		





**New Hampshire**  
**Department of**  
**Revenue Administration**

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2015	2014	2013
Property Taxes	\$238,831.18	\$3,903.62		\$251.00
Resident Taxes				
Land Use Change Taxes	\$1,270.00			
Yield Taxes	\$3,086.67			\$54.64
Excavation Tax	\$25.48			
Other Taxes	\$2,182.03			
Property Tax Credit Balance ?	(\$12,476.80)			
Other Tax or Charges Credit Balance ?				
Total Credits		\$3,902,572.15	\$271,266.02	\$730.73





Summary of Debits

Last Year's Levy      Prior Levies (Please Specify Years)  
Year: 2015      Year: 2014      Year: 2013

Unredeemed Liens Balance - Beginning of Year		\$80,818.05	\$117,997.57
Liens Executed During Fiscal Year	\$86,161.51		
Interest & Costs Collected (After Lien Execution)	\$1,315.01	\$3,562.24	\$24,856.71
-			
Add Line			
Total Debits	\$87,476.52	\$84,380.29	\$142,854.28

Summary of Credits

Last Year's Levy      Prior Levies  
2015      2014      2013

Redemptions	\$23,936.04	\$17,676.13	\$53,176.76
-			
Add Line			
Interest & Costs Collected (After Lien Execution) #3190	\$1,315.01	\$3,562.24	\$24,856.71
-			
Add Line			
Abatements of Unredeemed Liens		\$2,015.00	\$3,500.00
Liens Deeded to Municipality	\$4,011.02	\$11,473.64	\$26,112.34
Unredeemed Liens Balance - End of Year #1110	\$58,214.45	\$49,653.28	\$35,208.47
Total Credits	\$87,476.52	\$84,380.29	\$142,854.28





GREENFIELD (185)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Kathy

Valliere

02/07/2017

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Preparer's Signature and Title



# **TAX LIENS REPORT 2016**

As of December 31, 2016

TAXPAYER	2015	2014	2013	2012	2011	2010	2009
Atherton, Tammelda	1,310.15						
Atherton, Tammelda	4,830.27						
Atherton, Tammelda	1,638.89	846.43					
Audette, Matthew		7,123.28					
Bliss, Cynthia	700.50						
Brodeur, Cheri Maki	1,217.49						
Chamberlain, Peter	3,655.96	3,542.31	2,336.86				
Corey, Ernest		2,945.45		3,155.34		15.58	
Country Comfort Homes LLC	1,273.87	1,247.42					
Coville Brothers LLC	21.07						
Coville Brothers LLC	55.00						
Coville Brothers LLC	68.97						
Davy, Tracy L.	2,702.46	3,673.45					
Demetrian-III, Raymond	13.36						
Gagnon, Jeremy		729.38	709.85				
Griswold, Scott	1,301.35						
Harwood, Matthew	1,868.53	1,787.04					
Hill, Larry		1,323.31					
Kaplan, Robert		2,717.68					
Lahey, Denise Trustee		112.08					
Moore, bart	3,955.70	3,807.95					
Mullins, Kathryn	36.13						
Murray, Chad	3,946.78						
New Cingular Wireless	2,128.39						
Northen N. H. Telephone				4,414.60			503.25
Parker, Richard	7,562.69	7,302.52					
Proctor, Alyssun I.	4,469.35	4,295.82	3,874.94	3,556.06	3,351.77	3,367.40	
Proctor, Alyssun I.	369.26	357.77					
Proctor, Samuel	287.86	278.93					
Rubbicco, Susan	4,975.08	4,796.20	4,899.18	4,439.37	450.50		
Russell, Gary	1,813.62						
Touchette, Raymond	3,239.34	1,561.38		96.70			
Vandyke, Robert	275.74		37.07				
Waterhouse, Maryann	3,236.43						
Whitney, Dianna	1,240.86	1,204.88					
Abatement needed	19.35						
<b>TOTALS:</b>	<b>\$ 58,214.45</b>	<b>\$ 49,653.28</b>	<b>\$ 11,857.90</b>	<b>\$ 15,662.07</b>	<b>\$ 3,802.27</b>	<b>\$ 3,382.98</b>	<b>\$ 503.25</b>
<b>Note: Report does not include interest due.</b>							
<b>Payments made after 12/31/16 are not shown.</b>							





**2016  
\$28.23**

## Tax Rate Breakdown Greenfield

Municipal Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
Municipal	\$1,242,555	\$138,178,706	<b>\$8.99</b>
County	\$187,562	\$138,178,706	<b>\$1.36</b>
Local Education	\$2,128,124	\$138,178,706	<b>\$15.40</b>
State Education	\$334,773	\$135,045,006	<b>\$2.48</b>
<b>Total</b>	<b>\$3,893,014</b>		<b>\$28.23</b>

Village Tax Rate Calculation			
Jurisdiction	Tax Effort	Valuation	Tax Rate
<b>Total</b>			

Tax Commitment Calculation	
Total Municipal Tax Effort	\$3,893,014
War Service Credits	(\$18,400)
Village District Tax Effort	\$0
Total Property Tax Commitment	\$3,874,614

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

10/7/2016



## Appropriations and Revenues

### Municipal Accounting Overview

Description	Appropriation	Revenue
Total Appropriation	\$2,211,371	
Net Revenues (Not Including Fund Balance)		(\$839,337)
Fund Balance Voted Surplus		(\$7,610)
Fund Balance to Reduce Taxes		(\$165,000)
War Service Credits	\$18,400	
Special Adjustment	\$0	
Actual Overlay Used	\$24,731	
<b>Net Required Local Tax Effort</b>	<b>\$1,242,555</b>	

### County Apportionment

Description	Appropriation	Revenue
Net County Apportionment	\$187,562	
<b>Net Required County Tax Effort</b>	<b>\$187,562</b>	

### Education

Description	Appropriation	Revenue
Net Local School Appropriations	\$0	
Net Cooperative School Appropriations	\$3,334,653	
Net Education Grant		(\$871,756)
Locally Retained State Education Tax		(\$334,773)
<b>Net Required Local Education Tax Effort</b>	<b>\$2,128,124</b>	
State Education Tax	\$334,773	
State Education Tax Not Retained	\$0	
<b>Net Required State Education Tax Effort</b>	<b>\$334,773</b>	

## Valuation

### Municipal (MS-1)

Description	Current Year	Prior Year
Total Assessment Valuation with Utilities	\$138,178,706	\$136,606,032
Total Assessment Valuation without Utilities	\$135,045,006	\$133,472,332

### Village (MS-1V)

Description	Current Year
-------------	--------------



# Greenfield

## Tax Commitment Verification

### 2016 Tax Commitment Verification - RSA 76:10 II

Description	Amount
Total Property Tax Commitment	\$3,874,614
1/2% Amount	\$19,373
Acceptable High	\$3,893,987
Acceptable Low	\$3,855,241

If the amount of your total warrant varies by more than 1/2%, the MS-1 form used to calculate the tax rate might not be correct. The tax rate will need to be recalculated. Contact your assessors immediately and call us at 603.230.5090 before you issue the bills. See RSA 76:10, II

<b>Commitment Amount</b>	
Less amount for any applicable Tax Increment Financing Districts (TIF)	
<b>Net amount after TIF adjustment</b>	

**Under penalties of perjury, I verify the amount above was the 2016 commitment amount on the property tax warrant.**

**Tax Collector/Deputy Signature:**

**Date:**

## Requirements for Semi-Annual Billing

### Pursuant to RSA 76:15-a

76:15-a Semi-Annual Collection of Taxes in Certain Towns and Cities - I. Taxes shall be collected in the following manner in towns and cities which adopt the provisions of this section in the manner set out in RSA 76:15-b. A partial payment of the taxes assessed on April 1 in any tax year shall be computed by taking the prior year's assessed valuation times 1/2 of the previous year's tax rate; provided, however, that whenever it shall appear to the selectmen or assessors that certain individual properties have physically changed in valuation, they may use the current year's appraisal times 1/2 the previous year's tax rate to compute the partial payment.

Greenfield	Total Tax Rate	Semi-Annual Tax Rate
Total 2016 Tax Rate	\$28.23	\$14.12

Associated Villages



## Fund Balance Retention

<b>Enterprise Funds and Current Year Bonds</b>	<b>\$7,035</b>
<b>General Fund Operating Expenses</b>	<b>\$4,854,795</b>
<b>Final Overlay</b>	<b>\$24,731</b>

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

[1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.

[2] Government Finance Officers Association (GFOA), (2009), *Best Practice: Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund*.

[3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance*.

2016 Fund Balance Retention Guidelines: Greenfield	
Description	Amount
<b>Current Amount Retained (8.74%)</b>	<b>\$424,447</b>
17% Retained <i>(Maximum Recommended)</i>	\$825,315
10% Retained	\$485,480
8% Retained	\$388,384
5% Retained <i>(Minimum Recommended)</i>	\$242,740

### 2016 RSA 198:4-b II School Fund Balance Retention Guidelines: Greenfield

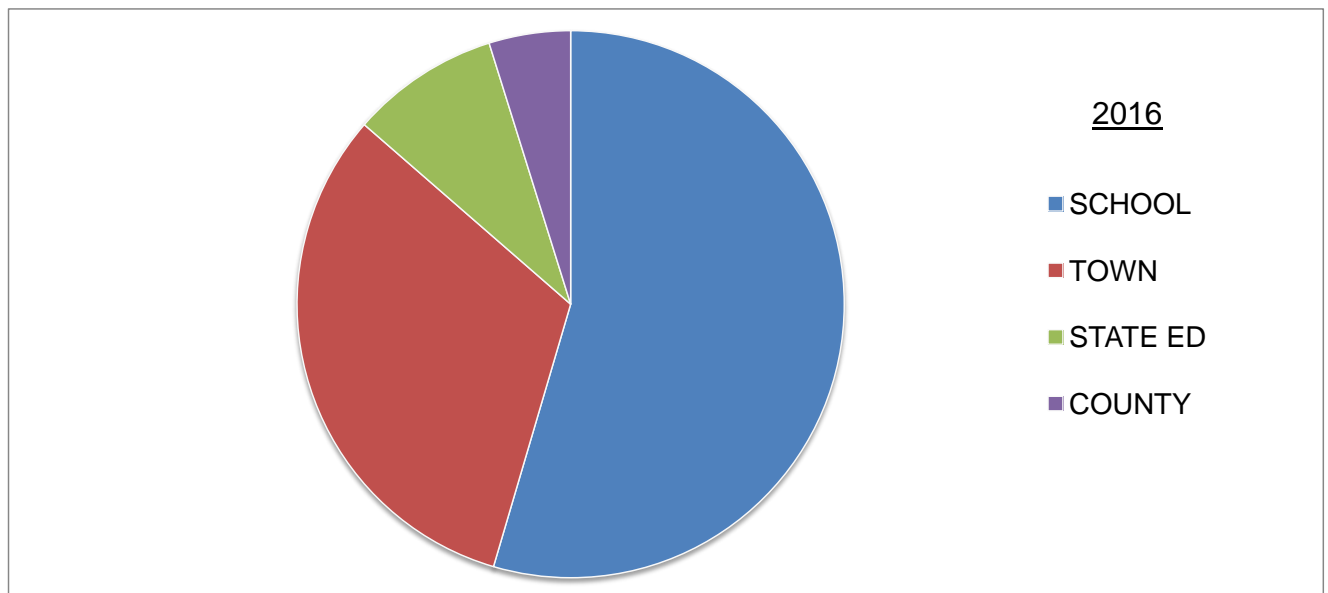
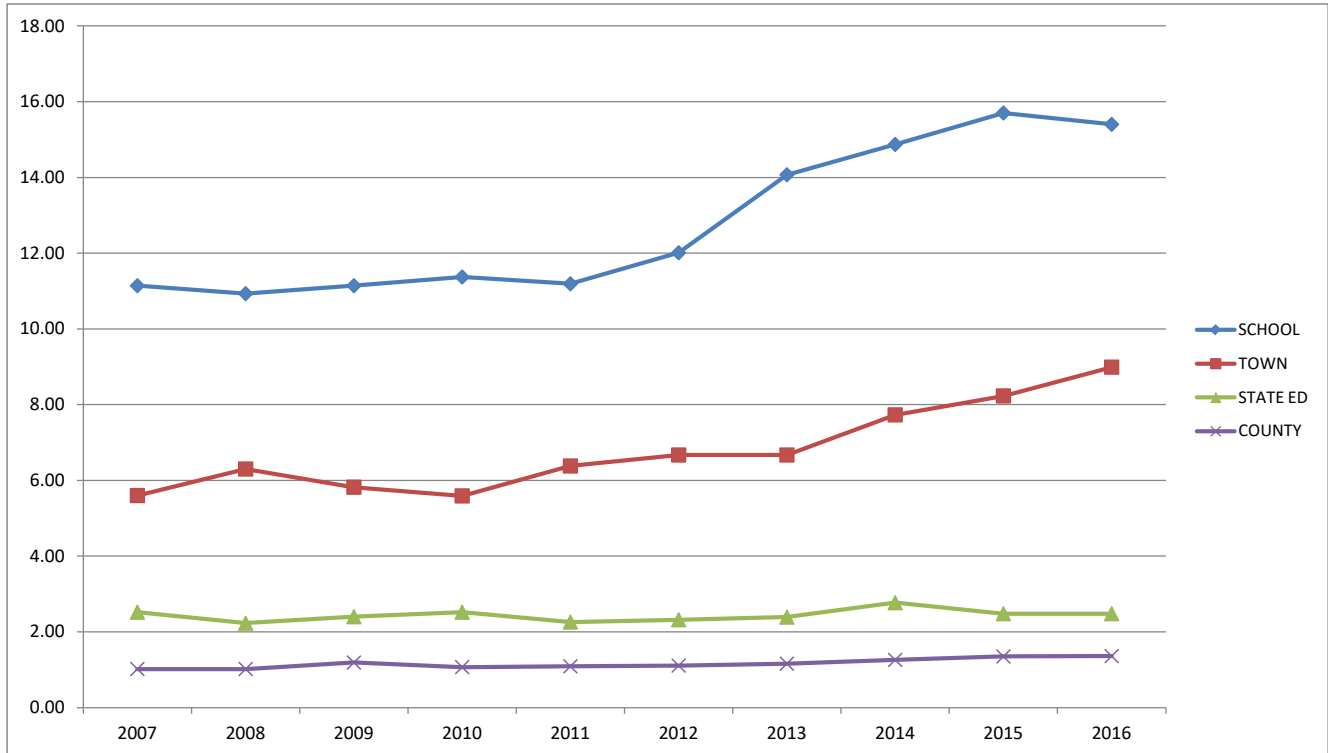
If a school district has adopted RSA 198:4-b II by a vote of the legislative body, the school district may retain year-end unassigned general funds in an amount not to exceed, in any fiscal year, 2.5 percent of the current fiscal year's net assessment pursuant to RSA 198:5, for the purpose of having funds on hand to use as a revenue source for emergency expenditures and overexpenditures under RSA 32:11, or to be used as a revenue source to reduce the tax rate. This retained fund balance is not cumulative. The maximum allowed fund balance retention has been calculated as:

	Net Assessment	2.5% of Net Assessment
<b>Local School</b>	\$0	\$0
<b>ConVal Regional School District</b>	\$40,768,217	\$1,019,205



## TAX RATE COMPARISON CHART

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
SCHOOL	11.14	10.93	11.14	11.37	11.19	12.01	14.07	14.87	15.70	15.40
TOWN	5.60	6.30	5.82	5.59	6.38	6.67	6.67	7.73	8.23	8.99
STATE ED	2.52	2.23	2.40	2.52	2.26	2.32	2.39	2.77	2.48	2.48
COUNTY	1.02	1.02	1.19	1.07	1.09	1.11	1.16	1.26	1.35	1.36
<b>TOTAL:</b>	<b>\$20.28</b>	<b>\$20.48</b>	<b>\$20.55</b>	<b>\$20.55</b>	<b>\$20.92</b>	<b>\$22.11</b>	<b>\$24.29</b>	<b>\$26.63</b>	<b>\$27.76</b>	<b>\$28.23</b>





**TOWN CLERK REPORT 2016**

Dog License Fees	911.00
Dog License Fines	9.00
Marriage License Fees	300.00
Motor Vehicle Permit Fees	285,611.00
Motor Vehicle Decals & Plates	56,590.50
Motor Vehicle Titles	826.00
UCC Filing Fees	360.00
Vital Record ~ Certified Copies	280.00
Wet Land Filing Fees	-0-
Other Fees	<u>375.00</u>
<b>Total Collected and Transmitted:</b>	<b>295,262.50</b>

Edith P Sleeper, Town Clerk



**TOWN PROPERTY LIST 2016**

<b><u>LOT</u></b>	<b><u>LOCATION</u></b>	<b><u>AREA</u></b>	<b><u>LAND</u></b>	<b><u>BUILDING</u></b>	<b><u>TOTAL</u></b>
R2-19	27/29 DPW Dr - Hiw. & Recy.	7.00	92,000	80,200	172,200
R3-41	Cavender Rd - Tax Deed	37.00	120,800	2,800	123,600
R3-46	County Rd - Tax Deed	4.00	36,200	-	36,200
R3-47	Forest Rd - Tax Deed	7.70	4,400	-	4,400
R4-13	Francestown Rd - Goodwin	0.70	3,400	-	3,400
R4-23-2	Forest Rd - Tax Deed	0.30	2,500	-	2,500
R4-29	Oak Park	20.03	292,300	111,500	403,800
R4-43	Forest Rd - Old Dump	0.25	3,300	-	3,300
R4-46-1	Shea Cemetery	0.02	25,300	-	25,300
R4-55	Forest Rd - Buxton/LeBlanc	9.75	10,300	-	10,300
R4-57	Off Forest Rd - Swamp	50.00	13,300	-	13,300
R4-64	Forest Rd - Tax Deed	5.22	39,700	-	39,700
R5-8-2	Francestown Rd - Fleck	8.40	38,500	-	38,500
R5-18	Savage Rd Land	54.00	71,700	-	71,700
R6-24	Slip Rd - Foss Mem. Land	34.62	90,700	-	90,700
R6-30-5	Zephyr Lake Rd - Tax Deed	2.20	36,700	-	36,700
R6-36	Off Cornwell Rd - Tax Deed	5.00	3,800	-	3,800
R7-4	144 East Rd - Tax Deed	1.50	57,500	62500	120,000
R7-13	Whittimore Cemetery	0.50	98,900	-	98,900
R7-28	Greenvale Cemetery/Gravel Pit	23.00	232,800	-	232,800
R7-35	Forest/Miner Rd - Triangle	0.20	3,200	-	3,200
R7-36	Forest Rd - Gravel Bank	1.11	3,300	-	3,300
R9-37	Holden Rd - Fletcher	9.00	13,100	-	13,100
S1-11	Zephyr Lake Rd - Kanner - NBL	1.00	3,300	-	3,300
S1-30	Zephyr Lake Beach	0.25	196,100	-	196,100
S2-32	Sunset Lake Beach	1.00	439,000	1,400	440,400
V1-6	814 Forest Rd - Fire Station	2.50	93,200	342,200	435,400
V1-8	Forest Rd - Parking Lot	2.20	36,900	-	36,900
V1-12	7 Sawmill Rd - Town Office	0.30	53,600	560,300	613,900
V1-13	Sawmill Rd - Community Garden	3.10	41,200	900	42,100
V2-6	Old Cemetery at Mtg Hse	2.50	117,300	-	117,300
V3-6-2	Off Forest Rd	0.05	0	-	0
V3-7	795 Forest Rd - W.W. Site	2.54	80,700	-	80,700
V3-10	12 Slip Rd - Tax Deed	0.11	43,100	25,100	68,200
V3-22	761 Forest Rd - Library	0.46	52,100	690,100	742,200
V3-31	14 Francestown Rd - Rental	0.16	49,800	151,600	201,400
V3-39	776 Forest Rd - Meeting Hse	1.80	61,100	675,500	736,600
<b>TOTALS:</b>		<b>299.47</b>	<b>2,561,100</b>	<b>2,704,100</b>	<b>5,265,200</b>

As of April 1, 2016



**TREASURER'S REPORT**  
**Summary of All Accounts**  
**Year End December 31, 2016**

**General Fund**

General Fund Checking Account		\$ 1,653,700.75
<i>Cash Balance-December 31, 2016</i>		<b>\$ 1,653,700.75</b>

**Enterprise Fund**

Waste Water Facility Account		\$ 77,337.22
------------------------------	--	--------------

**Savings Accounts:**

Conservation Commission		\$ 29,591.34
Forest Fire Fighters Savings-closed as per Town Meeting Vote 2016		\$ -
Oak Park Savings Account		\$ 4,185.85
Rec. Department Revolving Account		\$ 6,737.99
<i>Total Savings Balance -December 31, 2016</i>		<b>\$ 40,515.18</b>

Respectfully Submitted,  
Katherine Heck  
Treasurer



## Year Ending 12/31/2016

Withdrawals are less due to expending interest of



**WASTE WATER FACILITY**  
INCOME/EXPENSE REPORT 2016

Beginning Balance:	1/1/2016	82,594.32
--------------------	----------	-----------

**Income:**

	Grant - WW SAG	2,187.00		
	Interest Income	174.01		
	Interest User Fees	315.98		
	Unassigned Credit	-		
	User Fees Payments	23,653.50		
Total Income:				26,330.49

**Expense:**

	Bank Fees	-		
	Bond Payments	(5,000.00)		
	Contract Services	(4,000.00)		
	Groundskeeper	(709.45)		
	Insurance P/L	-		
	Interest on Debt	(2,603.76)		
	Postage	(35.68)		
	Repairs & Maint.	(7,148.03)		
	RD Loan	(7,035.00)		
	Sanitation	(2,541.00)		
	Transfer to GF	-		
	Utilities	(2,697.65)		
Total Expense:				(31,770.57)

Available Cash:	12/31/2016	77,154.24
-----------------	------------	-----------

**Accounts Receivable:**

	Prior Year Balance Due	4,699.47		
	Sewer Warrants 2016	22,000.04		
	Abatements	(857.08)		
	Receipts	(23,653.50)		
	Unassigned Credit	(21.77)		
	Total Amount Due			2,167.16

*Note: Balances may include uncleared transactions*







# **2016 OTHER ANNUAL REPORTS**



## **BOARD OF CEMETERY TRUSTEES**

This year saw the final touches to our Meetinghouse Cemetery fence project with a gate on the Sawmill Road side. The gate and sign and new raised gardens are all a testimony to recycling. Mike Borden, who did a great job installing the granite posts for the new fence, fashioned the gate from the original prototype composite fence (it's not turning yellow) that was presented to voters at the 2014 annual town meeting.

The new granite sign was fashioned by John Kaufhold of Peterborough Marble & Granite from a piece that was already broken but still in place as part of the old picket fence. When the fence was demolished, Trustees salvaged the granite, which had been held up by the fence.

A third bit of recycling came in the form of used railroad ties employed by Sexton Merrill Villmore for construction of raised gardens flanking the gate, an embellishment finished in time for the town's 225<sup>th</sup> birthday celebration. The ties were donated by Peter Leishman of the Milford-Bennington Railroad.

The gardens were only one of the many accomplishments by Merrill this year, including repair of the gate at Greenvale Cemetery; his annual burlap wrapping to protect bushes and shrubs from deer foraging at Greenvale as well as ongoing care of the other trees, shrubs and flora at the cemeteries. Most importantly, he is the backbone (literally) of our revenue-producing cremation burial program at Greenvale.

Credit again is due to Jeremy Gagnon and his landscaping company, who keep our cemeteries as good-looking as any in the region. We also thank Jarvis Adams IV and Mike Rector for their continuing maintenance of the water system.

Speaking of cremation burials, we had nine this year to go along with two full-body burials. Four new 10x10 lots were sold, bringing a total of \$2800 to help defray town cemetery expenses.

Trustees also toured the closed Shea-Knight Cemetery, which is town-owned but land-locked in the middle of a horse farm off Slip Road.

This year's focus is an ambitious tree-planting program at Greenvale in the spring and summer, with the hopes that future generations will enjoy a cemetery shrouded in trees like so many other picturesque New England cemeteries. We also hope to plant new shrubbery at the Meetinghouse Cemetery.

Seedlings and saplings will come from the state nursery and we are getting assistance from town forester Karla Allen. Plans are for our local Boy Scout troop to engage in a planting project that will provide service to the town as well as an educational opportunity as they will receive instruction from a state forester, to be arranged by Karla.



Respectfully submitted,

Gil Bliss, Chairman  
Margaret Charig Bliss  
Lee LeBlanc

Photo caption: *This granite post stood broken and held up by the former picket fence at Meetinghouse Cemetery, until its reincarnation as a carved sign outside the Sawmill Road entrance.*



## **BUILDING INSPECTORS REPORT 2016**

It has been a busy year for construction in town and around the region there seems to be a lot of projects getting done. We had 4 new home builds proposed this year but only 2 of them were completed. The other 2 will get started after the winter season according to the prospective home owners. As you may recall in last year's report I had stated that 6 homes were completed, so growth is steady but not to the point that we cannot keep up with the services that are required when we get a spike of growth in a small community.

If you look at the permit log you will see the greatest growth category is in electrical permitting which is directly related to the spike in solar arrays. That is region wide as well as across the country with more and more people waking up to the desire for self sufficiency and a mindset toward green energy production and use. Also with the tax incentives given to green energy investment through 2016, we have had a number of arrays installed this year with a few of them being ground mounts and the rest of the installations occurring on roof tops. The roof top arrays pose a little more challenge to fire fighter safety which is dealt with in the installation code but also in resale of the home if a new buyer is not interested in the lease agreement. Most of the ground mounted arrays are owned privately by the home owner while a large portion of the roof mounted arrays are leased with the average home owner buy out in 20 years. That is the biggest bump in the road when it comes to resale of a home with a leased system.

As I travel and work in my daily routine as Inspector I see new construction popping up all around the region. Industry and retail seems to be on the rise regionally and that is good for jobs and the tax base. I continue to make education a priority in my personal life as it relates to my job and my effectiveness in it. I have successfully completed 3 courses this year along with certification and will begin to teach building construction through the Fire Academy to new inspectors and fire fighters in our region. Thank you for another great year and I look forward to serving my friends and neighbors for another year.

The following is a summary of Building Permits issued in 2016:

Additions	4	Generators	1	Solar Arrays	9
Barns/Sheds/Garages	6	Mechanical	5	Swimming pools	1
Decks	3	New Homes	4		
Demolition	1	Plumbing	10		
Electrical	33	Porches	1		
Gas/Propane	14	Renovations	9		

Respectfully submitted,

Michael Borden, Building and Code Enforcement



## **CONSERVATION COMMISSION 2016**

2016 has been a productive year for the Greenfield Conservation Commission. Several past initiatives have been completed and new goals set.

Our annual tradition, the Roadside Roundup, occurs on the last Saturday of April. This event relies on town volunteers and once again, Greenfield residents rose to the challenge. 1200 pounds of roadside trash were delivered to the dumpster parked at the Recycling Center dedicated to this effort. The blue bags were donated by New Hampshire the Beautiful. Children from Greenfield Elementary School and their families did much of the trash picking. The Greenfield Woman's Club provided a ham and bean supper for participants. During the meal cash prizes were given to students up through grade four with a few additional door prizes. Thank you to all for making this effort successful and mark your calendars for the last Saturday in April of this year.

Over the past several years, the Commission has partnered financially with Crotched Mountain Rehabilitation Center, and Sunset Lake residents for the removal of phragmites, a very invasive plant that can overtake wetlands and shore lines. We have been informed that this effort has been successful and we no longer need to worry about the area becoming a monoculture by this plant.

On September 24<sup>th</sup>, the Commission celebrated with many others, the completion of a multi-year effort to forever protect part of the Robertson farm land off Old Bennington Road that borders the Contoocook River and Powder Mill Pond area. Before he died, Steve Robertson had applied to the Wetlands Reserve Program for assistance to protect this unique area, home to bald eagles, ospreys and otters. At the time, the Commission wrote a letter committing funds for wetland protection and invasive plant control. After Steve's passing, Ray Cilley took over the property, the management of the easement and the activities involved to completion. There is now a public friendly trail leading from the road to the river with camping and cook out facilities available, plus hiking trails and bird watching areas. The Greenfield Boy Scout Troop spent countless hours cleaning and clearing the area for all of us to enjoy. In attendance at the celebration was a representative from the United States Department of Agriculture for Natural Resource Conservation, two state representatives, personnel from the N.H. Fish & Game, Greenfield residents and members of the Robertson and Cilley families.

During the course of deliberation on future goals, the Commission settled on completing a Natural Resource Inventory (NRI). This task has been attempted several times in the past using volunteer labor but never completed. This time around we decided to contract with the Southwest Planning Commission to help us complete the NRI. This is a planning document. It will identify key natural resources within our Town and help guide future planning decisions. We will share this document with the Town but especially the Planning Board. Also, a current NRI supports efforts to seek additional funds available through grants, something we want to do.

Finally another goal was to have a full strength Commission comprised of seven members. We are proud to have met this goal. Alternate members are always welcomed.

Sincerely, Neal Brown, Karen Day, Conrad Dumas, Chair Candi Fowler, Carol Irwin, Stephanie Kokal, Janet Renaud



## **DPW BUILDING & GROUNDS DIVISION REPORT**

I would like to thank the good citizens of Greenfield for making me feel so welcomed as your Building and Grounds Manager. This is a great town and the pride within this community really shows. My short-term goals for this position are to identify critical building repairs and preventative maintenance items that need to be addressed. One of my long-term goals is to create an operating manual for each municipal building and recreation area. The manuals would have building layouts (to scale) identifying critical systems such as mechanical, security, fire alarm and electrical, and would track annual maintenance as well as any large and small scale projects with their associated costs. These manuals would be easy to understand and would detail current conditions.

While the beaches and parks do require a lot of upkeep, I enjoy making them safe and inviting. Weather permitting, the beaches are raked daily with trash and debris picked up. Minor repairs were made at Sunset Lake as the guide wire holding the electrical service had been pulled from the changing/storage building. I also rebuilt the ice cream window, as the old one was falling off and unsafe. New buoy lines were made and installed by the life guards as the old ropes had rotted and broke easily. In 2017, I am hoping to get the Zephyr Lake beach cleaned up and restored by removing the overgrown grass and brush. I am looking forward to building new signs and kiosks for both beach locations in the coming year which will heighten awareness of regulations and safety bulletins.

We poured a new concrete pad at the Recycling Center and the new compactor for clean/mixed paper was installed. Because of the roof angle and positioning of the container, water was running into the container which affected the value of the clean mixed paper. After speaking with the building inspector and getting his approval, extensions were added to the existing roof rafters, extending the roofline one foot beyond the opening of the container. This was a big project as the seventeen new 16' roof rafter extensions needed to be individually cut, glued and bolted in place, and a new metal roof installed. Many thanks to the DPW and Recycling Center Staff for their assistance with these projects.

This past fall, preventative maintenance was performed on the two furnaces at the fire station. A large hole was found in the heat exchanger on the furnace that supplies heat to the apparatus bays. This hole allowed unburned gases (carbon monoxide) to mix with the heated air that warms the space. This was a very dangerous situation that could have potentially caused serious harm to the members of the fire department or public when in this space. Considering this and the age of the furnace, the decision was made to replace the furnace, correcting this critical safety concern.

The Meeting House had a few maintenance items over the past year. The old refrigerator in the basement had stopped working over the summer, so a new energy efficient refrigerator was purchased and installed. The hot water heater was determined to be around thirty years old and was showing excessive rust and corrosion around the bottom of the tank. To reduce the chances of a catastrophic failure and probable water damage to the basement, a new energy-efficient hot water heater was purchased and installed. Noticing these types of issues reduces the risk of large insurance claims and repairs.

The Library's carpets were cleaned with the intention of extending their service, and I will be making this an annual preventative maintenance item. A new propane fireplace insert was installed in the far end of the Library, replacing an unsafe insert that had been previously condemned. Over the summer, the Highway Department and I assisted with digging test pits to monitor ground water levels around the foundation. The information gathered from the test pit



will assist engineers with designing the best system to correct the water problems that plague the basement. In the fall, the parking lot was paved, making for a safer parking and walking surface for our library patrons and I was happy to assist the DPW with this project.

I worked with the DPW on the Russell Station Road project replacing three of the large culverts and the paving operations. You can be proud of your DPW staff, they take a lot of pride in what they do, work very hard, and put in long hours.

In closing, I want to thank the Selectmen, Town Office staff, all department heads and of course you, the community, for your continued support.

Rick McQuade  
Buildings & Grounds Manager



## **DPW ROADS DIVISION**

2016 started off with a very mild winter. Mud season was not too onerous, which allowed us to get started on road projects a little earlier than usual. Russell Station Road was reclaimed and paved this year; this included grinding the existing asphalt and replacing a total of 10 culverts ranging from 15" to 60" in diameter. The 60" culverts that were installed were the result of a compromise between the town's DPW manager and project engineer, with the NH DES wetlands bureau. The State originally wanted the town to install concrete structures in two wetland locations, with each structure similar to a full-blown bridge. Without this agreement the town would have had significant costs for both structures. The agreement came as a result of Sanford Engineering's thorough research and expertise. DPW installed two 60" diameter culverts and constructed large headwalls at each of the locations with the assistance of local contractor Mike Merzi. By handling these projects "in house", the town was able to save a significant sum of money over purchasing and installing concrete bridges. After the culverts were completed, DPW applied crushed gravel to the road bed. This was not a planned step originally in reconstructing the road. But, after grinding the road we discovered that the material underneath was very sandy, was not compacting, and was not providing good road support. After many attempts to grade and compact the road surface, including with the application of a significant amount of calcium flake and liquid calcium to try and bind the surface, it was determined that the base material was just not suitable to establish a good road. As a result, we added 4-6 inches of crushed gravel and in some spots more, to create a compacted stable surface for the entire road bed before paving. Installing the large culverts "in house" helped to allow us to bring the project in without overspending our budget.

After finishing Russell Station Road the crew moved on to apply gravel to Swamp Road. We put crushed gravel out to bid this year to get the best price for material delivered to various work areas in town. DPW applied about 1,800 yards of 1.5" crushed gravel to help elevate Swamp Road at a cost significantly lower than if we had purchased the material without the bid pricing. Going forward the plan is to prioritize gravel roads and provide material to at least one gravel road every year -as long as funds, weather, and time allows.

Of particular interest to future planning, DPW purchased an electronic GPS measuring device to digitally measure the length of roads. The GPS has been used to locate the beginning and end of each road, and every culvert location, which can then be updated in software to include descriptions such as the size and condition of each culvert. This same capability can be used for many other road characteristics, such as street signs, intersections, etc. Once the information is in the program with GPS coordinates it can then be transferred to a map, or onto an excel spreadsheet. This program has allowed us to update our road files with data that will be very helpful in the future when budgeting for road projects.

Lastly, after all major road projects were completed we decided to use some left over funds to grade and pave the library parking lot to provide a much needed parking area for residents.

Neal Beauregard, Manager

Greenfield DPW Roads Division



## **ECONOMIC DEVELOPMENT ADVISORY COMMITTEE REPORT 2016**

The Greenfield Economic Development Advisory Committee (EDAC) spent the final months of 2015 and early months of 2016 meeting with representatives of three broadband service providers in the region: WiValley, FairPoint Communications, and TDS Telecom. These meetings were part of an ongoing endeavor to investigate the feasibility of bringing a higher level of telecommunications to the town. WiValley submitted a proposal for Greenfield which would ultimately necessitate the deployment of wireless antennas across much of the town. It was determined by the committee that this company's ability to provide reliable business level service was questionable. FairPoint, as the incumbent local exchange carrier, graphically detailed the current state of their network in Greenfield, including upgrades enabling faster, more reliable service in much of the town, and extending DSL service to previously unserved parts of town. These improvements became effective in January 2016. Another area of note concerned the new FCC requirements for minimum broadband speed. FairPoint stated they will meet the new minimum standards for their rural service areas over the next six years. It is unclear what effect the recent acquisition of FairPoint by Consolidated Communications will have on this timeline. TDS Telecom, which has been approved as a competitive local exchange carrier, presented an intriguing possibility. They offer much faster service, in addition to cable TV, at a more competitive rate. This is largely due to the company's decision to offer fiber optic cable to the premises. The TDS network extends to the northern and southern borders of town, with connecting fiber along the length of Rte. 31 through town. Over the next 1-2 years, TDS executive management will decide whether to expand their network into Greenfield.

The primary focus for the EDAC in the second half of the year was a thorough review of economic development related areas of the Greenfield Zoning Ordinance and the Master Plan. The objective of these efforts is to advise the Planning Board in removing regulatory impediments to economic development initiatives while maintaining the character of the community. Thus, several zoning amendment proposals addressing these issues were put forth for the 2017 Town Meeting ballot. The EDAC also discussed ways to ease the approval process for certain types of business. These discussions resulted in suggestions which were eventually incorporated by the Planning Board into changes in procedural aspects of the Site Plan Review Regulations.

The EDAC, in the year ahead, has plans to increase interaction with local businesses to solicit input from owners on ways to help maintain current businesses in town, while fostering an increase in economic development. This may take the form of a business event with the participation of some broadband service providers. A concurrent and related project in the coming year is to create and implement a greater web presence for the promotion of economic development in the town.

Thanks go out to Sharon Rossi, who took notes at EDAC meetings for more than three years prior to her retirement at the end of 2015. She was succeeded by Janice Pack, who is doing a stellar job as EDAC clerk since the beginning of 2016.

Respectfully submitted,

Paul Renaud, EDAC Chair



## **2016 FIRE DEPARTMENT ANNUAL REPORT**

2016 was another busy year for the Greenfield Fire Department. We were a little less busy than the previous year, we did 301 calls... 48 less than 2015. These numbers still greatly exceed our comparably sized neighbors who are doing more like 150 to 180 a year. As in other years medical calls still made up about two thirds of our calls... in 2016 we did 190 medical, 90 fire calls and 21 motor vehicle accidents (which are both fire and medical). Another metric of interest is where our calls came from: 203 were calls throughout the town, 80 were to Crotched Mountain Rehabilitation Center (CMRC) and 18 were mutual aid to our neighbors. CMRC's numbers were significantly down from the previous year. In 2015 we went to CMRC 143 times as compared with 80 this past year. In 2015 CMRC constituted 41% of all calls, this past year 27%. The 90 fire calls were a mixture of alarm activations, smoke (without active fire) in a building, trees on wires, chimney fires and brush fires. There were 4 calls for structure fires. Thanks to the prompt response system we now have in place, 3 of these fires were caught early and contained by fire extinguishers or even a garden hose while awaiting the arrival of our fire trucks. The fourth fire was a working basement fire that we were able to contain and extinguish before it swept through the house resulting in a successful "save" of the home. Clearly our long hours of training are paying off!

2016 was a good year in terms of equipment replacement and upgrade. We were able to replace our oldest (1985) fire engine with a used 1993 ladder truck. Although not new, this meticulously maintained ladder truck, carries twice the water as the engine it replaced and gives us the added utility and safety of an aerial device. Speaking of used equipment, we replaced all of our about to expire airpack bottles at a fraction of their retail price, saving the Town nearly \$20000. We replaced our ageing cardiac monitor/defibrillator with a state of the art unit that was entirely paid for (to the tune of \$32000) by our fund raising. No tax dollars whatsoever were used! And then there was the issue with the "jaws of life". Our mid 1980s jaws were no longer reliable and the cutting tool had to be taken out of service. We have been responding for the last year or so with a borrowed cutter from a neighboring town. We were very fortunate to have been able to buy new tools with year-end money. The new jaws should be here next month and we will be able to return the borrowed cutter.

Although several of our members moved on in 2016, we also added a couple of new members. Overall our roster is down from the previous year, we now have 19 members. Several of our members went to school and increased their knowledge and value to the department. Captain Borden, Chris Borden, Dave Simmons and EMD Dave Martin all became EMTs. There are two more that are waiting to test out. Garrett Prince and Pete Censabella completed their Firefighter II training. Garrett and Pete are enrolled in the fire science program in Laconia and will be getting their EMT this semester. Congratulations to all our successful graduates!

And last but far from least, we have been able to continue our unbroken string of call responses. Every small town misses a call here and there (and eventually we will too) but we made it a matter of pride and a top priority to improve our call response a couple of years ago. We want to extend our unbroken string for as long as we possibly can. The last call we missed was on Thanksgiving morning 2014. Since then we have responded to nearly 700 consecutive calls without a single miss. We continue to take great pride in this record!

So that's a snapshot of 2016. We are doing all that we can to make this department the best it can be, in fiscally challenging times. As always we thank you, the good town's people of Greenfield, for your continued support. We look forward to continued progress and improvements in 2017.

Thank you, David Hall, Fire Chief



## **HUMAN SERVICES DEPARTMENT ANNUAL REPORT**

In the Year 2016 the Welfare Department stayed within the overall budget despite financial challenges faced by residents here in the Greenfield area. When qualified residents sought support for specific assistance, the department was able to provide help to these qualified families in their times of need. Issues related to unemployment, underemployment, disability, and other qualifying circumstances continued to be contributing factors relating to some of these hardships that families have endured throughout this past year. As in previous years the Welfare Department and Select Board have responded to these needs in a timely and supportive manner. I would like to extend my appreciation to the Board for their continued guidance and support that has helped to ensure each need was met in a fiscally responsible way. The town provided support and assistance to approximately 15 families throughout this year. Expenditures included: Housing Assistance, Emergency Assistance, Electricity, Propane/Fuel, Transportation Needs and Food. The majority of the recipients were families with children. Shelter systems and other resources were contacted, each time the need arose and additional referrals for support were made. Whenever a home owner received assistance, welfare liens were filed with the Hillsborough County Registry of Deeds on the properties and W-9 forms filed with landlords as guidelines permit. This would help to ensure that if the property is sold or the tenant moved, the Town would receive reimbursement for the amount of assistance provided by the Department.

In addition to supporting these families in need, the Welfare Administrators responsibilities in administering Town Welfare include: assisting applicants in identifying and pursuing additional community and State resources, monitoring and supporting job searches and monitoring as well as maintaining a close view of the Towns Welfare budget. There are clear guidelines and procedures applicants must follow prior to receiving assistance, as well as guidelines in place outlining what qualifies as a need. The application process is very thorough and requires verification of the information provided along with a signed release of information to allow the Director to clarify and research additional information if necessary. Applications must be submitted in complete form and signed by all applicants before the process for determination can begin. Applications can be picked up at the Greenfield Town Offices during regular business hours or downloaded from the Town of Greenfield Website. Welfare office hours are Wednesdays from 5-7 p.m. unless otherwise noted or by appointment.

The Welfare Department would like to thank all of the wonderful organizations and individuals that continue to generously give to our residents in need; these include the GIVer's, Divine Mercy Parish, Greenfield Covenant Church, Peterborough Rotary Club, Toys for Tots, Open Cupboard Food Pantry, Residents and other Generous Patrons who have provided support to the families and their overall community; especially during the holidays and in times of great need. As a result, the 2017 budget reflects a minimal increase for the upcoming year as we have seen a slight rise in rental costs as well as food and other basic needs that will be present in the upcoming year. We feel with this budget we will be able to address each qualified residents needs accordingly and as mandated by law.

Respectfully submitted,

Leah Fiasconaro-Conway



## **JOINT LOSS MANAGEMENT COMMITTEE**

### **Annual Report 2016**

Greenfield's Joint Loss Management Committee met four times in 2016 to discuss safety issues at different building locations. 2016 was a year of follow-up on the previous year's success, coming on the heels of 2015's first ever on-site inspection by the New Hampshire Department of Labor (DOL). The JLMC kept its focus and continued vigilance on safety issues for each department, some of which were highlighted during the DOL visit, while others were encountered in 2016 for the first time.

Library Director Julie Perrin continued as Chair of the Joint Loss team through 2016. During the summer the town welcomed Rick McQuade as the new DPW Buildings and Grounds Manager. Mr. McQuade began documenting issues with the town buildings on arrival and his observations and project list was shared with the Selectboard and the Joint Loss Committee. Inspections at the DPW building and at the Library cemented these concerns. The JLMC provided Mr. McQuade with background on several building issues; including the outside lighting at the DPW Garage and at the Library. Mr. McQuade has been scheduling electrical work to fix several outside lighting issues, which has overlapped into 2017. Addressing these issues will make these buildings safer for employees, and for residents that visit the Library. During the first few months of Mr. McQuade's tenure, the 2015 JLMC meetings minutes were an excellent resource as many items were identified before, during, and after the Department of Labor inspections.

The JLMC committee would like to express its thanks for the diligence of all Town departments and the commitment of the Select Board and the Library Trustees to maintain a safe environment for employees and residents.

As we head into 2017 a new Chair is needed for the Committee. Outgoing Chair Julie Perrin provided invaluable contributions to the town by single handedly re-writing the safety program manual and setting the stage for last year's excellent DOL audit. She went above and beyond to provide support for safety issues to employees in 2016 and will be sorely missed.

The safety program is available online at: [http://www.greenfield-nh.gov/Public\\_Documents/GreenfieldNH\\_BComm/DOL\\_Stamped\\_Safety\\_Program.pdf](http://www.greenfield-nh.gov/Public_Documents/GreenfieldNH_BComm/DOL_Stamped_Safety_Program.pdf)

Respectfully submitted,

Aaron Patt

Town Administrator



## **PLANNING BOARD REPORT 2016**

During the past year, the Planning Board approved one site plan application on East Road, one minor subdivision on Cornwell Road and a three-way lot line adjustment on Sawmill Road. In addition to these approvals, the Board heard a site plan proposal for the Business District on Forest Road, and held 3 Preliminary Conceptual Consultations for other potential development projects. A site walk and public hearing were conducted for tree removal on a designated scenic road to enable utility service to a new residence on Swamp Road. The Board also reported to the Select Board on facts concerning a building permit request on the Class VI portion of Muzzey Hill Road. At the end of 2016, the Board has begun investigating a request for the town to accept a road, approved as part of a private subdivision, as a Class V road.

Master Plan work continued in 2016. Early in the year, the Traffic and Transportation Analysis chapter and Construction Materials chapter were completed and adopted. Work has begun on the Future Land Use section and on a new Energy chapter. The Conservation Commission is concurrently working on the Natural Resources Inventory, which will eventually be incorporated into the Natural Resources chapter. In conjunction with the Southwest Region Planning Commission, the Implementation section will be completed and will mark the end of this cycle of amending and updating the Master Plan. Completion of the entire Master Plan is slated for the first half of 2017.

The 2016 Town Meeting saw the adoption of six Zoning Ordinance amendments. These changes split the Village District into two districts, one for the town center and one for lakeside properties; reduced the minimum lot size and front setback requirements for the Business District, as recommended by the 2014 charrette; allowed an increase in the number of accessory dwelling units in the Business and Center Village Districts; allowed professional uses and home occupations in the Center Village District; and created a Special Event Facility Ordinance for parts of the General Residence and Rural/Agricultural Districts.

Other regulatory matters which occupied the Planning Board in 2016 included a thorough review of the Board's Rules of Procedure and the procedural aspects of the Site Plan Review Regulations and Subdivision Regulations. This resulted in substantial revisions to these documents. Also, in response to a study identifying a serious mismatch between the existing housing stock in the state and the needs and desires of the state's changing population, the NH Legislature enacted a law in March requiring towns to allow accessory dwelling units in all districts that permit single family residences. The new law also has certain requirements and options associated with it. The first four Zoning Amendment proposals for the 2017 Town Meeting are a result of this mandate. Most of the other zoning amendments on the 2017 ballot arise from discussions by the Planning Board and Economic Development Advisory Committee on ways to enable greater economic development opportunities in the town.

Planning initiatives for the coming year include investigating viable alternative options to the conventional subdivision of land, considering ways to make the Master Planning process more efficient, and a new Capital Improvements Plan. In addition, the U.S. Supreme Court recently handed down a decision regarding litigation questioning the constitutionality of content based distinctions in sign regulation and enforcement. Further discussion and study by the Board of the ramifications of the Court's decision should result in a modified sign ordinance proposal for the 2018 Town Meeting.



Finally, the year saw the departure of two longtime members of the Planning Board in Jim Fletcher and Kevin O'Connell. We thank them for their many years of service and dedication to the town. Retiring at the beginning of the year was Sharon Rossi, who took meeting minutes and performed other clerical tasks for 6 years. Thank you, Sharon. Janice Pack has been the Planning Board clerk since the beginning of 2016. Many thanks to Janice for her exemplary work. The Board also extends a big thank you to Catherine Shaw and to Aaron Patt, whose advice and assistance with administrative tasks continue to be immeasurable assets to the Planning Board.

Respectfully submitted,

Paul Renaud, Chair





## GREENFIELD POLICE DEPARTMENT

Report 2016

In 2016 the Greenfield Police Department received four grants. These grants were awarded from the State of New Hampshire:

- Highway Safety grant for DWI Enforcement \$7,775.04
- Highway Safety grant for STEP \$7,515. 87
- Highway Safety grant fir Distracted Drivers \$1,500.00
- Dept of Resources & Economic Development contract at the Greenfield State Park \$20,220.91

Grants total: \$37,011.82

The grants received are extremely competitive and statistically generated awards. These grants made it possible to place an additional uniformed police officer in town during peak times on weekends and holidays. This additional staffing helped with the influx of our summer population and increased summer traffic from May through September.

The Greenfield Police Department further generated a total of \$5,679.45. The revenue was generated through District Court fines, pistol permits, witness fees, criminal / motor vehicle report requests and administrative reimbursements.

	<b>2015</b>	<b>2016</b>
Calls for Service	4,623	3,461
Alarms – Residential & Business	59	46
Animal Control Complaints	95	70
Assist other police agencies	114	92
Thefts	7	9
Burglaries	3	3
Assaults	9	14
Arrests	74	27
Domestic Disturbances	29	11
Motor Vehicle Accidents	70	50
Motor Vehicle Complaints	55	43
Motor Vehicle Stops	1,658	1,152

*“Dedicated to the Safety and Security of Our Community”*



(Police Report continued)...

Although this department is not statistically driven, it's difficult not to note that our statistics this year are significantly lower than last year. This was largely due to the department's two senior officers being out for a combined four months during the summer, our busiest time of the year, as a result of unforeseen events. This left one full time officer and the part time officers to fill in this large gap in coverage. The overwhelming support that the Greenfield Police Department received during this period has not gone unnoticed. Thank you.

Please note that the calls for service do not reflect the phone calls received directly at the police station on the 547-2535 line, nor does it include individuals who stop at the station requesting police services. The statistics provided are compiled by the Hillsborough County Sheriff's Office Dispatch Center.

If you need police assistance please call 603-547-2525 this line is answered 24 hours a day by the Hillsborough County Sheriff's Dispatch Center.

Respectfully,

Brian L. Giammarino  
Greenfield Police Department

*"Dedicated to the Safety and Security of Our Community"*



## **RECYCLING CENTER 2016 ANNUAL TOWN REPORT**

This year has been just as challenging as the last few years were but in spite of this, with everyone's hard work, we were able to bring in revenues totaling \$19,555.87!! Congratulations! We are so thankful and inspired by your support and devotion to the Recycling Center, to the environment and to your hometown. As always, we are working hard to achieve the best possible revenues for the town by careful sorting, striving to keep the materials clean and dry, saving wherever possible on hauling fees, and promoting the recycling of all possible items. As we come into the new year, we find ourselves eager to face and work through the challenges of 2017 by working with you throughout the year to recycle more, throw away less trash, and bring in more revenue for the town.

Our solid wastes expenses for 2016:

Trash – 217.58 tons at a cost of \$90 per ton equals \$19,582.20

Bulky Wastes/C&D Debris – 50.48 tons at a cost of \$90 per ton equals \$4,543.20

Total Trash and Bulky Wastes/ C&D Debris – 268.06 tons at a cost of \$24,125.40

The following recyclables were collected and processed in 2016:

• Mixed paper	50.09 tons	• Aluminum cans	2.00 tons
• Glass	51.42 tons	• Cardboard	23.10 tons
• Plastics	10.62 tons	• Steel cans	3.59 tons
• Vegetable/nut-oils	.140 tons		

The total weight of these recycled materials equals 140.96 tons. These items represent a savings in trash disposal costs of \$12,686.40.

In addition to the listed recyclables above, you have also recycled the following items which by law cannot be deposited in the trash:

• Wet cell batteries	.33 tons	• Fluorescent bulbs	.5 tons
• Hazardous batteries	.031 tons	• Precious metals	3.25 tons
• Scrap metal	21.03 tons	• Used motor oil	5.68 tons
• Tires	5.08 tons	• Electronics	4.34 tons

The total weight of these recycled materials equals 40.24 tons.

We also recycle "Box Tops for Education", ink cartridges, cell phones, eye glasses, textiles & clothing, vegetable/nut-oils plus used motor oil which we use to heat the building. We also participate in the Household Hazardous Waste collection dates with the city of Keene which allows for collections 3 times a month from March thru October. In addition, we provide a Mini Mall and Library for items to be recycled through the opportunity of reuse for the residents of Greenfield.

I would like to thank all the volunteers who have helped out this past year at the Recycling Center. Your help always makes a big difference. A big welcome goes out to all the new residents and recyclers in town.

We have made some good strides this year and we are very excited about them.

Our list of improvements includes:

- Mixed Paper Compactor – we cannot help but to smile each time we turn the key on to run it!



- Roof extension – we finally achieved having the roof extended over the compactors to help keep out the rain, snow and ice.
- Floor Scale – a grant from “New Hampshire the Beautiful” to all municipalities, for the year 2016 only, was offered for a 50% reimbursement towards the cost to purchase a floor scale. They normally offer a 10% reimbursement towards equipment. Since, we are an NRRA member we also received a discount from Fairbanks Scale, Inc. who was the provider of the scale.

A steel platform for the scale was fabricated and donated by American Steel. This gives the scale a secure foundation and enables the scale to be portable without disrupting the calibration. This was a golden opportunity for us. We are now able to weigh almost all the materials we have to sell.

- Oil Filter Crusher – purchased thru the Oil Grant monies. The average “drained” oil filter still contains about 4-6 ounces of oil. After crushing the filters, they can now go directly into the metal container. Before we kept the uncrushed filters inside until the day of a scheduled pick up to avoid soil contamination.
- Garage Door Opener – Miracles happen when all you do is push a button! This improvement will save heating fuel usage by having the door closed quickly.

With the assistance and support of the Department of Buildings and Grounds and the Department of Public Works, we were able to make progress with some of the long awaited projects and keep the road in good condition and safe throughout the seasons.

We are looking forward to new accomplishments in the coming year which will help us to stay proactive towards the future of recycling.

Respectfully submitted,

Carol Burgess, Supervisor



## **STEPHENSON MEMORIAL LIBRARY REPORT**

In 2016 our Library continued to grow and blossom with more hours open, more services and more of you embracing and using the library than ever before. In a short period of time we have become one of the finest small libraries anywhere.

This past year has been full of accomplishment, growth, exploration and fun. Below I will chart the facts and figures for circulation and visits to show how we have done. But numbers can't express our true growth or how the Library has once again become a vital part of Greenfield's daily life. It's place to go after school or weekends to read, play, meet, and to explore the new.

What is new? The whole library has been reorganized, books are shelved like a book store, you know, by subject. It's easier to find what you're looking for. 3D doodle pens have been a tremendous hit, everyone is drawing in plastic and building 3D designs, please stop in and see the gallery. Our new fireplace insert is making the reading room a nice cozy place to relax and read or browse, especially now as improvements to the Wi-Fi network give better coverage all over the library.

The parking lot was paved, thanks to the generosity of the Town and the DPW, rendering it much safer to walk as it no longer gets washed out. Parking spaces have been clearly marked maximizing parking and creating designated handicapped parking.

The newest addition is a 3D printer. It's amazing to see how some of the Library's youngest patrons have taken to this like a duck to water, learning TinkerCad faster than the staff. The 3D printer can be a great tool for all ages, it's not just for kids! All it takes is an idea, design the prototype in any 3D software, have it printed, and then see your idea come to life.

Due to the overwhelming support of the summer reading program, a winter reading program was born. The winter program proved to just as successful as the summer program. It didn't hurt that the top prizes were brand new bikes, generously donated by EMS and the Mason Lodge in Milford.

Another long overdue project is a website for the Library. With the help of a generous donation from American Steel and Precast Erectors right here in Greenfield, the complete development of the Library's website and at the same time a brand new website for the town was made possible. Both should go on line in February 2017, keep a look out for the announcement.

Most of the improvements have been without a cost to the taxpayer. Julie pursued grants throughout the year, and won many with a total valued at over \$33,000 - no small accomplishment in itself.

One of the Library's longest running projects made a great leap forward this year as the Trustees, using Merrill Trust Fund monies, paid to have an engineering study done to examine the leaking foundation under the old part of the building. Using this data, five bid proposals were obtained and reviewed so that this serious long simmering problem can be repaired in 2017. A warrant article regarding this project is included in this 2016 Town Report.

We also have three part time staff positions available to provide in-town employment to Greenfield's young adults, good first time jobs that teach valuable skills. We are very proud of this program.

This is just a sampling of all the great things that have been happening at your Library. I haven't even touched on all the great programming - Speakers, Book Clubs, Knitting, Painting,



and Chess, Outreach to the Elementary School and the Greenfield Commons. Books for every age and interest, and so much more. If you haven't paid us a visit come on down!

In closing, the year ended on a low note as Julie Perrin, our amazing Library Director, accepted a position as Director of Jaffrey's Library. The last two years have been a whirlwind of change. The energy Julie brought was electric and was felt all over town. Julie's drive, dedication and success in transforming our Library was not a story that could be kept secret for long. We will truly miss her, but we wish her well and continued success at her new library.

Don't despair! Julie has shown us the way forward and has left a map to keep us going in the right direction while we search for new Library Director. We have no intention of going backwards. We have a tremendous staff in place to keep the ball rolling, and we, the Trustees of your Library, have also learned a lot these past two years. We have learned what you the patrons of the Library want, and that we can fill those needs and provide those services. We've shown that small is only a state of mind. Think big and great things will happen!

Respectfully submitted,

Bruce Dodge

Chairman

Board of Trustees

Daily Stats	People Count	Plus Off site outreach	Tech Help	Reference	Public Computers	Wireless Use	Library Sponsored Programs	Children's drop in crafts
2015	12,559	13,374	316	1,015	1,306	441	2,928	145
2016	15,018	15,837	477	2,090	1,359	876	4,637	185

Circulation	Normal	Renewal Staff	Renewal Member	In-Library	Overdrive	Total Circulation
2015	9,192	1,792	282	1,707	1,256	13,601
2016	11,677	1,765	351	3,378	2,169	19,340

Library Holdings	Books, Videos, Audio	Value
2016	15,704	450,607.22



## Library Trustee Treasurer's Report:

Submitted by Library Trustee Treasurer, Mary Ann Grant

	<b>Balances available for use in 2017</b>
<b>Funds administered by Friends of the Library:</b>	
Merrill Trust Fund - This is administered by the Friends of the Library, not the Trustees and provides an annual sum to supplement the collection budget (books, DVDs, etc.)	\$3,000/year
Used book sale income - funds made available at library request to support services	variable
<b>Funds administered by Trustees:</b>	
Library Checking account beginning balance, January 2015	\$1,961.69
Library Checking account beginning balance, December 2015	\$2,339.81
The library checking account, administered by the trustees draws from the following sources:	
Print/copy income	\$182.00
GIVers dues	\$150.00
Trust fund interest balance (allocated for Children's programming)	\$200.00
Private donations	\$1,180.00



## **TRUSTEES OF THE TRUST FUND 2016**

Our first full year partnered with a financial advisor concluded at the end of December 2016. Charter Trust Company (CTC) was chosen in April 2015 to implement our Investment Policy Statement (IPS). Income generated from a controlled mix of bonds, equities, money market accounts and mutual funds has met goals established at the outset.

Both common funds and capital reserve funds are being invested in a variety of financial instruments. The trustees have been given online access to CTC monthly activity reports reflecting our holdings. In addition we held joint public meetings in January and July where our investment strategist presented a current status and discussed future events that may impact the markets. Their work on our behalf generates management fees which are reported on the Department of Revenue form MS10 filed with the state and available at the town office.

### **Common Funds Summary**

In accordance with our IPS, a common fund account with a target mix of 50% equity holdings and 50% fixed income and cash equivalents has produced a net total of \$3,430 combined interest and dividend income. By comparison, had we continued to follow a Prudent Man investment strategy where all common funds were in money market accounts or bank CDs at the current one year rate of 0.3%, our earnings would have been approximately \$685.

This earnings increase was in spite of the financial crises in Greece at the end of 2015, in spite of the China fiscal meltdown early in 2016, in spite of the announced British exit (Brexit) this past spring from the European Union, and in spite of uncertainty associated with the November elections all of which had negative short term impacts on world financial markets.

It is important to note that the market value of our common fund since the change in investment strategies has increased from \$228,546 at the start of our investment switch over to \$235,737 at the end of 2016. This type of increase has never happened before with Greenfield's common trust fund, but it is precisely what is needed to prevent the common fund value from eroding over time due to inflation.

### **Capital Reserve Fund Summary**

Investment of capital reserve funds is much more highly regulated at the state level through RSAs. This is as it should be. It is your money voted on at town meeting that funds this account. No amount is invested in equities; rather, it is a combination of government backed bonds and a fully insured money market account. It is the preservation of principle and minimization of risk that overrides any earnings concern. Net income yield for this account still totaled \$1,075 versus \$465 that would have been earned in bank CDs.

With a large percentage invested in bonds, our yield was achieved in spite of global rates in the bond market being at an all time historic low. Some countries have even resorted to marketing government bonds with a negative yield.

Respectfully submitted, Linda Nickerson      Vicki Norris      Ken Paulsen



## **ZONING BOARD OF ADJUSTMENT REPORT 2016**

The Zoning Board of Adjustment (ZBA) heard two (2) cases during the 2016 calendar year. The ZBA's function is to hear requests for special exceptions and variances from property owners, and appeals from any order, requirement, decision or determination rendered by a Greenfield administrative official or board, relative to the local land use regulations and ordinances adopted by the voters, or State and Federal laws.

The ZBA held a public hearing for a Special Exception relating to the Wetlands Conservation District Section d (1) of the Zoning Ordinance by P.S.N.H dba Eversource Energy (Tax Map R4 Lot 33-3, Swamp Road), Case 2016-01. This Special Exception was Approved.

The ZBA held three (3) public meetings to hear an Application for Variance for Lot R1-33 from John A. Paradise, Case 2016-02. This Application was Denied.

Thank you to the voters for your continued confidence in us as we strive to render our decisions in accordance to all relative/associated laws and regulations; while keeping the spirit in which you, the voters, have adopted our local ordinances.

Respectfully Submitted,

John J. Gryval, III, Chairman  
Loren White, Vice Chairman  
Conrad Dumas, Member  
Gil Morris, Alternate Member  
Kevin O'Connell, Member  
Craig Pettigrew, Member  
George Rainier, Member  
Janice Pack, Admin.



# **2016 VITAL STATISTICS**



## TOWN OF GREENFIELD NH

**RESIDENT BIRTH REPORT**

01/01/2016 – 12/31/2016

DATE	CHILD'S NAME	BIRTH PLACE	MOTHER'S NAME	FATHER'S NAME
February 04, 2016	THOMPSON, Jonathan Allen	Peterborough, NH	Kathryn Thompson	Bradley Thompson
April 07, 2016	WHITE, Bennett Christopher	Peterborough, NH	Jennifer White	Jason White
May 31, 2016	DVORACEK, Audrey Marie	Nashua, NH	Katie Sanford	Jeffrey Dvoracek
June 02, 2016	BILODEAU, Jack Marshall	Peterborough, NH	Shannon Billodeau	Scott Billodeau
July 11, 2016	COVERT, Lucca Thomas Vianney	Peterborough, NH	Louise Covert	Jacob Covert
July 18, 2016	SULLIVAN, Kenadee May	Peterborough, NH	Amber Dechaine	Robert Sullivan
September 23, 2016	WILSON, Evelyn Makena	Peterborough, NH	Heather Wilson	Ryan Wilson
October 14, 2016	WHITEHILL, Olivia Lee	Peterborough, NH	Chelsea Whitehill	Benjamin Whitehill
November 26, 2016	MAURICE, Gavin Daniel	Nashua, NH	Alyssa Maurice	Steven Maurice



## TOWN OF GREENFIELD, NH

**RESIDENT DEATHS**

01/01/2016 – 12/31/2016

DECEDENT'S NAME	DEATH DATE	DEATH PLACE	FATHER'S NAME	MOTHER'S NAME
CIBOROWSKI, Henry	February 6, 2016	Greenfield	Ciborowski, Jacob	Jankowski, Stella
VARNUM, Aileen	February 24, 2016	Peterborough	Dupree, Earl	Cary, Elizabeth
VANASSE, Marjorie	March 7, 2016	Greenfield	Barry, Antoine	Dolan, Mildred
BINGHAM, Virginia	March 24, 2016	Greenfield	Shea, Albert	Whitney, Gladys
MAYER, Lawrence	April 7, 2016	Manchester	Mayer, Cletus	Powers, Catherine
DICHARD, Anthony	April 26, 2016	Dover	Dichard, Robert	Lowe, Lillian
CARBEE, Beverly	June 24, 2016	Greenfield	Bacall, Harold	Stearns, Ilma
FOX, Angela	July 10, 2016	Peterborough	Fox II, Wyatt	Naylor, Janet
ARMSTRONG, Thomas	July 18, 2016	Peterborough	Armstrong Sr, Thomas	Leblanc, Diana
WIBLE, Richard	July 23, 2016	Greenfield	Wible, Reed	Loucks, Mildred
ADAMS, Shirley	August 2, 2016	Greenfield	Worrell, Alver	Pennington, Ann
WILLIAMS, Cindy	August 19, 2016	Greenfield	Williams, Robert	Perrigo, Hope
COLBURN, Laurie	September 3, 2016	Greenland	Hunt, Stephan	Hays, Agnes
MAKI, Jeremy	September 5, 2016	Nashua	Maki, Dennis	Shaw, Cheri
FERNANDEZ, Bobbie	September 28, 2016	Peterborough	Sneed, Arthur	Kelsey, June
DREW, Eunice	October 4, 2016	Peterborough	Felch, Nelson	Waughtmaugh, Alice
METIVIER, Richard	October 5, 2016	Manchester	Metivier, Aime	Hayes, Beatrice
SHERMAN, Judith	October 14, 2016	Jaffrey	Wijjanen, William	Laitenen, Ebba
ROBBINS, Richard	December 16, 2016	Peterborough	Robbins, Robert	Salisbury, Maude



## TOWN OF GREENFIELD, NH

**RESIDENT MARRIAGES**

01/01/2016 – 12/31/2016

PERSON A	PERSON B	PLACE OF MARRIAGE	DATE OF MARRIAGE
HARDWICK, Thomas E Greenfield, NH	LACHANCE, Ashley K Greenfield, NH	Greenfield, NH	February 23, 2016
SHAW, Catrina A Greenfield, NH	MAMCZAK, Brian M Greenfield, NH	Greenfield, NH	March 5, 2016
GILL, Harold L Greenfield, NH	ROOD, Veronica M Greenfield, NH	Jaffrey, NH	June 25, 2016
BOURGOINE, Jennifer L Greenfield, NH	HASKELL, Nicholas T Greenfield, NH	Rindge, NH	July 16, 2016
TURNER, Holly L Greenfield, NH	MURRAY, Chad L Greenfield, NH	Peterborough, NH	July 30, 2016
LAWLER, Steven A Greenfield, NH	BLAKE, Robin A Greenfield, NH	New Boston, NH	August 13, 2016
CONNORS, James P Nashua, NH	WENRICH, Hannah M Greenfield, NH	Nashua, NH	September 6, 2016
DENIS, Jeffrey E Greenfield, NH	LOEPERE, Genevieve C Greenfield, NH	Fracestown, NH	October 1, 2016
KOKAL, Nikolas J Greenfield, NH	HEWITT, Kristina S Middletown, CT	Peterborough, NH	October 15, 2016
CONCHA VERA, Daniel O Greenfield, NH	HALL, Ashley M Greenfield, NH	Derry, NH	October 16, 2016







Website: **[www.greenfield-nh.gov](http://www.greenfield-nh.gov)**

**ZONING BOARD OF ADJUSTMENT** as needed  
John Gryval, Ch. 547-2844 *igryval@aol.com*