

# STEPHENSON MEMORIAL LIBRARY TRUSTEE

## MEETING AGENDA 8-11-2020

1. July's Monthly meeting minutes as amended
2. Treasurers Report
  - a. Mary Ann's Trustee treasurer's report
  - b. Payment/Statement for \$5078.13 for New England Forrest Consultants found in Trustees mail slot. (Bruce)
  - c. Grant money payments (Valli)
  - d. What grants proposals have been submitted
  - e. Merrill Fund Balance
  - f. Purchase of the LLA. (Diane)
  - g. Transfer of the Merrill Fund Income money.
  - h. Purchase and Sales agreement signing
  - i. Computers

3. Director's report
4. Bruce's meeting with Barbara Miller
5. **Action items ...**

### **Short-term goals**

1. Patrons' needs study
2. Expanding patron base
3. Maintenance of the East Gable wall issue
4. Fix the masonry wall
5. Front tree needs to be cut down

### **Jean's Action items:**

#### **a) David**

- Will contact the library's IT person to discuss:
- Opinion on when computers should be replaced

#### **b) Diane**

- Will contact Aaron about Town obtaining a credit card for Library Director
- Diane will contact Alyssum Proctor, VP of Friends to discuss:
  - Results of election
  - Merrill Fund Balance
  - If Friends were to disband how would this effect Merrill fund?

#### **c) Bruce**

- Will schedule a meeting time with Barbara Miller, Kathy S., Ray C. to discuss Grant proposals