



## Greenfield's 225<sup>th</sup> Anniversary Celebration

# VENDOR APPLICATION

Date: **Saturday, June 25<sup>th</sup>, 2016**

Location: **Oak Park Greenfield, NH**

Fair Hours: **9am-3pm Rain or Shine**

**Eligibility:** Crafters, Handmades, Vendors, White Elephant, Flea Market. Limited Direct Sales and Food vendors allowed (Tupperware, Avon, etc.) on a first come, first served basis.

**Fee:** Participation fee is **\$20 for each** 12'x12' space. **(Fee is Non-refundable)**  
**\$10.00** Fee for Greenfield Residents & Greenfield Non-Profit Organizations (*to cover the cost of advertising*).  
(set-up, i.e., table, chairs, tent, cash box etc. is vendor's responsibility)  
Space is available on a first come, first served basis. *Free Parking is available at Oak Park.*  
*If you wish to park one vehicle by your assigned space, please reserve below.*  
Checks should be made payable to the **Town of Greenfield** and returned to the address below  
with a **self-addressed stamped envelope and the completed application.**

**Notification:** You will receive your assigned location and instructions in the self address stamped envelope you provided with this application approximately 10 days before the event.

**Deadline:** Monday, May 16<sup>th</sup>, 2016

**LATE FEE:** ALL applications postmarked after May 16<sup>th</sup> will have a **\$25.00** application fee.

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*Please return this portion of the form with your payment:*

\_\_\_\_\_ # of 12'x12' space(s)       *Yes, I wish to park 1 vehicle by my space (no additional fee)*

\_\_\_\_\_ *No, I will use the Free Vendor Parking lot.*

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

BUSINESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Please consider donating  
one small item for our  
raffle benefiting Oak Park  
(Optional)

Items will be collected the day of  
the event and vendor will receive  
additional advertising should you  
choose to participate.

\_\_\_\_\_ Yes

Please describe below the items you will be exhibiting:

How did you hear about this event: \_\_\_\_\_

I agree to assume full responsibility for any damage, loss, or theft to my exhibit/property, and agree that I will indemnify and hold harmless the Town of Greenfield, the 225<sup>th</sup> Anniversary Committee and its volunteers from any claim or cause resulting from my actions.

*I have read and understood the terms of this event as described on page 2 of this document.*

SIGNATURE: \_\_\_\_\_

**MAIL THIS FORM TO:**

**225<sup>th</sup> Anniversary Committee/Town of Greenfield**

**PO Box 256**

**Greenfield, NH 03047**

**Checks Payable to: Town of Greenfield**

### OFFICE USE ONLY:

DATE RECEIVED: \_\_\_\_\_

CK#: \_\_\_\_\_ AMT: \_\_\_\_\_

SINGLE BOOTH: \_\_\_\_\_

DOUBLE BOOTH: \_\_\_\_\_

VEHICLE PARKING: \_\_\_\_\_

**Thank you for your interest in exhibiting at Greenfield's 225<sup>th</sup> Anniversary Celebration!**

**If you would like more information you can contact Katherine Heck at 603-547-2450 or e-mail us at [greenfield225anniversary@gmail.com](mailto:greenfield225anniversary@gmail.com). This application along with area points of interest, food and lodging information can be found at the Town of Greenfield's website [www.greenfield-nh.gov](http://www.greenfield-nh.gov).**

**Terms for participation as a vendor in the 225<sup>th</sup> Anniversary Celebration:**

1. The 225<sup>th</sup> Anniversary is a family friendly event intended to celebrate Greenfield's 225<sup>th</sup> Anniversary with a day of community activities.
  2. The entry fee of up to \$25.00 entitles you to one 12' X 12' space. Spaces may be shared by more than one vendor at no additional cost. Fee is non-refundable. Event will be held rain or shine.
  3. 12'x12' space maximum (own set-up, i.e., table, chairs, tent, cash box, etc. is vendor's responsibility). Free Vehicle parking available at Oak Park. If you wish to park by your space, it must be reserved when this application is filed. Only One (1) vehicle per 12'x12' space.
  4. All vendor items are to be displayed within these spaces, not in aisles, walkways, or exits.
  5. Applications must be postmarked by **May, 16**, or the participant fee increases to **\$25.00**
- ☐ **Completed vendor application form**  
☐ **Entry fee(s)– Check payable to: Town of Greenfield**  
☐ **Self Addressed stamped envelope**
6. You will receive your assigned location and detailed instructions in the self address stamped envelope provided with this application, or your check will be returned to you by June 15, 2016.
  7. Vendor participants please note: Space is assigned on a first come first serve basis. If more than one participant applies to be in the fair that owns the same type of business every effort will be made to keep variety throughout the fair and direct competition at a minimum.
  8. Set up time is 7:30 a.m. to 8:45 a.m. Saturday, June 25<sup>th</sup>, 2016. You will need to check in at the information booth before 8:15 a.m. or you will be considered a "no show" and we reserve the right to fill your space with another vendor.
  9. Vendor is responsible for their displays, providing their own cash boxes, and monitoring their own space.
  10. Vendor agrees to remove all trash, boxes, etc. from their booth before leaving.
  11. Vendor agrees to remain set up and participate for the entire event. Vehicles may not be moved after 8:45am. Early break down is not permitted.
  12. The Town of Greenfield, the Greenfield 225<sup>th</sup> Anniversary Committee or its volunteers will not be responsible for the loss, theft of, or damage to vendor's items or for personal injury or the loss of money during the 225<sup>th</sup> event.
  13. For more information or questions please contact Katherine Heck at 603-547-2450 email [greenfield225anniversary@gmail.com](mailto:greenfield225anniversary@gmail.com).

## **SAVE THE DATE TO CELEBRATE! GREENFIELD'S 225<sup>TH</sup> ANNIVERSARY**

**Wednesday, June 15, 2016**

Gather at the Historic  
Greenfield Meeting House at  
6:00pm.

This date marks Greenfield's  
actual anniversary.

We will have music, cake and  
the reading of the  
proclamation.

The Meeting House bell will  
ring 225 times!



**Saturday, June 25, 2016**

Parade at 10am though  
Downtown Greenfield and  
ending at Oak Park

Oak Park Festivities- 9am-3pm

Crafters & Vendors

Entertainment

Historic Exhibits

Agricultural Exhibits

Games, Food & Fun

**Do you wish to Participate?**

You can march in the parade, have a  
float or walk with your friends,  
neighbors or Town Group.

You can be a vendor at Oak Park.

You can donate your time and talents  
–contact us with your ideas!

*How can you  
help Celebrate?*

**Would you like to Volunteer?**

We need help with:

Parade Line Up

Oak Park Parking and Information

Set-up and Clean Up

***Would you Like to make a Donation ?***

*Please contact the 225<sup>th</sup> Anniversary Committee Chair, Dorene Adams at 547-2706 or  
email us at [greenfield225anniversary@gmail.com](mailto:greenfield225anniversary@gmail.com)*